

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, OCTOBER 8, 2015 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock ~ Chairperson  
Florence Johnson ~ Vice-Chairperson  
Jake Roseberry  
Dan Wysocky  
Mark Hamburg

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Bob Buerger and  
Everett Johnson

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, October 8, 2015.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, JOHNSON, ROSEBERRY, WYSOCKY AND HAMBURG. ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Hamburg to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETING (SEPTEMBER 10, 2015):**  
*Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for September 10, 2015 Regular Monthly Meeting, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE**

**REVIEW & ACT ON WASH BAY DESIGN AGREEMENT:** Highway Committee discussed the concerns reference the wash bay addition project that Admin Finance Committee had during budget meeting. *Motion by Wysocky to proceed forward with the wash bay addition project as identified in 2016 Highway Budget and to sign the Wash Bay Design Agreement as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**UPDATE ON 2016 HIGHWAY BUDGET:** Highway Commissioner briefly updated the Highway Committee on the 2016 Highway Budget:

- Admin Finance Committee approved budget as submitted with no changes
- Three million added to Highway Road Construction Account

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Started second round of mowing on County Roads
- Shaping shoulders/ditch on CTH G North of CTH C

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- Overlay Projects on CTH G, CTH EE & CTH O have been completed by contractor (shaping on shoulders/ditch is needed in some areas)
- Patching roads as needed
- State PBM crack filling on STH 13 (STH 21 to CTH D) is completed
- State DMA crack filling on STH 13 (Moundview Dr. to STH 21) has started
- Parks Department ATV application
- CTH Z property clean up
- New Chester pipe line
- CTH P Design Plan about 80% done, finishing Right-of-Way Plat
- Router for crack filling
- Cleaning duct work

**FINANCIAL REPORT:** *Motion by Wysocky to approve the September 2015 Financial Reports as audited, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Wysocky to approve the Monthly Check Summary report as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** NONE

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, November 12, 2015 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:15 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**