

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**

**MONDAY, MARCH 16, 2009, AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Dean Morgan, Vice-Chairperson  
David Renner, Secretary  
Florence Johnson  
Michael Keckeisen

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner, Everett Johnson, Dale Reichoff & Barbara Morgan

**CALL MEETING TO ORDER:** The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Monday, March 16, 2009.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN.  
ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Renner to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (FEBRUARY 12, 2009 REGULAR MONTHLY MEETING):** *Motion by Keckeisen to approve the Minutes as printed of the Adams County Public Works Committee Meeting for FEBRUARY 12, 2009 REGULAR MONTHLY MEETING, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE**

**REVIEW & APPROVE CONSTRUCTION INSPECTION CONTRACT FOR CTH "G" BRIDGE OVER BIG ROCHE-A-CRI:** *Motion by Renner to approve the Construction Inspection Contract with Short Elliott Hendrickson (SEH) for the CTH "G" Bridge over Big Roche-A-Cri in the amount of \$18,500.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON OVERLAY PROJECTS: CTH "C" (STH 13 TO 7<sup>TH</sup>) & CTH "C" (7<sup>TH</sup> TO COUNTY LINE):** The following bids were received for the CTH "C" Overlay Projects:

Company	CTH C 13 to 7th	CTH C 7th to Cty Line	Bid Bond
Northeast Asphalt	\$393,435.00	\$594,862.50	yes
Gasser Construction	\$372,645.00	\$572,020.00	yes
Scott Construction	\$487,325.00	\$751,275.00	yes

*Motion by Renner to award the CTH "C" Overlay Project from 7<sup>th</sup> Avenue to the County Line to D.L. Gasser Construction in the amount of \$572,020.00 and to postpone the award of the CTH "C" Overlay Project from STH 13 to 7<sup>th</sup> Avenue until June pending budget*

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*review at that time, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON ONLINE EQUIPMENT SALES:** *Motion by Keckeisen to sell Highway Equipment: #144 / #154 / #161 / #180 & #520 as listed on the Wisconsin Surplus.com, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**2010 BUDGET PRIORITIES:** Highway Commissioner Chamberlain presented a list for 2010 Budget Priorities. (LIST ATTACHED TO MINUTES) *Motion by Johnson to approve and utilize the list that was presented by Highway Commissioner Chamberlain for the development of the 2010 Highway Budget, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & APPROVE RESOLUTION FOR CTH "Z" (STH 21 TO 18<sup>TH</sup> LANE) STIMULUS GRANT:** NO ACTION TAKEN, as the Finance Committee approved a blanket Resolution to allow all County Departments to apply for Stimulus Grants and should your project be accepted then an individual Resolution would be required.

**REVIEW & APPROVE RESOLUTION FOR CTH "Z" (STH 21 TO CTH "F") STIMULUS GRANT:** NO ACTION TAKEN, as the Finance Committee approved a blanket Resolution to allow all County Departments to apply for Stimulus Grants and should your project be accepted then an individual Resolution would be required.

**REVIEW & CONSIDER REDUCING THE OXFORD PIT ASKING PRICE:** *Motion by Keckeisen to lower the asking price for the Oxford Pit to \$134,900.00, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**SPRING WEIGHT LIMITS:** NO ACTION TAKEN. This agenda item was addressed at the Public Works Committee Meeting held on March 6, 2009 and no further discussion was required.

**REVIEW & ACT ON STATE D.O.T. NORTHCENTRAL REGION PAVEMENT MARKING TMA:** *Motion by Renner to approve the State D.O.T. NorthCentral Region Traffic Maintenance Agreement for 2009 in the amount of \$158,000.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PARKS ATV APPLICATION FEE:** *Motion by Keckeisen to waive the ATV application fee for the Adams County Parks Department, but they will be responsible to pay the postage fees on the notification letters per the Ordinance, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- ✓ Road Postings are up as of 3/16/09.
- ✓ I have submitted CTH Z (21 to 18<sup>th</sup> Lane) and CTH Z (21 to F) for funding under the Economic Recovery Surface Transportation Program Rural.
- ✓ For those portions of CTH Z that are not funded under the above program I will be submitting under the Economic Recovery Highway Discretionary Program.
- ✓ I am pursuing funding for crew transport vehicles under the Economic Recovery Alternative Fuel Vehicles program.

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- ✓ The Department is wrapping up the CTH J Brushing between 10<sup>th</sup> Ave. and 6<sup>th</sup> Ct. and we will be proceeding to Twin Creeks Nursery area on CTH N for a brushing project.
- ✓ The department is currently crack filling on many CTHs.

**FINANCIAL REPORTS:** *Motion by Morgan to approve the: December 2008 Final Financial Report / January 2009 Financial Report / February 2009 Financial Report as audited, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the March 6, 2009, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Renner to approve the check summary report / vouchers as presented, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** NONE

**ADJOURN AND NEXT MEETING DATE:** *Motion by Morgan, second by Babcock, to adjourn until the next scheduled meeting for the Highway Department on, Monday, April 6, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:45 A.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

## 2010 County Budget Priorities

- 1) Road emergencies – natural disasters, down trees, crashes, etc.
- 2) Winter road maintenance.
  - a) Plowing operations
  - b) Salt-Sand
  - c) Drift control
  - d) Drainage
  - e) Anti-Icing
  - f) Salt
- 3) Winter maintenance Equipment
  - a) Plow trucks
  - b) Plows/wings/under bodies/spreaders
  - c) Loaders
  - d) Anti-icing Equipment
  - e) Graders
- 4) Shop operations
  - a) Maintenance/Small repairs
  - b) Large repairs/rebuilds
- 5) Shop Operation Equipment
  - a) Shop truck
  - b) Fork lift
  - c) Lowboy
- 6) Road Maintenance
  - a) Pothole filling
  - b) Shoulder maintenance
  - c) Signing
  - d) Painting
  - e) Bridge/culvert/Guardrail Maintenance
  - f) Crack filling
  - g) Overlays/Sealcoats
  - h) Mowing
  - i) Street Lighting
- 7) Road Maintenance Equipment
  - a) Patch trailer
  - b) Shoulder Maintainer
  - c) Sign Making Equipment
  - d) Signing truck
  - e) Painting trucks
  - f) Tar Kettle/Routers/Air Compressor
  - g) Quad Axles
  - h) Mowers
  - i) Street Sweeper
  - j) Portable Message Boards
  - k) Chip spreader
  - l) Rubber tired rollers
  - m) Skid Steer
- 8) Road Construction
  - a) Bridge replacement
  - b) Culvert replacement
  - c) Pavement/Base course upgrades
  - d) Brushing/Grubbing
  - e) ROW/ditch grading
  - f) Bicycle/Pedestrian facilities
- 9) Road Construction Equipment
  - a) Rubber tired excavator
  - b) Water Wagon
  - c) Landscape tractor/seeder/rake
  - d) Mulcher
  - e) Crawler/Dozer
- 10) Facility Maintenance
- 11) Crew Transport Equipment
- 12) Adopt a Highway