

**ADAMS COUNTY SOLID WASTE COMMITTEE  
OCTOBER 13, 2010, 6:15 PM  
LANDFILL OFFICE, 1420 HWY 21, FRIENDSHIP, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Dean Morgan, Vice-Chair  
Florence Johnson, Secretary  
Mike Keckeisen  
Patrick Gatterman

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Barbara Morgan

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:15 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, MORGAN, KECKEISEN, GATTERMAN, JOHNSON. *Motion by Johnson, second by Keckeisen, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM SEPTEMBER 8, 2010:** *Motion by Morgan, second by Gatterman, to approve the Open Session minutes as printed for the September 8, 2010 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no correspondence or other business to present.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report and Check Summary for September 2010, as well as the 2011 budget update and discussion was held. *Motion by Keckeisen, second by Gatterman, to approve the Financial Report and Check Summary for September 2010, as well as the 2011 Budget Update. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated October 13, 2010 (see attached copy) and discussion was held. *Motion by Gatterman, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

**UPDATE ON BOND RESOLUTION FOR CELL #4 CONSTRUCTION:** Ms. Diemert reported that the Bond Resolution failed and that the \$500,000 for next year's construction will be written into the budget. Much discussion was held on whether this funding should come from sales tax revenues.

**UPDATE ON LANDFILL OPERATIONAL ORDINANCE #16-1989:** Ms. Diemert reported that the Landfill Operational Ordinance passed at County Board as Ordinance #15-2010 with one "no" vote. The Ordinance will become effective upon publication, however, we will need to notify our haulers and start the permitting process. She has compiled a mailing list of haulers in our County that

will be notified of the new permit requirement and has ordered the truck stickers, as well as the sign for the road informing all customers that a permit is required.

**MIKE KECKEISEN LEFT THE MEETING AT 6:50 PM.**

**DISCUSS AND SET SATURDAY HOURS FOR 2011:** Ms. Diemert reported that many of our Saturday customers complain about our not being open until 10:00AM on Saturdays and would like earlier hours so they can have a good portion of the weekend left. She is recommending that the hours be changed to 8:00 AM – Noon on Saturdays from the first weekend in May through Labor Day weekend for 2011. Discussion was held. *Motion by Johnson, second by Babcock, to approve the new Saturday hours from 8:00 AM – Noon for 2011. All in favor, 1 absent. Motion carried.*

**DISCUSS AND APPROVE OUT-OF-COUNTY HAULING:** Ms Diemert reported that she has four potential curbside collection contracts in Marquette and Waushara County and wanted Committee approval to seek and obtain out-of-county hauling contracts as this is tippage that would not come in to our landfill unless we provided the hauling service. *Motion by Johnson, second by Gatterman, that the Solid Waste Director continue to market, advertise, and seek out-of-county hauling contracts within one hour of the landfill. All in favor. Motion carried.* Ms. Diemert was instructed that if there were potential customers greater than one hour she could come back to the Committee for approval on a case-by-case basis. It was also understood that additional drivers and trucks may be necessary to bring in additional tippage, however, the additional revenues would cover these costs.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items will be placed on the next agenda: Personnel Recruitment Form for retiring employee, Permit fees waiver for landfill and municipal haulers, IROW contracted employees for recycling building.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, November 10, 2010 at 6:00 PM at the Courthouse. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:22 P.M.

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT**  
**October 13, 2010**  
**SOLID WASTE DEPARTMENT**

**TIPPAGE REPORT:** 2,826,320 lbs of garbage were brought in which is the 5<sup>th</sup> highest amount ever brought into the landfill. We are 278,240 more than last year the same month. Year-to-date we are up 6.813% in tonnage compared to 2009.

There were 18 new over-the-scale customers during the month which is typical for this time of year. (Minimum of \$1,080.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,392 new customers over the scale.

**OUT-OF-COUNTY TIPPAGE:** SEPT. 2010- Juneau County – 76.1 tons = \$4,568.00; Marquette County 53.09 tons = \$3,185.40; Waushara County – 1.8 tons = \$108.00. Recyclables brought in 22.7 tons = \$681.00, roadglass 207.18 tons = \$1035.00.

Out-of-County Container Delivery fees total \$1,225.00 for 7 containers delivered.

All Out-of-County container haul fees, garbage & recyclables = \$10,803.30.

**HUTCHINSON PROPERTY CLEAN-UP:** 50 container lease rentals by Hintz Trucking & Excavating (\$7,500.00) and 589.4 tons (\$17,681.86) has come in from 8/1 – 9/30/10 for this clean-up.

**MEETINGS/SEMINARS/TRAININGS:** Remind Committee of upcoming meetings & conferences: Landfill Advisory Meeting on Monday, December 6<sup>th</sup>, 2010 at 7:00; and WIRMC Annual Conference in Green Bay, February 23 – 25<sup>th</sup>, 2011.

Attended County Board on September 28<sup>th</sup>.

Director and County Board members attended the NEWCMG Conference in Waupaca Sept. 29 & 30<sup>th</sup>. Also attended WCSWMA Executive Board meeting on September 30<sup>th</sup> while in Waupaca.

Director and Committee Chair attended Budget Meeting with Finance October 4<sup>th</sup> 9:00 AM. No changes were made to the budget presented.

Director will attend Union Negotiations on October 18<sup>th</sup> and 26<sup>th</sup> at 4:30 PM.

Director will attend the FCI Community Relations Board meeting on October 19<sup>th</sup>.

Director will attend Dept. Head meeting on October 28<sup>th</sup>.

Director will also attend the Village of Coloma Board meeting on October 28<sup>th</sup> at 6:30 PM. to discuss curbside collection.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance/repairs were performed.

**INSPECTIONS:** There were no inspections performed for the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

The repair of the scale was done on October 7<sup>th</sup> & 8<sup>th</sup>. Repairs will include power washing & painting of the scale deck undercarriage, and repair of the concrete pit rim. Excessive damage is being done by salts being dropped into scale pit which corrodes the metals. The “Outside Contractors Pre-Construction Forms/Safety Form” was completed and signed prior to beginning work.

Annual maintenance and testing on the submersible leachate tank pump is scheduled for Thursday, October 14<sup>th</sup>.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

**ADMINISTRATIVE PROJECTS:** During the month of Sept/October the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped through IROW. Discussing contracted services with IROW for the operation of the MRF. Receiving sample contracts from other Counties. This is necessary because it is impossible to fill the vacancies in the recycling building under the current policy.

Continued to coordinate new curbside and residential route customer orders. We had 13 new residential/business account customers since the last report which increases our annual revenues by \$3,555.00. We also had 17 customers who cancelled service because they are moving, lack of payment, or couldn't afford, creating an annual loss of \$5,403.00. We also had 34 new roll-off container customers. We are currently billing \$596,901.96 annually for this service.

Continued work with Strategic Materials about serving as a temporary storage facility for 3 mix glass from Central WI. They toured our facility and are very excited about it. They will be touring the County with Economic Development Director to view other possible sites closer to rail.

Marketing for out-of-county waste is being done by newspaper, radio ads, and personal letters to all townships, cities & villages along the Adams County borders. Because of this we have had several out-of-town customers call or use the County landfill. We have also received calls or letters from Village of Plainfield, Village of Oxford, Village of Coloma, and Village of Endeavor for curbside collection prices. The Director has submitted a proposal to the Village of Endeavor and has been invited to come speak at Village of Coloma on October 28th.

Received word that Carl Peterson will be out until October 20<sup>th</sup>. He should be able to come back to work with no restrictions at that time. This is not a Worker's Comp claim.

Paul Repta is also back to work from his hand injury. He is on a 10 lb lifting restriction but otherwise, can return to full duty driving truck.

The RouteOptix scale program installation and training will be held on October 25-27<sup>th</sup>.

Contemplating changing Saturday hours in the summer to 8:00 – Noon instead of 10:00 AM – 2:00 PM. Most of the customers come in between 10:00AM & noon and ask that we open earlier. September 4<sup>th</sup> is the last Saturday we were open until Memorial Day weekend next spring.

Submitted a proposal to Town of Big Flats for curbside collection per request.

Will attend County Board on October 12<sup>th</sup> with resolutions for the landfill construction bond and the revisions to the Landfill Operational Ordinance.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

***LANDFILL CONSTRUCTION:*** Some work has been done on Cell #4. The glass has been documented and density testing performed by Ayres. When this is completed we can start to haul and stockpile clay in the cell area. By stockpiling in the cell, we will not have to reload and handle it twice. Hank intends to dig & haul clay into the winter if possible. The purchase of the Terex truck will allow this and will save time in the spring.