

## Public Safety & Judiciary Committee

### MINUTES

Wednesday, February 13, 2013

9:00 a.m. – Conference Room A260

1. Chairman Al Sebatiani called the meeting to order at 9:00 a.m.
2. Meeting was properly announced.
3. Roll Call - Committee members present: Eggebrecht, Edwards, Sebatiani, and Miller. James was excused. Others present: Carol Collins, Jane Gervais, Nick Segina, Marilyn Rogers, Deb Barnes, Becky Koehn, Terry Reynolds, Kris Steffens, Trena Larson, Tania Bonnett, Carrie Allard, and Terry Fahrenkrug.
4. **Motion by Miller to approve the agenda, seconded by Eggebrecht. All in favor, motion carried unanimously.**
5. **Motion by Eggebrecht to approve the prior meeting minutes (January 9<sup>th</sup>), seconded by Edwards. All in favor, motion carried unanimously.**
6. Public participation will be taken as needed.
7. No correspondence.
8. Eyes of Hope Shelter to give summary of monthly report. Kris provided committee with reports for December 2012 and January 2013. Noted that December was a good month with eight adoptions. 2012 was better than what they aimed for. January was a painful month with only one adoption and it was a big month for strays.
9. **Medical Examiner, Marilyn Rogers, Interim ME and Trena Larson – Present**  
Marilyn provided the committee with her monthly activity report for January 2013 along with the financials for December 2012 and January 2013.

Letters for billing have been approved by Corporation Counsel and they would like to start billing from the middle of November 2012 to present since that is when Roseberry's Funeral Home went to no cash advance services. Miller expressed his concern about back billing families for these fees and feels they should start billing now or bill back to January 2013. Edwards also feels that they should start billing effective January 1<sup>st</sup>. Sebatiani stated they should start billing for services effective January 1, 2013.

Miller asked if the items bought in December 2012 were still in Adams County and Marilyn indicated that the items can be accounted for.

Trena feels that the Medical Examiner's Office has made good strides this month and overall the office has moved forward. There is good dialog and they are working well together. The resolution to establish the Medical Examiner positions will be going to County Board in February.

Edwards asked if their office received current ID badges and Marilyn responded that they did receive them.

10. **Family Court Commissioner – Dennis McFarlin – Not Present**
11. **Child Support – Deb Barnes – Present**  
Deb distributed the performance report and check summary for January 2013. Performance funding was increased for 2013. Deb has not received the 2013 contract from the State. It is being held up at the federal level and she was assured that it should be here any day. Cooperative agreements have been taken care of.

Deb recently returned from the National Child Support Enforcement Policy Forum in Washington D.C. She met with our legislatives and was able to share perspectives and submit concerns. Deb noted that it was a good trip and she was able to make good contacts in other states.

Miller asked Deb if she met with Secretary Anderson. Deb stated she met in Madison about a month ago and the meeting went fairly well.

**12. Clerk of Circuit Court – Kathie Dye – Not Present**

Kathie was not present for the meeting as she was at the Clerk of Court's Conference. She presented documentation to the committee requesting that the hourly rate given to the Community Service participants be increased from \$6.00 to \$8.00. Tania Bonnett stated that she would be speaking on her behalf in regards to the wage increase. Tania stated that the \$6.00 rate has been in place since 1998 and they are requesting the increase to be more commensurate with other counties. Sebatiani asked if the increase should go before Admin & Finance. Carrie Allard stated that no money changes hand and the rate is used to offset the participant's fines. **Motion by Eggebrecht to approve the rate increase from \$6.00 to \$8.00. Seconded by Edwards. All in favor, motion carried unanimously.**

**13. Register in Probate – Terry Reynolds – Present**

Terry reported that there are two CHIPS matters and the parents have already requested that attorneys be appointed for them. The court has granted the appointment of attorneys so that will have an impact on Terry's juvenile budget.

Last month Terry submitted the job descriptions for the Register in Probate and the Judicial Assistant for review. She was doing some modifications to them and they are now ready to be signed off on. **Motion by Miller to approve the job descriptions as presented for both positions. Seconded by Edwards. All in favor, motion carried unanimously.**

Terry gave an update on the Teen Court. There was only one student that returned the form with interest. Terry met again with Justin last week. Justin and the school still feel it is a good program. They need to have at least six students that are really interested in it. Justin suggested flyers and weekly announcements. They are going to meet with the students again on March 7<sup>th</sup> to see if there is more interest. Terry will be contacting Justin so he can follow up with the students that they gave applications to. Jennifer Swenson is also going to put the information on the program in the 4-H newsletter.

**14. District Attorney – DA Tania Bonnett – Present**

Tania reported that in December she was invited to do a short part of the Sheriff's Department training. She was also invited to sit in on the investigator interviews.

Tania stated that they are very close to realizing a forensic interviewing room for children in Adams County. They were promised a \$12,000.00 grant to cover the cost of the recording equipment to interview children who are suspected victims of abuse or neglect. There is a strong interest in interview children so that a multidisciplinary team can all have their interviews conducted at one time. This can be more efficient and less harmful to the child. They are working with Jeremy Normington at the hospital and he is willing to give them space at no cost to set up the equipment.

The Assistant District Attorney resigned his position. He will be on the payroll until May 31st so Tania will not be able to refill that position until June. Tania is using a special prosecutor assignment at this time. Mark Thibodeau has agreed to work one day a week. Tania's tentative plan is to be on maternity leave for June and July. Mark Thibodeau has also agreed to fill in as needed for at least three days a week.

15. **Emergency Management – Jane Gervais – Present**

Jane noted there was a command and general staff training March 11<sup>th</sup>-15<sup>th</sup> in Madison that she would like to attend. There is no cost to the training. The only expense would be mileage and Jane stated she has mileage in her budget. There was no problem with her going. Jane stated that the training would be at the same time as the next PS&J meeting so she asked to be excused for that meeting.

Jane stated she received the grant awards payments for the 2012 second half EMPG in the amount of \$15,159.17 and EPCRA in the amount of \$3,132.00.

Jane stated that there is some concern about the tower and siren located at Castle Rock Park. There is a question as to whether or not it should be taken down because the siren does not work. Jane had dispatch activate the siren and the siren does not work. The siren has not worked since 1998. The sirens were turned over to the municipalities in 1996 and it is their responsibility to maintain the sirens. Quincy Township wrote a memo in 1998 stating that they were not going to maintain the siren. Jane stated she would look into the cost of taking the tower down. Eggebrecht stated he would stop at the Castle Rock Park to talk to Mark Miller after the meeting and get back to Jane.

16. **Sheriff's Office - Sheriff Wollin – Not Present** - Fahrenkrug noted that Sheriff Wollin was at the Badger State Sheriff's Association meeting in Madison and was not able to be present for the meeting today.

**Chief Deputy Fahrenkrug – Present**

Fahrenkrug mentioned the fee schedule that was approved in October was charging \$1.00 a page for accident reports that were released to the public. Generally any open records reports were \$.25 a page. It used to be more of a chore to print the accident reports for the public with the old system. With the new Trac System everything is computerized and easier to print the information. They would like to lower the charge to \$.25 a page for accident reports. **Motion by Edwards that the Sheriff's Office be allowed to lower the charge to \$.25 per page for accident reports. Seconded by Eggebrecht. All in favor, motion carried unanimously.**

Fahrenkrug was glad to report that they are now fully staffed. Two deputies, Josh Czys and Floyd Lindsey, are now off field training and out on their own. There is still one deputy who is in field training for the next couple of month. Ryan Greeno has been in place as an investigator for about three weeks now and is doing well. The Command Staff is meeting weekly with all three of the investigators to put in place some checks and balances to eliminate any problems.

The Sheriff's Office currently has the MILO shooting system for training. That was provided by County Mutual Insurance at no cost to Adams County. It floats around between the agencies. There was active shooter training on February 12<sup>th</sup>. The training was opened up to county employees and school employees at 5:00 p.m. and will be repeated on February 28<sup>th</sup>.

Fahrenkrug noted that the Sheriff's Office will be developing and maintaining their department website. This will enable them to put out more information than on the Adams County webpage. The County webpage will link into the Sheriff's Office webpage.

Fahrenkrug reported that the animal control report was comparable from this time last year even without picking up any cats. The animal control officer is efficient in his routes and good about managing his time.

Sebatiani asked if the dental work in the monthly expense reports were for extractions only and nothing else. Fahrenkrug stated he would look into what is covered and get back to him at the next meeting.

17. Approval of all vouchers and monthly expense reports. **Motion by Eggebrecht to approve vouchers as presented. Seconded by Miller. All in favor, motion carried unanimously.**
18. Identify upcoming agenda items.
19. Set next meeting date as March 13<sup>th</sup> at 9:00 a.m.
20. Adjournment. **Motion by Miller to adjourn, seconded by Edwards. All in favor, motion carried unanimously. Meeting adjourned at approximately 10:20 a.m.**

*These minutes are not yet approved by Public Safety & Judiciary Committee.*

Respectfully Submitted,

Carol A. Collins  
Recording Secretary