

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Wednesday, October 8, 2014, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Florence Johnson, Chair  
Larry Babcock, Vice-Chair  
Mark Hamburg  
Paul Pisellini  
Barb Morgan

**ABSENT/EXCUSED:** None

**OTHERS PRESENT:** Myrna Diemert, SW Director  
Everett Johnson  
Brenda Quinnell  
Dr. Razvi, Weaver-Boos Consultants

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL:** JOHNSON, BABCOCK, HAMBURG, PISELLINI AND MORGAN.

**APPROVAL OF AGENDA:** *Motion by Morgan, second by Pisellini, to approve the amended agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM SEPTEMBER 10<sup>th</sup> SOLID WASTE MEETING:** *Motion by Babcock, second by Pisellini, to approve the Open Session minutes as presented for the September 10<sup>th</sup> Solid Waste meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no other correspondence or other business to discuss.

**UPDATE AND/OR APPROVE LANDFILL EXPANSION STUDY:** Dr. Razvi presented his preliminary summary of the Landfill Expansion Study and discussed the financial, social, and political impacts. This study included options for Adams County residents:

**Landfill Expansion \$57-\$65 per ton** costs includes the permitting process, construction of the new landfill, LTC and Closure funding, and all operations. Long term contracts with haulers and towns are very important in the success of this option as well as out-of-county marketing. **Transfer Station** permitting, construction, operations, and hauling of waste to another landfill is estimated at **\$70-\$80 per ton.**

**Offering No Disposal Services** would affect landfill customers and town drop-off sites the most and is estimated to cost **\$81 per ton** for disposal at another landfill facility in another County. Probable increased dumping and burn barrel usage would also affect tourism revenues within the County.

Discussion was also held on privatizing the landfill, however, the Director reminded that in the early 90's this discussion had started and the Town of Strong's Prairie put an injunction against the County from doing this. As per our required negotiated Agreement and State Law, the host community where the landfill is located has a say in the direction the landfill will go. Dr. Razvi will continue to work with Ayres regarding estimated costs for each of these options and will have a final report next month.

***Motion by Morgan, second by Pisellini, to continue with the planning and permitting process for expanding our current landfill. All in favor. Motion carried.*** A resolution will be created and brought before County Board in December for approval. Dr. Razvi and the Director will present this to County Board. This expansion planning and permitting process takes 3-5 years and with our landfill closure date anticipated to be approximately 2021 we need to continue with the process.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report and Monthly Check Summary for September, 2014 showing a **profit** for the year of \$363,651.63 compared to a **loss** of \$489.10 for September 2013. Discussion was held. ***Motion by Babcock, second by Morgan, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.***

**UPDATE/APPROVE PRELIMINARY 2015 BUDGET/PRICE INCREASES:** Ms. Diemert stated she met with Admin & Finance Committee and some adjustments were made in the employee uniform line item and the fuel line items reducing our 2015 Budget. Of the \$3,031,301 Solid Waste budget only \$78,570 is on the tax levy.

Ms. Diemert next presented the 2015 price increases for approval as the Solid Waste has authority to set prices at the landfill. These have already been included in the 2015 revenues. These price increases include a 5% increase in recycling collection services for in-county customers, a 10% increase for garbage and recycling collection services for out-of-county customers, and a \$50 increase for 10, 20 & 30 yard roll-off container rentals for out-of-county customers. ***Motion by Morgan, second by Pisellini, to approve the recommended price increases effective 1-1-15. All in favor. Motion carried.***

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated October 8, 2014 (see attached copy). Discussion was held. ***Motion by Babcock, second by Hamburg, to approve the Site Report as presented. All in favor. Motion carried.***

**UPDATE ON THE TOWN OF ROME RECYCLING PROJECT:** Ms. Diemert reminded the Committee that we will be touring the Express Recycling facility on October 20<sup>th</sup> and to meet at the landfill at 9:00.

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** There were no other purchases or rentals to approve.

**EMPLOYEE UPDATE:** Ms. Diemert presented a revised job description for the Solid Waste Director/Recycling Coordinator position. She will be retiring in January 2015 and has given official notice. Discussion was held on the changes in the job description which were a collaborative effort between the current Director, the Admin/Finance Director and the Personnel Director. The revisions include education and experience in landfill construction & operations, and governmental accounting and working with enterprise systems, among others. ***Motion by Hamburg, second by Pisellini, to***

*approve the revised job description for the Director as presented. All in favor. Motion carried.*  
They emphasized the need to fill this position quickly so there is seamless transition when the current Director retires.

Ms. Diemert stated that there were no other updates on the status of the employees.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no other new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: Updates on pertinent items.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, November 12th, 2014 at 6:00 PM at the Landfill.

*Motion by Hamburg, second by Pisellini, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:52 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT - - SOLID WASTE DEPARTMENT**  
**October 8, 2014**

**TIPPAGE:** 5,213,730 lbs of garbage were brought in which is the highest for the month and 54% more than last year.

<u>SEPT 2014 OUT-OF-COUNTY MATERIAL</u>	<u>Quantity</u>		<u>Tons</u>		<u>Charge</u>
Cont Deliver/Switch 10 yd Out of County	4.00	EA	0.00	TN	\$1,200.00
Cont Deliver/Switch 20 yd Out of County	2.00	EA	0.00	TN	\$650.00
Cont Deliver/Switch 30 yd Out of County	7.00	EA	0.00	TN	\$2,275.00
Garbage - Coloma Village Contract	19,140.00	LB	9.57	TN	\$0.00
Garbage - Columbia County	4,460.00	LB	2.23	TN	\$133.80
Garbage - Contracted Out of County	2,266,420.00	LB	1,133.21	TN	\$52,832.52
Garbage - Juneau County	20,060.00	LB	10.03	TN	\$601.80
Garbage - Marquette County	77,840.00	LB	38.92	TN	\$2,353.00
Garbage - Oxford Village Contract	29,000.00	LB	14.50	TN	\$0.00
Garbage - Sauk County	1,460.00	LB	0.73	TN	\$43.80
Garbage - Wood County	100.00	LB	0.05	TN	\$10.00
Rec Comingled - Coloma Village Contract	2,180.00	LB	1.09	TN	\$0.00
Rec Comingled - Hauler Pay Out of Co.	47,400.00	LB	23.70	TN	\$711.00
Rec Comingled - Oxford Village Contract	3,160.00	LB	1.58	TN	\$0.00
Rec Glass In - PAY Out of County	50,500.00	LB	25.25	TN	\$126.25
<b><u>Totals:</u></b>	<b>2,521,733.00</b>	<b>LB</b>		<b>TN</b>	<b>\$60,937.17</b>

**MEETINGS/SEMINARS/TRAINING:** Attended County Board on September 17<sup>th</sup>.

Attended Wellness Committee meeting on September 18<sup>th</sup>.

Attended Finance Committee meeting on Sept 19<sup>th</sup> to discuss bonding request and responded to 2015 budget questions.

Attended NEWCMG Conference on September 23-25<sup>th</sup>.

Was on Vacation from September 26<sup>th</sup> thru October 1<sup>st</sup>.

Attended Dept. Head meeting on October 2<sup>nd</sup>.

Attended WIRMC Conference call on October 6<sup>th</sup>. Will also meet at the Olympia resort with conference committee and hotel staff on October 10<sup>th</sup> regarding concerns for the 2015 conference.

Will attend Wellness Committee on October 16<sup>th</sup>. Will also attend MRA Board meeting with DNR in Black River Falls on October 16<sup>th</sup>.

Will tour Express Recycling in WI Rapids and Plover on October 20<sup>th</sup> with SW Committee members. Will attend Health Insurance Study Committee on October 28<sup>th</sup>.

Will attend the Federal Property Advisory Board meeting on October 29<sup>th</sup> in Waunakee.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance/repairs were performed.

**INSPECTIONS:** No other inspections were performed during the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

Scheduled the annual testing and maintenance on the leachate pumping system which was performed on October 2<sup>nd</sup>.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections.

**ADMINISTRATIVE PROJECTS: During the month of Sept/Oct the Director performed the following duties:** Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Received word from Village of Oxford that they will be going to another waste hauler starting in 2015. This was in response to our increased prices in the proposal submitted earlier.

Monitored Experience Works (previously Green Thumb/Older Workers) workers, Summer Intern, and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

**SITE REPORT: LANDFILL CONSTRUCTION:** Hank and the staff are putting the finishing touches on the clay liner construction. The installation of the geomembrane liner is scheduled for mid to late October depending on weather conditions. The leachate collection line will then be installed. Rock and stone have been delivered to the site. Piping materials have been ordered for the project. Ayres has submitted the Preconstruction Report for Phase 4 South Liner installation as required.

**Landfill Study:** Work continues with Dr. Razvi on the Landfill Study. Further documentation was sent to him. Ayres is also working with him on financial data for landfill expansion costs.