

**Public Safety & Judiciary Committee**  
**Wednesday, August 10, 2016**  
**9:00 a.m. – Conference Room A260**

**MINUTES**

Chairman Grabarski called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Pete Hickethier, Scott Colburn, Robert Grabarski, and Rocky Gilner – Jack Allen was excused.

Others present: Carol Collins, Tania Bonnett, Dennis McFarlin, Janet Leja, Kathie Dye, Judge Wood, Chris Langer, Jane Gervais, Marilyn Rogers, Sam Wollin, Terry Fahrenkrug, and Ryan Greeno

**Motion by Gilner to approve the agenda, seconded by Hickethier. Motion carried by unanimous vote. Allen – Excused.**

**Motion by Hickethier to approve the July 13, 2016 minutes, seconded by Gilner. Motion carried by unanimous vote. Allen – Excused.**

There was no public participation. There was no correspondence.

**District Attorney – Tania Bonnett – Present**

Committee was provided with the financial report for July and the 2017 proposed budget. Committee reviewed the 2017 proposed budget. Bonnett explained there was no need for increases in the budget and other than wages and benefits, the budget stayed the same. **Motion by Gilner to approve the 2017 District Attorney budget as presented, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.** DA Bonnett provided the committee with a letter supporting the Sheriff's Office request for funding to equip all patrol vehicles with video cameras in 2017 and encouraged them to support the request as well. Bonnett explained that these cameras are an extremely valuable tool in the prosecution of crime and would be useful.

Chairman Grabarski asked the committee if they were in agreement to deviate from the agenda and move to item #13 (Register in Probate) on the agenda to allow time for Judge Wood to be able to speak before he needs to return to court. Committee was in agreement.

**Register in Probate – Chris Langer – Present**

Committee was provided with the written and financial reports for July and the 2017 proposed budget. Judge Wood gave an update on the drug treatment court. Committee was informed that Judge Wood and Nick Sayner (JusticePoint) will be attending an upcoming training in Sheboygan for the drug treatment court. The lodging, meals, and mileage for this training were not budgeted for as they were unforeseen expenses, but will need to be reimbursed. Judge Wood voiced his support for the Sheriff's Office request for funding to equip all patrol vehicles with video cameras in 2017. Committee reviewed the updated 2017 proposed budget. Langer discussed the changes with the budget lines and explained the increases/decreases. Langer stated the 1-yr maintenance contract for the video conferencing was added in the budget for 2017 as the current agreement is up for renewal. Langer explained a multi-year contract is not available until the software is updated. **Motion by Hickethier to approve the 2017 Circuit Court budget as presented, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.**

**Eyes of Hope Shelter—Kris Steffens – Not present**

Steffens was unable to attend the meeting. There was no written report for July to review.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with the 2017 proposed budget. Discussion was held regarding the increases/decreases in the budget for 2017. Funds were added to be able to establish a parental education program in Adams County. McFarlin explained this is a mandated program and is no longer available through the UW-Extension Office. **Motion by Hickethier to approve the 2017 Family Court Commissioner budget as presented, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.**

Child Support – Janet Leja – Present

Committee was provided with the written and financial reports for July and the 2017 proposed budget. Leja stated they are still doing well with the performance measures and there is nothing unusual to report on the financial report. Leja explained they are co-hosting the annual WCSEA conference at Chula Vista in September. E-filing will commence on 8/15/16 and they are working with the Clerk of Court to receive training. Committee reviewed the updated 2017 proposed budget. Discussion was held regarding the increases/decreases in the budget for 2017. Leja explained funds were added to include software that is necessary for the mandatory e-filing, cell phone for communication with customers via text messaging, and increased lodging, meals, mileage, and fees in order to attend two NCSEA conferences as Leja is now on the WCSEA Board of Directors. **Motion by Hickethier to approve the 2017 Child Support budget as presented, seconded by Gilner. Motion carried by unanimous vote. Allen – Excused.**

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with the written report for July and the 2017 proposed budget. Dye stated the CCAP training this week for the mandatory e-filing went well. Committee reviewed the updated 2017 proposed budget. Dye discussed the changes to her budget lines and explained the increases/decreases. Committee was concerned with the decrease in revenues and recommended that Dye increase the revenue back up to reflect the history. Dye explained the video conferencing system in Courtroom A needs to be updated and the audio system in Courtroom B is outdated and needs to be replaced. Dye would like the funds added in the 2017 budget for these, but is still waiting on the quote. Committee would like more information on these expenses before they approve the budget. Dye stated she will try to contact the company again and return with the information.

Dye returned later to the meeting stating she was only able to get an estimate for Courtroom A & B. The estimate to upgrade the video conferencing system in Courtroom A would be \$25,000-\$30,000 and the estimate to replace the audio system in Courtroom B would be \$35,000-\$40,000. Committee recommended adding \$65,000 to the budget to cover the costs of the equipment upgrade to Courtroom A and equipment replacement to Courtroom B. **Motion by Hickethier to approve the 2017 Clerk of Court budget with the addition of \$65,000 for the courtroom equipment, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.**

Emergency Management – Jane Gervais – Present

Committee was provided with the financial report for July and the 2017 proposed budget. Committee reviewed the 2017 proposed budget. Discussion was held regarding the increases/decreases in the budget for 2017. Gervais explained that revenues increased due to Bug Tussel revenue. Expenses also increased, but Gervais stated that the levy for 2017 is less than last year. **Motion by Hickethier to approve the 2017 Emergency Management budget as presented, seconded by Gilner. Motion carried by unanimous vote. Allen – Excused.** Gervais explained that two replacements need to be appointed to the Local Emergency Planning Committee as John Frantz and Darcie Beckman were no longer able to serve on the committee. Gervais recommended that Dennis Leist be appointed to replace John Frantz. Gervais is still looking for a replacement for Darcie Beckman. **Motion by Hickethier to appoint Dennis Leist to the Local Emergency Planning Committee as recommended by Gervais and forward on to County Board, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.** At the end of the meeting Gervais addressed the committee and stated she received information on a replacement for Darcie Beckman. Gervais recommended that Jody McManus be appointed to replace Darcie Beckman. **Motion by Hickethier to appoint Jody McManus to the Local Emergency Planning Committee as recommended by Gervais and forward on to County Board, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.**

Medical Examiner – Marilyn Rogers – Present

Committee was provided with the monthly written and financial reports for July and the 2017 proposed budget. Rogers discussed the monthly report and stated tissue donations are going well and they are on track with autopsies for the year. Discussion was held regarding the reasons for Adams County to have a morgue and Rogers asked the committee to consider the possibility of a morgue with the space programming/planning study process. Committee reviewed the updated 2017 proposed budget. Rogers discussed the changes with the budget lines and explained the increases/decreases. Discussion was held and committee recommended that wages be increased by \$13,000 and repairs & maintenance be increased to \$2,000. **Motion by Hickethier to approve the 2017 Medical Examiner budget with the changes of increasing the wage expense line to \$48,955 and increasing the repair & maintenance expense line to \$2,000, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.**

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the animal control and financial reports for July and the 2017 proposed budget. Wollin gave an updated on the current vacancies within the agency. Wollin stated the fair was uneventful this year due to the bad weather. Discussion was held regarding the space programming/planning study. Wollin informed the committee that he attended the Property Committee meeting on 8/9/16 and was directed to present the proposals to Admin & Finance to receive funding to pay for the study. Wollin explained to the committee that the jail will remain where it is, but he is looking to take the law enforcement and dispatch function outside of the jail. Wollin will give a presentation to the County Board in September so that the full County Board is informed. Committee reviewed the updated 2017 proposed budget. Wollin discussed the changes with the budget lines and explained the increases/decreases. Discussion was held regarding the request to add funding to equip all patrol vehicles with video cameras in 2017. Wollin explained that four cameras have already been purchased and have been useful. Committee was informed that the vendor that provided the quote for the video cameras was awarded the state contract so the cameras will be less expensive than originally quoted. The updated quote has not been received as of yet. **Motion by Hickethier to approve the 2017 Sheriff's Office budget as presented, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.**

**Motion by Gilner to approve vouchers and monthly expense reports as presented, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.**

Identify upcoming agenda items: None at this time.

Set next monthly meeting date as September 14, 2016 at 9:00 a.m.

**Motion by Gilner to adjourn, seconded by Colburn. Motion carried by unanimous vote. Allen – Excused.** Meeting adjourned at 11:51 a.m.

*These minutes have been approved by Public Safety & Judiciary Committee on September 14, 2016.*

Respectfully Submitted,



Carol Collins  
Recording Secretary