

Ad Hoc Consolidation Sub Committee Minutes
September 15, 2011 8:15 a.m. County Board Room

Meeting was called to order by Chairperson Diane England at 8:25 a.m.

All present, excused Mike Keikisen and Jack Allen. Also present were the Dept. Heads and Trena, Admin. Coordinator.

This meeting was held in conjunction with the Dept. Head meeting. Trena spoke regarding the reason for the committee being there. Chr. England said she would be comfortable with what the group wanted as far as discussions. Trena said we should do a round table and this seemed to be agreeable with all present. Deb Barnes spoke about "Call Center" for her office. This is contracted and could be cancelled with a 30 day notice. Due to illness of her secretary, she will be leaving this position in the budget for now, and will be using the Call Center. She also mentioned that from the other counties she has spoken with that use a Call Center, this is working well. Deb asked what the committee wanted. Chr. England spoke that we still are in the exploratory area and that 6 months to a year down the road we may see some changes but not immediately. Doug Wellumson commented that we are still looking at everything. Phil spoke about what each department is in our county may not be the same in another county. MaryAnn Bays also spoke. Deb Barnes spoke about sharing ideas & concepts. Chuck Price thought this is an opportunity to educate ourselves.

Jack Allen joined meeting at 8:54 a.m.

Doug W. spoke about people making assumptions. He also spoke about the growth of government. Committee has to decide what services to keep and that statutory positions are not all in the State Constitution and may not have to be kept. Chris Murphy asked if work load analysis was discussed by the committee and if not, why not. Chr. England replied no, but it is something to look at.

Joanne Sumpter brought up the fact that they may hear many different scenarios regarding consolidation of departments. This is what the committee has been assigned to do and right now they are just tossing out ideas. There is a possibility that there won't be any consolidation, but the committee is nowhere near that point to say yes or no. She also pointed out that if the committee were to get to that point, then they would be having those dept. heads in attendance at their meeting. Deb Barnes mentioned that the county may want to look at a "secretarial pool" and Jodi Helgeson talked about the possibility of a "scanning station".

Motion to adjourn the Ad Hoc committee meeting was made by Terry James/Joanne Sumpter at 9:26 a.m. AIF – motion carried.

Respectfully submitted,

Joanne Sumpter

Recording Secretary

These minutes have not been approved

Ad Hoc Consolidation Sub Committee Minutes
September 15, 2011 10:00 a.m. A231

Meeting was called to order by Chr. Diane England at 10:00 a.m. All present except Mike K. Also present were Phil McLaughlin, Laurie Djumadi, Fred Nickel, Don Genrich, Trena, Pat Kotlowski and Chris Murphy

Motion to approve agenda by Terry James/Jack Allen - AIF. No minutes were available from last meeting, this was tabled till meeting in October.

Topics Discussed:

EO Johnson – Doug W to meet with Trena next week regarding this.

Parks – Fred said that he can make cuts in some areas by not filling some vacancies, also by doing some consolidation within the dept. He has brought his 2012 budget down by 17.4%. Terry James talked about the repayment of a loan that was paid this year. Fred felt that by the end of 2012 he would be close to being in the black. He has cut back on the maintenance positions. He also thought that he could possibly have only 1 park patrol that would rotate between Petenwell and Castle Rock Parks. Fred also felt that if he were to increase rates this could cause us to be less of a public park and more of a private campground. Fred would like to see an increase in usage rather than an increase in fees. Joe Stuchlack feels that residents (property owners) should not have to pay for the use of levy operated parks. Jack Allen asked about how much room tax parks receives and Fred informed him that we only get it from Strongs Prairie and that it ranges from \$4,000 - \$7,000 per year. Jack A. asked about the trail from Roche-A-Cri Park to Castle Rock Park – Ice Age Trail. Fred said that he will be meeting with Mark regarding this.

LWCD/P&Z – Jack Allen asked who the Conservation Engineering Technician was and what does he do. Chris Murphy explained and stated that he is doing the dams. He & Phil M. had talked and that this position should be transferred to P&Z on 1/1/2012 and be full-time and would then include those of a building inspector as well as continuing with the non-metallic mining portion of the Engineering Tech position. Chris also pointed out that they may be cutting some services in 2012. Jack Allen asked about the cost of private engineering services and Chris replied that these services would be separate from the dams and would be for storm water run-off and small projects. Terry James asked about the number of hours that the tech assistant worked. One downside to this transfer is that the salary would be decreased \$9,000, but after obtaining additional certifications would be right back to where it is now. Joe Stuchlack asked about the WDNR grant and who would apply for it. In 2014, Chris said that P&Z would. Joe also asked Chris about being able to make it without that position or would he be coming back to reinstate it. Chris said he would have to live without it. Phil asked about the 40% of the grant paying for the position as to where it comes from. Jack Allen made a motion and seconded by Terry James to forward the recommendation of moving the Engineering position to P& Z in 2012 to the Planning and Zoning committee, the LWCD committee with a copy to the Transition committee and the County Board Chair. AIF, motion carried.

11:00 a.m. motioned by Jack Allen/Joanne Sumpter for 5 minute recess. AIF

11:05 a.m. meeting called back to order by Chr. England

P&Z/GIS – Phil M. talked about where this position should be located when it was originally created. Trena spoke about what Tyler does. Jack Allen felt that Tyler should stay right where he is and Terry James felt the same way.

Motion by Terry James/Doug Wellumson to move to the next item - AIF

LWCD/UWEX – Don & Chris met yesterday. The Ext. agents and the LWCD tech staff don't mesh well. The support staff of 2.5 positions possibly, but something would need to be eliminated such as services. Chris M. doesn't feel that there's an advantage to consolidating these two offices. Don explained that there are 4 positions at Extension that are federally funded completely and that the county provides only space. Chr. England would like Don to come back when the Ext. office has received the results from the needs assessment that they sent out. Motioned by Jack Allen/Terry James to end discussion – AIF.

Items to be scheduled for next meeting:

- Relocation of offices
- Department Head Survey
- Emergency Mgmt with the Sheriff's Dept.
- Needs assessment survey.

Next meeting date: October 20 at 10:00 a.m.

Motioned to adjourn by Terry James/Jack Allen - AIF

Respectfully submitted,

Joanne Sumpter
Recording Secretary