

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, FEBRUARY 12, 2015 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Bob Buerger and Mark Arndt

MEMBER ABSENT: Jake Roseberry ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, February 12, 2015.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, WYSOCKY AND HAMBURG. MEMBER ABSENT: ROSEBERRY -- EXCUSED.

APPROVAL OF AGENDA: *Motion by Hamburg to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (JANUARY 8, 2015): *Motion by Johnson to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for January 8, 2015 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & ACT ON TRUCK BIDS: The following bids were received:

TANDEM TRUCK BIDS			
COMPANY NAME	MAKE	MODEL	PRICE
Wisconsin Kenworth	Kenworth	T800	\$ 142,500.00
Quality Truck Care	Western Star	4700 SB	\$ 132,812.00
Truck Country	Freightliner	114 SBA	\$ 125,555.00
Mid-State Truck	IH	7600 SBA	\$ 124,672.92

The Highway Committee and Commissioner reviewed and discussed the truck bids that were submitted. *Motion by Johnson to award the truck bid to Truck Country for the Freightliner 114 SBA, as being in the best interest of Adams County for the amount of \$125,555.00, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
FEBRUARY 12, 2015 ~ 9:00 A.M.**

UPDATE ON PRELIMINARY CTH “P” DESIGN: Highway Commissioner updated the Highway Committee on where Ayres Associates is with the County Road P design:

- Highway Committee reviewed the draft plan and profile for the project with new alignments
- Ayres Associates continues to work on project, currently waiting for title work to come back

REVIEW & ACT ON CURVE REALIGNMENTS: CTH A / CTH E / CTH G / CTH O: Highway Committee reviewed pictures on potential curve realignments for County Road A, County Road E, County Road G and County Road O. Highway Committee instructed the Commissioner to review and prioritize the curve realignments and bring back to Committee.

REQUEST APPROVAL TO ADVERTISE FOR WOOD BIDS: Highway Commissioner asking for authorization to advertise wood for sale in the local newspaper. The wood is from the State Road 21 brushing project and it is approximately 57 cords. *Motion by Hamburg to authorize the Highway Commissioner to advertise wood for sale bids and to award the bid to the highest bidder, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REQUEST APPROVAL TO DISPOSE OF EQUIPMENT: AIR COMPRESSOR Highway Commissioner informed the Committee that a new air compressor was purchased for the shop, repairing the old compressor would cost almost as much as the new compressor. *Motion by Hamburg to dispose of the old shop air compressor at the Commissioner’s discretion, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Brushing Right-of-Way: CTH EE, CTH Z & STH 21
- Winter Maintenance
- Patching
- Chain Saw missing

FINANCIAL REPORT: *Motion by Johnson to approve the Prior to Audit December 2014 & January 2015 Financial Reports as audited, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Wysocky to approve the Monthly Check Summary report as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- County Road P Design
- Utility Policy
- Wash Bay Floor
- 2015 Construction Projects

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
FEBRUARY 12, 2015 ~ 9:00 A.M.**

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, March 12, 2015 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:17 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE