

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, APRIL 13, 2017 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD “F”, ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Dan Wysocky ~ Vice-Chairperson
Mark Hamburg
Larry Borud
Gordy Carlson

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, George Snamiske, Bob Buerger and Jesse Werner

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, April 13, 2017.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, WYSOCKY, HAMBURG, BORUD AND CARLSON.

APPROVAL OF AGENDA: *Motion by Wysocky to approve the Agenda as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS:

- Review & Act on Driveway Access ~ CTH B ~ Snamiske

APPROVAL OF MINUTES OF LAST MEETING (March 9, 2017): *Motion by Borud to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for March 9, 2017 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON DRIVEWAY ACCESS ~ CTH B ~ SNAMISKE:

Driveway access on County Road B was denied to George Snamiske, based on section 5.2 (Number and Width of Driveways per Land Use) of the Driveway Ordinance #22. George Snamiske was present to explain why he needed the additional driveway on County Road B, to access additional new buildings on his property. *Motion by Hamburg to allow a variance for the George Snamiske driveway access on County Road B, as there is no safety concerns in this area and they must still comply with all the provisions in the ordinance reference rules and standards, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON OIL QUOTES: The following quotes were received:

OIL QUOTE OPENING 4/4/17 ~ADAMS COUNTY HIGHWAY DEPT.		
<u>MATERIALS</u>	<u>HENRY MEIGS</u>	<u>FLINT HILLS</u>
CRS & HFRS	\$1.49 / GALLON	\$1.32 / GALLON
CRS-2P & HFRS-2P	\$1.70 / GALLON	\$1.51 / GALLON
CRS-2PD	\$1.29 / GALLON	\$0.95 / GALLON

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 13, 2017 ~ 9:00 A.M.**

APPLICATION CHG	HENRY MEIGS	FAHRNER
CRS & HFRS	\$ 0.15 / GALLON	\$ 0.35 / GALLON
CRS-2P& HFRS-2P	\$ 0.15 / GALLON	\$ 0.35 / GALLON
CRS-2PD	\$ 0.15 / GALLON	\$ 0.35 / GALLON
MATERIAL & APPLIED	HENRY MEIGS	FLINT / FAHRNER
CRS & HFRS	\$1.64 / GALLON	\$1.67 / GALLON
CRS-2P & HFRS-2P	\$1.85 / GALLON	\$1.86 / GALLON
CRS-2PD	\$1.44 / GALLON	\$1.30 / GALLON

Highway Committee reviewed the quotes, terms of sale and conditions. *Motion by Hamburg, in the best interest of Adams County to award the oil quotes to Henry G. Meigs LLC for the 2017 season, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON SHOP TRUCK BIDS: The following bids were received for the Shop Truck:

TRUCK COMPANY	YEAR/MAKE	MODEL	COST
A-F Motors	2017/Silverado	3500 HD Regular Cab	\$30,528.00
" "	Optional	Grill Guard	\$ 702.50
Charles Automotive	2017/Silverado	3500 HD Regular Cab	\$31,427.00
" "	Optional	Grill Guard	N/A

Highway Committee & Commissioner reviewed the shop truck bids and options. The bids that were received for a gas engine does not come with an Allison transmission which would allow for a PTO driven pump, this is only available on a diesel engine. *Motion by Carlson in the best interest of Adams County to reject all bids and revise specifications and re-advertise for the shop truck bids, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TRUCK EQUIPMENT BIDS: The following bids were received for the Truck Equipment:

Base Price	Snow Attachments & Equipment	Monroe Truck	Universal Truck
		\$ 139,318.00	\$ 138,996.00
Bid Option 1	Custom Rear Berm Chute, steel frame/chute assy w/UHMW poly liner material	N/A	\$ (7,725.00)
Bid Option 2	Standard Henderson 304 Stainless Steel Rear Berm Chute in lieu of Hyd. Truck Conveyor	N/A	\$ (8,500.00)
Vendor Option 3	Stainless Steel hydraulic lines w/short whip hoses on each end (Spreader/Auger/Spinner)	N/A	\$ 985.00
Vendor Option 4	Stainless Steel hydraulic lines w/short whip hoses on each end (Plow/Broom/Frnt Pump)	N/A	\$ 1,970.00
Vendor Option 5	Leg Group for HTC-18	N/A	\$ 290.00

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 13, 2017 ~ 9:00 A.M.**

Vendor Option 6	Swenson STCC Cross Conveyor in lieu of HTC18 Cross Conveyor	N/A	\$ (700.00)
Vendor Option 7	201 Stainless Steel Munibody in lieu of 304 Stainless Steel Munibody	\$ (2,635.00)	\$ (1,830.00)
Vendor Option 8	Universal CST-12-43L plow in lieu of Universal BH-12-43L HDP	N/A	\$ (1,250.00)
			\$ 134,226.00

Highway Committee & Commissioner reviewed the truck equipment bids and options. ***Motion by Hamburg in the best interest of Adams County to award the truck equipment bid to Universal Truck for \$134,226.00, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON BRUSHING CONCERNS ~ 1123 CTH D: Highway Commissioner received a complaint concerning a vision problem at 1123 County Road D and contacted the property owner reference the trees that are growing on the County right-of-way. Property owner is opposed to the trees being removed. ***Motion by Carlson to postpone the brushing concerns at 1123 County Road D until the June Highway Committee Meeting, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON FUNCTIONAL ROAD CLASSIFICATION CHANGES ~ WIS. DEPT. OF TRANSPORTATION: Wis. Dept. of Transportation has notified Adams County Highway Department of the recommended Functional Classification System changes that will occur in Adams County. ***Motion by Hamburg to approve the recommended Wis. Dept. of Transportation Functional Classification System changes for Adams County, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON TOWN OF PRESTON CULVERT AID PETITION: ***Motion by Carlson to approve the Culvert Aid Petition that was submitted by the Town of Preston for Cypress Avenue ~ Carter Creek / Cypress Avenue ~ Bingham Creek for an amount of \$5,295.78 which is the balance due from Petition #01-2015 & Petition #02-2015 and to forward this petition to County Board to be acted on at the next County Board Meeting, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON 2017 REMAINING ASSET REPLACEMENT PURCHASES: ***Motion by Hamburg to authorize the Highway Commissioner to advertise for bids: pickup truck and anti-icing unit for truck #165, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Crack Filling CTH C
- Snow Fence Removal
- Patching
- Downfall Tree Cleanup
- PBM Crack Filling and Shouldering Agreements Signed
- Resolution to move Expenses Admin/Finance

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 13, 2017 ~ 9:00 A.M.**

- Actual Rate Billing for Snow Removal: Town of New Chester & Town of Springville
- Summer Highway Conference
- Spring Committee/Commissioner Meeting April 28th Country Aire, Stratford, WI
- Updated Committee on CTH P Construction progress

FINANCIAL REPORT: *Motion by Hamburg to approve the March 2017 Financial Report as presented, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. ***Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Brushing Concerns ~ 1123 CTH D

SET NEXT MEETING DATE AND ADJOURN: *Motion by Borud, second by Carlson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, May 11, 2017 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:20 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE