

ADAMS COUNTY SOLID WASTE COMMITTEE
November 14, 2012, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Patrick Gatterman
James Bays

MEMBERS ABSENT/EXCUSED: Dean Morgan
Florence Johnson, Vice-Chair

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Nick Theisen, SAYL Student
Steve Bischoff, Ayres
Neal Carney, Ayres

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:03 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, GATTERMAN, BAYS.

APPROVAL OF AGENDA: *Motion by Bays, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM OCTOBER 8, 2012: *Motion by Gatterman, second by Babcock, to approve the Open Session minutes as presented for the October 8, 2012 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: Steve Bischoff, Ayres Associates was present to announce that he is retiring at the end of the year and to express to the Committee that he has enjoyed working for Adams County over the year. The Director and Committee wished him well in his retirement. There was no other public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert brought up for discussion Ordinance #09-2012 that is being presented at County Board. This Ordinance amends the previous 1993 County Human Health Ordinance. She pointed out sections that deal with garbage/trash disposal and environmental concerns. She stated that she emailed the Health & Human Services Director suggesting that this new Ordinance be used to enforce the open burning and burn barrel usage for garbage and recycling disposal within the County. There was no other business to present.

FINANCIAL REPORT/2013 BUDGET: Ms. Diemert presented the Financial Report for October 2012 along with the October Check Summary Report and 2013 Budget update. Discussion was held. She also reported that the Solid Waste budget is **.359 of the total 2013 County tax levy and a reduction of 74.65% from last year.** *Motion by Bays, second by Gatterman, to approve the financial report, the monthly check summary and budget update as presented. All in favor. Motion*

carried.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated November 14, 2012 (see attached copy). Discussion was held. *Motion by Gatterman, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE/UPDATE DEPARTMENT JOB DESCRIPTIONS: Ms. Diemert reported that the Job Descriptions were turned over to the Personnel Director.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: There were no vehicle or equipment purchases to discuss.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information on the 2013 WIRMC Conference to be held on February 20-22nd in Green Bay. Attendance at this conference was budgeted. The Committee reviewed the agenda. *Motion by Gatterman, second by Bays, to authorize Committee members to attend this Conference and to notify the Director if the plan to attend. Discussion was held. All in favor. Motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Juneau County Agreement, Bid recommendation and selection for Geo-membrane cap materials, and any other updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, December 12, 2012 at 6:00 PM at the Landfill. *Motion by Bays, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:42 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
November 14, 2012

TIPPAGE REPORT: 3,109,440 lbs of garbage were brought in which is the 3rd highest amount ever brought into the landfill for this month. Year-to-date we are still down 7.214% in tonnage compared to 2011 probably due to last year's tornado. Revenues are still up.

For the month we had 65 new route customers totaling \$3,897.25. We also had 76 customers who went on Winter Hold, cancelled service, or were put on financial hold for a loss of -\$3,481.75. Other changes to types of service lost \$346.25 for a **total gain of \$69.25 in revenues.**

OUT-OF-COUNTY TIPPAGE: SEPT 2012:

Village of Coloma –	9.2 tons = \$552.00
Columbia County –	27.93 tons = \$1675.80
Juneau County -	93.89 tons = \$5633.40
Marquette County	43.18 tons = \$2590.80
Other County –	2.11 tons = \$126.60
Village of Oxford –	15.88 tons = \$952.80
Sauk County –	1.35 tons= \$81.00
Waushara County	13.91tons = \$834.60
Wood County	2.32 tons = 139.20

2 - 10yd container haul fees - \$300.00. 5 – 20yd container haul fees = \$875.00. 15 - 30yd container haul fee = \$2,625.00.

Comingled-Recyclables brought in 29.87 tons = \$812.60.

All Out-of-County container haul fees, garbage & recyclables for the month = \$33,103.00 (annualized = \$397,236.00).

MEETINGS/SEMINARS/TRAININGS: Attended the NEWCMG Fall Conference in Waupaca on October 9th – 11th. Also attended WCSWMA Executive Board meeting on October 11th.

Attended Dept Head on October 18th. Also attended a WIRMC conference call the same day.

Attended Wellness Committee meeting on October 23rd.

Met with the local newspaper to do article on out-of-county waste. Also discussed other articles on recycling.

Will be meeting with Juneau and Monroe Counties on November 27th to continue discussions on waste disposal commitment from Juneau County when their landfill closes next spring.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: DNR inspected the capping project and Cell #4. No violations, recommendations, or citations were issued.

The groundwater monitoring report was received for sampling taken in September 2012. No changes from previous monitoring reports.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Arranged for two employees to have random drug & alcohol testing.

Submitted the annual Underground Storage Tank application to DATCP. Received the Permit to Operate from the State of Wisconsin Dept. of Safety & Professional Services.

Completed the Excavating Permit for ACEC for them moving their overhead power lines to underground on County property.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Director arranged for the quarterly wellhouse testing and maintenance through Monona Plumbing. The Highway Dept. completed their work grubbing and clearing of trees and brush that are encroaching on the wellhouse pond area.

ADMINISTRATIVE PROJECTS: During the month of Oct/Nov the Director performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed. Worked with IROW on inventory of County recyclables and to turn over operations. Met several times with Cory/IROW to discuss how the transition is going.

Submitted the annual Hauler Permit applications.

Submitted a proposal for the Westfield school system for waste & recyclables collection.

Received notice that FCI will start hauling their waste into the landfill effective 11/1/12. They were to start 10/1 however, they did not get their compactor running in time. FCI did start hauling their own waste on November 5th. So far this is working well.

Worked with Village of Friendship regarding leasing them a truck for garbage collection. Also furnished past years records for review.

Worked with the Adams County Humane Society for getting wood chips for their dog walking path. Also donated compost to the Head Start for their garden at the old Pineland Grade School. Also furnished information to them on Vermi-composting for their food waste.

Working with Monroe and Juneau Counties to meet regarding a 3-county Agreement to take Juneau County waste. Also submitted a "Letter of Interest" to Dane County for some of their waste.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Hank has been getting cells #1 and #2 ready for the first lift of clay. He has been working on preparing the grading layer and existing clay for tie-in with the new clay. Documentation was done on the grading layer and engineers met with Hank & Myrna to discuss the work that can be completed this year. The 5 1/2" of rain we received at the end of October makes it impossible to place clay this fall. Some of the materials will be ordered to get the best pricing. Bid documents for the purchase of the geomembrane materials will be done in the next few weeks and this will be placed on the December agenda for selection.

We are well on our way to meeting the required 4' of waste over cell #4 liner by December 1st to protect it from freeze/thaw.