

AD HOC TRANSITION COMMITTEE MEETING MINUTES
March 6, 2014, Room A260 9:00 a.m.

The meeting was called to order by Chairman Miller at 9:00 a.m.

Roll call, present Bays, Johnson, Stuchlak and Miller. Excused West. Also present, Kaye, Larson and Fahrenkrug.

The meeting was properly noticed.

Motioned by Bays/Stuchlak to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Stuchlak/Johnson to approve the minutes from February 13, 2014. Motion carried by unanimous voice vote.

Discuss and/or act on:

Motioned by Stuchlak/Bays to approve Discipline & Discharge and forward to County Board: Disciplinary Procedure First, Second, Third & Fourth Offense and Resolution. Resolution approved contingent upon review of Corporation Counsel and Administrative Coordinator Director of Finance. Motion carried by unanimous voice vote.

Motioned by Stuchlak/Bays to approve Residency Ordinance and forward to County Board. Motion carried by unanimous voice vote.

Motioned by Miller/Bays to rescind the County Board Meeting Security/Ordinance and follow state statutes. Motion carried by unanimous voice vote.

Motioned by Bays/Johnson to approve I.D. Badge Policy changing PO Box to 102 and Resolution. Resolution approved contingent upon review of Corporation Counsel and Administrative Coordinator Director of Finance. Motion carried by unanimous voice vote.

Motioned by Bays/Stuchlak to approve the Open Records document as submitted and the creation of a Resolution as the same as the rest submitted inserting "Open Records". Resolution is approved contingent upon review of Corporation Counsel and Administrative Coordinator Director of Finance. Motion carried by unanimous voice vote.

Motioned by Bays/Stuchlak to approve claims against the county and Resolution. Resolution approved contingent upon review of Corporation Counsel and Administrative Coordinator Director of Finance. Motion carried by unanimous voice vote.

Motioned by Stuchlak/Johnson to approve Notice of Injury and Resolution. Resolution approved contingent upon review of Corporation Counsel and Administrative Coordinator Director of Finance. Motion carried by unanimous voice vote.

Also any associated Resolutions with the following:

Motioned by Bays/Stuchlak to approve as provided: Accounting principles, Accounting policies, Chart of Accounts, Expense versus capitalization, Depreciation, that will include Miller's comment of when the asset is disposed of, Investment, Cell phone issuance and Raffle tickets. Resolution approved

contingent upon review of Corporation Counsel and Administrative Coordinator Director of Finance.
Motion carried by unanimous voice vote.

Discuss Administrative Handbook Forms. Motion by Bays/Stuchlak to allow clean up/modification of forms to be handled by Administrative staff and any documents needing approval can be brought before the appropriate committee. Motion carried by unanimous voice vote.

Next agenda items:

Discuss code of conduct resolution and policy;

Discuss department head comments;

Set next meeting date for March 19, at 1:00 p.m.

Motioned by Bays/Stuchlak to adjourn at 10:00 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi

Recording Secretary

These minutes have been approved.