

## EXECUTIVE COMMITTEE MINUTES

Monday, June 9, 2008, 10:00 a.m.

Conference Room A231

David Renner, Vice-Chairman, called the meeting to order at 10:05 a.m. Meeting was properly announced. Members present: Cindy Loken, Diane England, Bev Ward and Dave Renner. Others present: Barb Petkovsek, Administrative Coordinator/Director of Finance; John R. (Jack) Albert, Corporation Counsel/Personnel Director; Eric Furtkamp, Director of Health & Human Services; and Jane Gervais.

**Motion by Ward/England** to approve the agenda. **Motion carried.**

**Motion by Loken/Ward** to approve the minutes of May 5, 2008. **Motion carried.**

No correspondence.

Discuss and/or approve job description for Lead-Bookkeeper (formerly Clerk-Bookkeeper) at Health & Human Services Department. Jack Albert explained that the position is being reviewed by Carlson Dettmann at this time. Supervisor Sebastiani arrived at the meeting. Furtkamp explained that he felt the position did not need to be filled immediately, not until Fall. Discussion was held regarding the position. **Motion by Renner/Ward** to table. **Motion carried.**

Discuss and/or approve job description for Child Welfare Specialist (formerly Foster Care Coordinator) at Health & Human Services and discuss and/or approve classification/wage for this position. Discussion was held regarding the position being reviewed by Carlson Dettmann and possibly being placed into the Professional Union instead of the Courthouse Union. More discussion took place as to advertising this position with the current title and job description. **Motion by Ward/England** to table this item. **Motion carried.**

Discuss and/or act on Veteran's Day (Health Risk Assessment) Resolution. Petkovsek explained they are not to the point of having a resolution as yet. The Health Assessment that is working on Veteran's Day Wellness meeting has been postponed. Add this for action item next month.

Identification Badge Policy. Discussion was held. County Board Supervisors and Dept. Heads will have first and last names and other employees will just have first name on the badges. Other discussion was held about pin badges, grant monies and the policy itself. **Motion by Ward/Loken** to approve the policy. **Motion carried.** Jack Albert, Corporation Counsel/Personnel Director will prepare resolution to present to County Board this month.

Discuss and/or act on Resolution to approve Collective Bargaining Agreement with Union Local 355, Deputy Sheriff's Association. Discussion was held. **Motion by Ward/Loken** to approve and take the Resolution for Local 355 Deputy Sheriff's Contract to County Board. **Motion carried.**

Administrative Coordinator/Director of Finance monthly report. Barb Petkovsek presented her

monthly report.

Corporation Counsel/Personnel Director report. Jack Albert gave his monthly report.

**Motion by Renner/England** to convene in closed session per § 19.85(1)(c) & (1)(g), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Update on Negotiations. **Motion carried** unanimously by roll call voice vote.

**Motion by Loken/Ward** to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried** unanimously by roll call voice vote.

Committee recessed at 12:10. Sebastiani called the meeting back to order at 12:15 p.m.

Approve purchase orders/voucher reports. Reports were distributed to Committee. **Motion by Ward/Loken** to approve the voucher reports for Corporation Counsel/Personnel Director, Administrative Coordinator/Director of Finance and Maintenance Departments. **Motion carried.**

The next meeting will be Monday, July 14, 2007, at 9:00 a.m.

Action items for next meeting: Veteran's Day In-service.

**Motion by Loken/Renner** to adjourn at 12:27 p.m. **Motion carried.**

Respectfully submitted,

Jane M. Gervais  
Paralegal/Personnel Assistant

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.**