

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – June 13, 2016**

1. The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Vice Chair Grabarski at 4:00 p.m.

2. **Roll Call of Board Members:** Present: Robert Grabarski, Fran Dehmlow, Dr. Gannon, Teresa Harvey-Beversdorf, Scott Colburn, Peter Hickethier, and Deb Johnson-Schuh. Absent excused: Jack Allen & Lori Djumadi

Health & Human Services Staff Present: Kelly Oleson, Diane Osborn, Cindi Flynn, Sarah Grosshuesch (5:12p.m.), Sherrie Manning, Wendy Pierce and Ruth Horndasch. Absent excused: Donna Richards & Kay Saarinen-Barr

Veterans Services Staff: Steve Dykes

Also in attendance: County Manager, Thad Kubisiak, County Board Supervisor Paul Pisellini and HHS Intern, Sasha Jones

3. **Was the meeting properly noticed?** Yes
4. **Approval of Agenda** – Motion was made to approve the June 13, 2016 Health & Human Services agenda by Hickethier/Colburn. Motion carried by UVV.
5. **Approval of Minutes – May 9, 2016** – A motion was made to approve the May 9, 2016 Health & Human Services minutes with correction made to page three by Hickethier/Colburn. Motion carried by UVV.
6. **Public Comment** – None
7. **Correspondence** – None
8. **Announcements** – Director Oleson stated that the Economic Support Division received a Certificate of Excellence Award from the State of Wisconsin. This is the first time Adams County has received the award. Oleson introduced Intern Sasha Jones from UW Oshkosh; she will be with HHS this summer. Dr. Gannon’s last meeting on the HHS Board will be July 11 due to her upcoming move to Indiana.

Veterans Service

- 1. Veterans Service Officer's Report June 2016.** A written report was submitted to the HHS Board prior to the meeting. Supervisor Grabarski asked Officer Dykes if he was able to supply flags for Memorial Day. Dykes stated that he was able to secure the needed amount of flags for the holiday.
- 2. Review and approval of May 2016 Veterans Service Vouchers and Financial Report.** A motion was made by Colburn/Gannon to approve the Veterans Service vouchers and financial reports for May 2016. Motion carried by UVV.
- 3. Discuss and/or approve** resolution to express desire toward Wisconsin State Legislature to reinstate the original intent of the County Veterans Service Officer Grant to be used strictly for supplementing the salary of County Veterans Service Officers. A motion was made by Hickethier/Colburn to approve the resolution. Motion carried by UVV.
- 4. Discuss and/or approve** resolution to express desire toward the Wisconsin State Legislature to have the duties & responsibilities of the County Veterans Service Officer and the County Veterans Service Commission to be reassigned to Wisconsin Statutes Chapter 59. A motion was made by Colburn/Hickethier to approve the resolution. Motion carried by UVV.

Veteran Services Officer Dykes was excused at 4:26 p.m.

Health & Human Services

- 1. Review April 2016 Health & Human Services Financial Report.** Questions concerning percentages of expenditures used were answered by Director Oleson and members of management. A motion was made to approve the April 2016 Health & Human Services Financial Report by Harvey-Beversdorf/Colburn. Motion carried by UVV.
- 2. Review & Approval April 2016 Health & Human Services Vouchers.** Questions concerning payments were answered by members of management. A motion was made to approve the April 2016 Health & Human Services Vouchers by Hickethier/Colburn. Motion carried by UVV.
- 3. Director's Report & Manager Narratives.** A written report was submitted to the HHS Board prior to the meeting. Director Oleson added that HHS has experienced a lot of turn over. To help recruit and keep staff, HHS has partnered with the UW-Oshkosh Rural Partnership Bachelor's program for Human Services Leadership and completed paperwork

to be considered for the National Health Services Corp (NHSC) site. To become a NHSC site our site must be a federally designated mental health professional shortage area. Our paperwork was accepted by the NHSC on June 2 and we are now able to post our job openings to their site. Mental Health professionals that work at NHSC sites can receive up to \$50,000 to repay student loans for their initial 2 year commitment and may be eligible to apply for additional years of support to reduce student debt.

Work continues in ECHO and some revenue has been generated. Oleson is working to negotiate costs for an upcoming training for HHS fiscal staff. Fiscal Manager Pierce stated that \$76,000 was received for the month of February and she anticipates reporting programs are billing in July.

Division Updates – Supervisor Grabarski asked for clarification regarding the FoodShare on Demand. Economic Support Manager Flynn explained that as of May 2, 2016 the new Federal Standard for Economic Support workers is to make two attempts to contact FoodShare applicants within 48 hours where before it was 30 days.

- 4. Administration: Discuss HHS Committee Orientation Plan.** Director Oleson stated that the attempt to schedule a bus tour for the Committee Members to see the 3 sites was unsuccessful. Oleson would like to provide information that is useful to HHS Board Members while serving on the Health & Human Services Committee. Oleson offered suggestions to rotate meeting sites, provide monthly division presentations or to provide an overall presentation at an extended Committee Meeting. The Committee discussed these options and decided that a bus tour on a Friday would be best. Oleson will provide the Board with two potential Friday dates. A folder was distributed to each HHS Committee Member that includes our agency newsletter, a list of acronyms, an org chart and a copy of the County Board Rules.
- 5. Administration: Discuss WIMCR payback.** Director Oleson distributed a handout that illustrates key points regarding the WIMCR Costs/Incurred at HHS in 2015 and reviewed a PowerPoint that included a plan of action, final outcomes for the 2015 HHS budget and a corrective action plan.
- 6. Behavioral Health: Discuss behavioral health needs in Adams County.** Director Oleson distributed a handout of a map from the Center of Disease Control. The map illustrates the growing increase of deaths due to drug abuse across the nation and in Adams County. Oleson reiterated that there is a strong need for AODA services in our community. Offering counseling and prevention services will reduce costs to law enforcement, the court system and health & human services.

- 7. Long Term Support: Update on Family Care 2.0.** Director Oleson stated that Kitty Rhoades, Secretary of the Department of Health Services sent a letter to the Joint Committee June 9, 2016 withdrawing the concept plan approval request for Family Care 2.0. At this time it is not known what this will mean for Adams County. An update will be provided to the HHS Board when a determination is made by the state.

- 8. Public Health: Discuss and/or approve resolution for out-of-state travel for the Public Health Nurse Supervisor to attend required training in Denver, CO on July 17-22, 2016 and October 24-27, 2016.** Motion to approve resolution for Out of State Travel to Denver, CO for Public Health Nurse Supervisor to attend required training July 17-22, 2016 & October 24-27, 2016 by Hickethier/Colburn. Motion carried by UVV.

- 9. Public Health: Review and approval of the Nurse Family Partnership Policies & Procedures.** Motion by to approve NFP Policies & Procedure by Colburn/Johnson-Schuh. Motion carried by UVV.

- 10. Next Regular Meeting Date – Monday, July 11, 2016 @ 4:00 p.m.**

- 11. Adjournment:** Motion to adjourn at 5:39 p.m. by Colburn/Gannon. Motion carried by UVV.

*These minutes have been approved by the committee.
Minutes respectfully submitted by Ruth Horndasch.*

Jack Allen –Chairperson

Ruth Horndasch – Recording Secretary