

ADMINISTRATIVE & FINANCE MEETING MINUTES

Monday, September 29, 2014 9:00 a.m. Room A231

The meeting was called to order by Chairman West at 9:02 a.m. The meeting was properly noticed. Present: Babcock, Grabarski, Hamburg and West. Excused: Kotlowski. Also present: Wollin, Zander, Helgeson, Pierce, Cable, Fahrenkrug, Nickel, Kotlowski(Pat), Gervais and Phillippi.

Motioned by Grabarski/Hamburg to approve the agenda. Motion carried by unanimous voice vote.

Item #5: Discuss and/or act on bonding/refinancing, etc. Place back on October 1st, 2014 agenda for further discussion.

Item #6: Discuss and/or act on Schenck extension/rollover. Motioned by Grabarski/Hamburg to approve Schenck's extension/rollover removing preparation of form A (state financial report) and to approve JC Consulting to prepare cost allocation and prepare form A (state financial report). Motion carried by unanimous voice vote.

Item #8: Discuss and/or act on options relating to vacancy in Treasurer's Office. Motioned by Hamburg/Babcock to fill Treasurer's vacant part-time position of 960 hours per year. Motion carried by unanimous voice vote.

Present: Pat Kotlowski at 9:39 a.m.

Road construction discussions took place regarding CTH C, G, M, P and Z.

Motioned by Hamburg to designate road construction funding to something rather than just CTH P. No second. Motion failed.

Present: Edwards at 10:12 a.m.

Motioned by Hamburg to remove 8.3 million from bonding. Withdrew his motion.

Discussion regarding fairgrounds bonding took place, it was decided to request Jim Grabarski to attend the October 2nd, 2014 meeting.

Present: Gervais at 10:30 a.m.

Recess: Motioned by Hamburg/Grabarski to recess at 10:39 a.m. Motion carried by unanimous voice vote.

Reconvene: Committee was called back to order at 11:44 a.m. by Chairman West. All present.

Item #9: Discuss and/or act on vehicle for Emergency Management 2015 budget proposal.

Discussion regarding MABA (Mutual Aid Box Alarm System); employee can't respond to with a private vehicle. The committee didn't reinstate vehicle funding.

Item #10: Discuss 2015 Budget. Parks 100.41.55300.350 should be \$0.

The committee would like follow up/explanation on the following accounts:

240.38.54592.342

240.38.54592.343
240.38.54592.419

Motioned by Hamburg/Babcock to send Health and Human Services budget back to reduce by \$75,000/\$100,000 to be returned to County Clerk by Wednesday for committee on Thursday. Motion carried by unanimous voice vote.

The committee would like follow up/explanation on the following accounts:

100.18.52100.906

100.18.52100.326 \$20,000 (Vehicle lease) Is there a purchase/additional vehicle or has the lease amt increased? Do donations cover the K9 expenses.

Motioned by Grabarski/Hamburg to send Law Budget back and to reduce by \$40,000/\$50,000 to be returned to County Clerk by Wednesday for committee on Thursday. Motion carried by unanimous voice vote.

Upcoming agenda items:

Discuss and/or act on vehicle for Emergency Management 2015 budget proposal;

Discuss and/or act on bonding/refinancing, etc.;

Discuss and/or act on Document Indexing System.

Next meeting date set for October 1st, 2014 at 4:00 p.m.

Motioned by Hamburg/Grabarski to adjourn at 2:04 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippe

Recording Secretary

These minutes have been approved by the committee.