

## **ADMINISTRATIVE & FINANCE MEETING MINUTES**

March 9, 2012

8:00 a.m. Room A231

The meeting was called to order by Chairman West at 8:02 a.m.

The meeting was properly noticed.

Present: Renner, Ward, West, Sebastiani and Kotlowski. Also present: Phillippi & Larson, Jeff Wavrunek, Mary Nelson (Adams Library) and Shannon (Oxford Library).

Motioned by Kotlowski/Sebastiani to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Renner/Ward to approve minutes of February 17 & 21, 2012. Motion carried by unanimous voice vote.

Motioned by Ward/Renner to introduce a resolution at the March County Board meeting to fund the Oxford Library at \$5,000 to be taken from contingency fund with an in depth review by Oxford Library, Adams County Library Director, Adams County Library Board and Administrative Coordinator/Director of Finance to resolve the dilemma in the future years. Roll call vote was taken, 3 yes and 2 no. Voting no, Kotlowski and Renner.

Discussion on Hilbert Communications with Steve Schneider, Liz Stevens and Linda took place.

Motioned by Kotlowski/Renner to approve check register. Motion carried by unanimous voice vote.

McGhee-MIS gave a report.

Discussion regarding Spillman access for Town of Rome and access to State link for the Sheriff's department took place. Ward excused at 9:50 a.m.

Bays-Treasurer provided update.

Motioned by Renner/Kotlowski to create a resolution on budget revision for Land and Water Conservation department. Motion carried by unanimous voice vote.

Recess: Motioned by Sebastiani/Renner to recess at 10:45 a.m. Motion carried by unanimous voice vote.

Reconvene: Called back to order at 10:50 a.m., all present.

Motioned by Sebastiani/Kotlowski to create a resolution to amend Resolution 59-2008 to acknowledge and substitute Eyes of Hope Shelter, Inc., in lieu of the Adams County Humane Society, as the designated pound or humane society to

receive funds from dog license fees. Motion carried by unanimous voice vote.

Ward returned at 11:50 a.m.

Motioned by Renner/Kotlowski for Hilbert Communications Resolution. Motion carried by roll call vote, 2 yes, 1 no, 2 abstained. Voting no, Ward; abstaining, West and Sebastiani.

Next meeting date is April 13, 2012.

Motioned by Renner/Kotlowski to adjourn at 12:05 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi  
Recording Secretary