

ADMINISTRATIVE & FINANCE MEETING MINUTES

September 17, 2015 1:00 p.m. Room A260

The meeting was called to order by Vice Chairman Grabarski at 1:03 p.m. West present at 1:05 p.m. The meeting was properly noticed. Members present: Babcock, Grabarski, Hamburg and West. Excused: Kotlowski. Also present: Zander, Cable, Pierce, Roekle and Phillippi.

Motioned by Hamburg/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Public participation: None

Correspondence: None

Item #7 Treasurer. Tax deed property update given. Motioned by Hamburg/Babcock to accept the Treasurer's financial report. Motion carried by unanimous voice vote.

West took over as chair at 1:15 p.m.

McGhee present.

Item #8 MIS. Motioned by Hamburg/Babcock to accept the MIS financial report. Motion carried by unanimous voice vote.

Item #9 County Clerk/AC/DF. Update given.

Item #10 Discuss and/or act on resolution to join the North Central Wisconsin Workforce Development Chief Elected Officials Consortium; FOB replacement fees; Veteran's In-Service day:

Motioned by Babcock/Hamburg to move forward on the resolution to join the North Central Wisconsin Workforce Development Chief Elected Officials Consortium. Motion carried by unanimous voice vote.

Motioned by Grabarski/Hamburg to establish a FOB replacement fee of \$10. Motion carried by unanimous voice vote.

Discussion took place regarding Veteran's In-Service day program. Committee agreed to let Phillippi go ahead with the tentative plans of taking a field trip to Madison for the Veteran's Day festivities that will take place at the Capitol Building/Museum.

Item #11 Discuss and/or act on 2016 Budget.

Cable, Pierce and Roekle present; left at 1:30 p.m. Health & Human Services budget – no changes.

Motioned by Hamburg/Babcock to transfer \$3,000,000 between funds enterprise/general. Motion carried by unanimous voice vote.

- 100.00.49300 \$3,000,000
- 100.00.59260 \$3,000,000

- 260.26.49210 \$3,000,000
- 260.26.53310.371 \$4,000,000

Parks budget:

- 100.41.55450.121 should be \$30,000
- 100.41.46719 should be \$550,000
- 100.41.46720 should be \$350,000
- 100.41.55450.130 should be \$55,000
- 100.41.55420.145 should be \$0
- 100.41.55300.350 should be \$0
- 100.41.55410.391 should be \$3,500
- 100.41.55450.391 should be \$3,500
- 100.41.56170.350 should be \$32,275
- 100.41.49300 applies \$6,964

Motioned by Hamburg/Grabarski to revise wages for the Assistant Parks Manager and determine a plan in the future and also to remove 1.5% increase on red-circled employees that were incorporated into the budget. Motion carried by unanimous voice vote. Motioned by Hamburg/Grabarski to approve Parks budget changes, which includes the elimination of the Parks Director position as of January 1, 2016. Motion carried by unanimous voice vote.

- 100.73.51960.216 should be \$261,545
- 100.73.51960.613 should be \$5,000
- 100.73.51960.614 should be \$2,500
- 100.73.43410 should be \$110,112

Finalized Highway and Miscellaneous.

Motioned by Babcock/Grabarski to approve proposed budgets and to utilize the net new construction of \$190,000 and set the levy at \$17,465,000. Motion carried by unanimous voice vote.

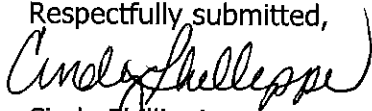
Identify upcoming agenda items:

Discuss and/or act on Parks expenditures, capital projects, in 2015/2016 budgets.

Next meeting date: Discussion to hold joint Parks/Finance meeting; dates discussed were September 24th, 25th, 29th or 30th.

Motioned by Hamburg/Babcock to adjourn at 4:59 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy R. Billippi
Recording Secretary

These minutes have been approved by the committee.
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