

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**MONDAY, DECEMBER 6, 2010 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Florence Johnson, Vice-Chairperson
Patrick Gatterman, Secretary
Dean Morgan
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner and Everett Johnson

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Monday, December 6, 2010.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN AND KECKEISEN. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Gatterman to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (NOVEMBER 17, 2010 REGULAR MONTHLY MEETING): *Motion by Keckeisen to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for NOVEMBER 17, 2010 Regular Monthly Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & APPROVE COUNTY ROAD "Z" (18TH LANE TO WOOD COUNTY LINE) APPRAISALS & OFFERING PRICE REPORT: NONE

REVIEW & APPROVE COUNTY ROAD "Z" (STH 82 TO CTH "F") APPRAISALS & OFFERING PRICE REPORT: *Motion by Johnson to approve the appraisal and offering price report as prepared by Timber-Selissen Land Specialists for parcel #24 on the County Road "Z"(State Road 82 to County Road "F") Project, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON RESOLUTION TO AUTHORIZE HIGHWAY COMMISSIONER RON CHAMBERLAIN TO ATTEND THE TRANSPORTATION DEVELOPMENT ASSOCIATION (TDA) FLY IN, WASHINGTON DC MARCH 30-31, 2011: *Motion by Keckeisen to approve a Resolution to Authorize Highway Commissioner Ron Chamberlain to attend the Transportation Development Association (TDA) Fly-In at Washington DC on March 30 & 31, 2011 and to forward the Resolution to County Board, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
DECEMBER 6, 2010 ~ 9:00 A.M.**

REVIEW SALT USAGE AND SALT OPTIONS FOR COUNTY ROADS: *Motion by Keckeisen to utilize ice slicer where possible for winter maintenance for 2011-2012, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ASE CERTIFICATION TRAINING: *Motion by Gatterman to continue ASE Certifications and Training for 2011, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

2010 BUDGET: The Highway Committee reviewed the Trial Balance / Fund Balance Report updated to 12/2/10 Payroll and 12/9/10 Vouchers. (REPORT ATTACHED TO MINUTES)

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Crackfilling started
- Rerouted shop drainage to match new farm drainage
- Big Flats work ~ Guardrail & Culvert
- Richfield ~ Retro-reflectivity Study
- LFA (Local Force Agreement) Wis. DOT State Road 13 South

FINANCIAL REPORT: *Motion by Keckeisen to approve the November 2010 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: Due to Highway Committee Meeting being held earlier than usual, the check summary report was not available from the Administrator Coordinator / Financial Department and the Highway Department presented a report generated by the CHEMS program. *Motion by Morgan to approve the voucher summary report for November 2010 as presented, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* (VOUCHER SUMMARY REPORT ATTACHED TO MINUTES)

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Review & Act on Seven Sisters Gravel Pit Operating Agreement

ADJOURN AND NEXT MEETING DATE: *Motion by Johnson, second by Babcock, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, January 13, 2011 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:48 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

