

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, SEPTEMBER 8, 2016 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Dan Wysocky ~ Vice-Chairperson
Mark Hamburg
Larry Borud
Gordy Carlson

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner and Bob Buerger

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, September 8, 2016.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, WYSOCKY, HAMBURG, BORUD AND CARLSON.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Wysocky to approve the Agenda as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

APPROVAL OF MINUTES OF LAST MEETING (AUGUST 11, 2016): *Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for August 11, 2016 Regular Monthly Meeting, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ATV SUB-COMMITTEE REPORT / UPDATE ONLY ~ NO ACTION WILL BE TAKEN: Supervisor Hamburg reported that the ATV Sub-Committee met on September 7, 2016. Organized group and discussed the existing ATV ordinance, started review and making edits to existing ordinance and will continue to meet and go through ordinance. Next meeting will be on September 14, 2016.

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) ADMINISTRATIVE REVISIONS, OFFERING PRICE REPORTS AND APPRAISALS: : Highway Committee reviewed the Administrative Revisions for Parcel 11 and Parcel 32 as recommended by Timbers-Selissen-Rudolph Land Specialists. *Motion by Hamburg, second by Carlson to approve the County Road P Administrative Revision for:*

- *Parcel #11, for an increase of \$2,400.00, total amount \$18,000.00*
- *Parcel #32, for an increase of \$5,100.00, total amount \$13,100.00*

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
SEPTEMBER 8, 2016 ~ 9:00 A.M.**

REVIEW & ACT ON COUNTY ROAD P (CTH B TO CTH G)

ADMINISTRATIVE REVISIONS, OFFERING PRICE REPORTS, WAIVER OF APPRAISAL AND APPRAISALS: Highway Committee reviewed the Offering Price Reports and Appraisals for Parcels: 2, 19, 28 & 29, as prepared by Timbers-Selissen-Rudolph Land Specialists. Highway Committee reviewed the Waiver of Appraisal for Parcel 22 as recommended by Timbers-Selissen-Rudolph Land Specialists. *Motion by Wysocky, second by Hamburg to approve the Offering Price Reports and Appraisals for the County Road P (CTH B to CTH G) Construction Project as presented:*

| | |
|-------------------|-------------------|
| <i>Parcel #2</i> | <i>\$5,600.00</i> |
| <i>Parcel #19</i> | <i>\$2,900.00</i> |
| <i>Parcel #28</i> | <i>\$5,200.00</i> |
| <i>Parcel #29</i> | <i>\$6,000.00</i> |

and to approve the Waiver of Appraisal for Parcel #22, County Road P (CTH B to CTH G) Construction Project, for an increase of \$1,800.00, total amount \$5,000.00. VOICE VOTE. 4 ~ IN FAVOR & 1 ~ ABSTAINED: BORUD. MOTION CARRIED.

REVIEW & APPROVE TURNOUT FOR TRANSPORTATION MEETING

SEPTEMBER 29, 2016: *Motion by Hamburg to recommend that Adams County Highway Department be allowed to host the “Just Fix It” Turnout for Transportation Meeting to be held on September 29, 2016 at 7:00 p.m., second by Wysocky. VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.*

2017 HIGHWAY PROPOSED BUDGET: Highway Commissioner informed the Committee that the 2017 Highway Budget was reviewed by the Administrative & Finance Committee and no changes were made.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Seal Coat Portage County
- Fog Seal Coat Adams County
- Wash Bay progress
- Painting
- Mowing
- CTH A Overlay
- Town of Jackson Snow Removal
- CTH Z Limited Temporary Easements

FINANCIAL REPORT: *Motion by Carlson to approve the August 2016 Financial Report as presented, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Wysocky to approve the Monthly Check Summary report as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
SEPTEMBER 8, 2016 ~ 9:00 A.M.**

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- ATV Sub-Committee Report Update

SET NEXT MEETING DATE AND ADJOURN: *Motion by Hamburg, second by Borud, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, October 13, 2016 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:25 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE