

Public Safety & Judiciary CommitteeWednesday, March 11, 20159:00 a.m. – Conference Room A260**MINUTES**

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, and Robert Grabarski – Jerry Kotlowski was excused.

Others present: Carol Collins, Dennis McFarlin, Janet Leja, Ken Wagner, Kathie Dye, Terry Reynolds, Sam Wollin, and Terry Fahrenkrug

Motion by Eggebrecht to approve the agenda, seconded by Edwards. Motion carried by unanimous vote. Kotlowski – Excused.

Motion by Grabarski to approve the prior meeting minutes (February 11, 2015), seconded by Eggebrecht. Motion carried by unanimous vote. Kotlowski – Excused.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett and/or Jonathan Barnett – Not Present

The District Attorney's Office was not scheduled to attend the meeting. Committee was provided with the financial report for February. There were no questions.

Eyes of Hope Shelter—Kris Steffens—Not Present

The Eyes of Hope Shelter was not scheduled to attend the meeting. There was no written report for February to review.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for February. McFarlin updated the committee on the status of the website he is developing to provide information to the public. McFarlin stated he is trying to put as much information as he can assemble on the website.

Child Support – Janet Leja – Present

Committee was provided with the performance measures for February and financial reports for December 2014 & February 2015. Leja discussed the performance measures and stated they are on track. They are concentrating on collecting on arrears and current child support orders. Payments have been coming in recently with the tax intercept program. Leja discussed her financial reports and stated there is nothing unusual to report. Leja informed the committee that her office is having problems with sending and receiving emails. They were contacted by the State after no response to several of the State's emails sent to monitor case files. Committee was updated on a recent arrest in Tennessee for an Adams County warrant issued for unpaid child support. Leja stated the wanted poster and social media have been helpful. Leja discussed their upcoming pregnancy prevention presentations and stated they have seen a decrease in teen pregnancy rates with the pregnancy prevention programs.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with the financial report for February. Dye discussed the financial report and explained her larger expenses usually take place in October. There were no questions. Dye stated two deputies will be going to a training for a new law going into effect in April regarding DNA testing. Dye anticipates there will be more window traffic for her department when McFarlin discontinues holding his informational sessions with the public. Dye gave an update on the Clerk of Court Conference that she attended and stated it was very informative.

Register in Probate – Terry Reynolds – Present

Committee was provided with a written report and financial report for February. Reynolds discussed her reports and answered the committee's questions. Reynolds states her office is fully staffed and running smoothly. Reynolds stated she has a conference coming up in April that she will be attending. Reynolds explained the hotel for the conference is paid for, but she will be paying for meals and mileage herself as those expenses were not put back in the budget for 2015 as requested.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not scheduled to attend the meeting. Committee was provided with a written report and financial report for February. Gervais made a written request to have Lisa McElmurry appointed to the Local Emergency Planning Committee in place of Shirley Keeton. **Motion by Edwards to appoint Lisa McElmurry to the Local Emergency Planning Committee as recommended by Gervais, seconded by Eggebrecht. Motion carried by unanimous vote. Kotlowski – Excused.** Discussion was held regarding the hazmat team. Committee would like a follow-up discussion with Gervais and possibly a representative from the hazmat team next month. Chairman Allen stated he will speak to Gervais regarding the committee's request for more discussion.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for February to review. Committee questioned where the original deed was being filed for the cemetery plot that was purchased and Chairman Allen stated he would find out and report back next month.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly financial report and Animal Control report for February. There were no questions. Wollin discussed the project in pod control to replace the countertops and voiced his concerns regarding using stainless steel countertops that maintenance recommends versus the modular system countertops. Fahrenkrug updated the committee on the issue last month with regard to an inmate coming late to court. Fahrenkrug stated it was due to a schedule change and was an isolated incident on that day. Committee was provided with the updated job descriptions for Jail Administrator, Jail Sergeant, Jail Deputy, and Lieutenant-Patrol. Wollin discussed the revised job descriptions and explained the minor changes that were made with going from the Jail Captain to the Jail Administrator position. **Motion by Grabarski to approve the revised job descriptions for the Jail Administrator, Jail Sergeant, Jail Deputy, and Lieutenant-Patrol, seconded by Edwards. Motion carried by unanimous vote. Kotlowski-Excused.** Wollin stated Jail Deputy Darin Babcock has resigned and his last day will be 3/22/15. The resolution to recognize his years of service to Adams County was discussed. **Motion by Edwards to approve the resolution to recognize Darin Babcock for his years of service to Adams County, seconded by Eggebrecht. Motion carried by unanimous vote. Kotlowski-Excused.**

Motion by Grabarski to approve vouchers and monthly expense reports as presented, seconded by Edwards. Motion carried by unanimous vote. Kotlowski – Excused.


Identify upcoming agenda items: Emergency Management to discuss the hazmat team to address any additional concerns.

Set next monthly meeting date as April 8, 2015 at 9:00 a.m.

Motion by Grabarski to adjourn, seconded by Edwards. Motion carried by unanimous vote. Kotlowski – Excused. Meeting adjourned at 10:31 a.m.

These minutes have been approved by Public Safety & Judiciary Committee on April 8, 2015.

Respectfully Submitted,



Robert Grabarski

Secretary