

Ad Hoc Rules Committee Minutes
April 26 2011, 3:30 p.m., Room A160

Meeting was called to order by Chairman, Allen at 3:12 p.m. Present were Jack Allen, Joe Stuchlak, Bill Miller, Bev Ward. Excused West. Also present was Cindy Phillippi.

The meeting was properly noticed. Motioned by Stuchlak/Ward to approve the Agenda. Motion carried by unanimous voice vote.

Page 84 added section for personal cell phone use as section 7 as written in April 6 minutes.

Page 62, line 45 c, write as follows:

C. **Meals.** Employees will be reimbursed ~~for meals if:~~ **a maximum of \$35.00 per day if** the employee is attending an approved convention or seminar out of the County.

~~1. Meal reimbursement shall be as follows:~~

a) ~~**Breakfast.** Maximum of \$8.00 if the employee leaves home before 7:00 a.m.~~

b) ~~**Lunch.** Maximum of \$10.00 if the employee leaves his Department before 10:30 a.m. and returns home after 2:30 p.m.~~

c) ~~**Dinner.** Maximum of \$15.00 if the employee returns home after 7:00 p.m.~~
~~If meals are included in the registration fee, the County will pay the cost of both.~~ It will be necessary to have a receipt for meals. No reimbursement shall be made for the cost of alcoholic beverages. ~~and tips.~~ **A 15% gratuity will be allowed.**

The committee will review the credit card policy submitted and discuss at next meeting. They will also revisit chapter 8, discuss time card policy and look at draft resolution for board. Page 81, vehicle policy.

Set next meeting date for May 10th at 3:00 p.m.

Motioned by Miller/Ward to adjourn at 4:40 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary