

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, AUGUST 10, 2017 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Dan Wysocky ~ Vice-Chairperson
Mark Hamburg
Larry Borud
Gordy Carlson

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Bill Pegler, Kyle Patterson and Casey Bradley

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, August 10, 2017.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, WYSOCKY, HAMBURG, BORUD AND CARLSON.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Wysocky to approve the Agenda as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

APPROVAL OF MINUTES OF LAST MEETING (JULY 13, 2017): *Motion by Hamburg to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for July 13, 2017 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON ATV/UTV ROUTE APPLICATION / TOWN OF NEW HAVEN / CTH P & CTH G: An ATV/UTV Route Application for the Town of New Haven on CTH P and CTH G was reviewed by the Highway Committee. *Motion by Hamburg to approve and forward to County Board for action the ATV/UTV Route Application for the Town of New Haven on CTH P (3rd Lane to 1st Lane) and CTH G (Golden Avenue to Golden Avenue), second by Carlson. ROLL CALL VOTE: HAMBURG-YES, CARLSON-YES, BABCOCK-YES, BORUD-YES & WYSOCKY-NO. MOTION CARRIED.*

REVIEW & ACT ON AMENDMENT TO ATV/UTV HIGHWAY CROSSING / ROUTE ORDINANCE NO. 6-2017: The Highway Committee reviewed an Amendment to ATV/UTV Highway Crossing / Routes Ordinance No. 6-2017 that would incorporate a list of Adams County Trunk Highways that would be open to ATV/UTV travel. *Motion by Hamburg, second by Carlson to approve and forward to County Board for action an Amendment to ATV/UTV Highway Crossing / Route Ordinance No. 6-2017 to include a list of roads open to ATV/UTV travel:*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
AUGUST 10, 2017 ~ 9:00 A.M.**

1. *CTH D, 10th Avenue to 9th Avenue*
2. *CTH G, Golden Avenue to Golden Avenue*
3. *CTH P, 3rd Lane to 1st Lane*

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON SHOP TRUCK EQUIPMENT BIDS: The following bids were received for the shop truck equipment:

| COMPANY | BID | BODY | OPTIONS | ADD |
|---------------------------|--------------|-----------|-----------------------------|-------------|
| Truck Equipment | \$ 75,734.00 | Venturo | Proportional Crane Control | \$ 2,510.00 |
| | | | Wireless Control | \$ 1,757.00 |
| Monroe Truck Equipment | \$ 69,464.38 | IMT | Proportional Crane Control | Included |
| Madison Truck Equipment | \$ 66,766.00 | Knapheide | Proportional Crane Control | \$ 2,400.00 |
| Universal Truck Equipment | \$ 60,838.00 | Venturo | Proportional Crane Control | \$ 2,375.00 |
| | | | 24" Work Bench w/Vise Plate | \$ 1,484.00 |
| | | | Two-20" fold away steps | \$ 473.00 |

Motion by Hamburg to award the shop truck equipment bid to Universal Truck Equipment, as being in the best interest of Adams County for the amount of \$65,170.00, which includes all options second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON COUNTY ROAD P (CTH G – MARQUETTE CTY LINE) CONSTRUCTION PROJECT CHANGE ORDERS: Highway Commissioner informed the Committee that there is currently one change order reference the County Road P (CTH G - Marquette County Line) Construction Project and updated the Committee on the construction progress and concerns: weeds and mowing right-of-way, culvert installation on creek least impact for property owners and due to numerous delays project may run into 2018

Motion by Hamburg to approve

- *Change Order #4: reclaimed asphalt to replace top 2" of base aggregate for an increase of \$5,897.50*

for the County Road P (CTH G – Marquette County Line) Construction Project, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON COUNTY ROAD P (CTH B – CTH G) CONSTRUCTION PROJECT CHANGE ORDERS: Highway Commissioner informed the Committee that there is currently five change orders reference the County Road P (CTH B - CTH G) Construction Project and updated the Committee on the construction progress and concerns: water standing in lower area on one parcel and water in driveway ~ Engineer working with property owner to resolve. *Motion by Carlson to approve*

- *Change Order #3: excavation common EBS hauled 2,000' or less, for an increase of \$28,386*
- *Change Order #4: onsite borrow hauled 2,000' or less, for an increase of \$28,386*
- *Change Order #5: reclaimed asphalt to replace top 2" of base aggregate, for an increase of \$3,740*
- *Change Order #6: nonconforming base aggregate, for a deduction of \$7,057.81*
- *Change Order #7: add standard bid and special provision items reference culverts and offsite borrow material to fill EBS holes, for an increase of \$54,084.60*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
AUGUST 10, 2017 ~ 9:00 A.M.**

for the County Road P (CTH B – CTH G) Construction Project, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON EQUIPMENT PURCHASE ~ ROUTER: Rubber crack filling roadways using our router equipment has been a concern reference air born particles. Air quality monitoring was recently completed and indicates that the level of respirable particles does exceed allowable limits per changes in OSHA Standard. Highway Commissioner would like approval to purchase a router with a vacuum system capturing the majority of dust created by the routing process. *Motion by Wysocky to approve the purchasing of a router with a vacuum system, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON 2018 PROPOSED HIGHWAY BUDGET: Highway Commissioner presented the 2018 Highway Budget to the Highway Committee with no increase in the Highway Tax Levy amount from 2017, which was \$3,423,672.00. The Highway Committee and Commissioner reviewed the 2018 Proposed Highway Budget documents as presented.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Patching
- Downfall Tree Clean-up
- Painting
- Seal Coating Portage County
- Mowing
- Washout repairs: County & State

FINANCIAL REPORT: *Motion by Hamburg to approve the July 2017 Financial Report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

SET NEXT MEETING DATE AND ADJOURN: *Motion by Carlson, second by Borud, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, September 14, 2017 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:35 A.M.

Respectfully submitted,


Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE