

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, FEBRUARY 9, 2017 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Dan Wysocky ~ Vice-Chairperson
Mark Hamburg
Larry Borud
Gordy Carlson

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Scott Whitsett
and Bob Buerger

MEMBER ABSENT: Larry Babcock ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Vice-Chairperson – Dan Wysocky at 9:00 A.M., on Thursday, February 9, 2017.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: WYSOCKY, HAMBURG, BORUD AND CARLSON. MEMBER ABSENT: BABCOCK ~ EXCUSED

APPROVAL OF AGENDA: *Motion by Borud to approve the Agenda as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

APPROVAL OF MINUTES OF LAST MEETING (January 12, 2017): *Motion by Hamburg to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for January 12, 2017 Regular Monthly Meeting, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) CONSTRUCTION BIDS: Bid tab attached to minutes. Highway Committee reviewed the bids that were submitted for the County Road P (CTH G to Marquette County Line) Construction Project. *Motion by Hamburg to award the County Road P (CTH G to Marquette County Line) Construction Project to Gerke Excavating Inc. for an amount of \$2,968,017.98 with alternate #2 and alternate #3, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON COUNTY ROAD P (CTH B TO CTH G) CONSTRUCTION BIDS: Bid tab attached to minutes. Highway Committee reviewed the bids that were submitted for the County Road P (CTH B to CTH G) Construction Project. *Motion by Hamburg to award the County Road P (CTH B to CTH G) Construction Project to Gerke Excavating Inc. for an amount of \$1,814,134.16 with alternate #2 and alternate #3, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
FEBRUARY 9, 2017 ~ 9:00 A.M.**

REVIEW & ACT ON AECOM CHANGE ORDER FOR COUNTY ROAD P CONSTRUCTION PROJECTS: AECOM is submitting a Change Order for the County Road P Construction Oversight, as their original agreement was for CTH P (CTH G – Marquette County Line). CTH P (CTH B-CTH G) was added in the November 10, 2016 Highway Committee Minutes to this agreement. ***Motion by Carlson to approve the AECOM Change Order#2 that would add the CTH P (CTH B-CTH G) Construction Oversight to the agreement, for a total amount of \$299,883.07, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) ADMINISTRATIVE REVISIONS, OFFERING PRICE REPORTS AND APPRAISALS: NONE

REVIEW & ACT ON COUNTY ROAD P (CTH B TO CTH G) ADMINISTRATIVE REVISIONS, OFFERING PRICE REPORTS, APPRAISALS, JURISDICTIONAL OFFERS, AWARD OF DAMAGES AND NOTICE OF LIS PENDENS: Highway Committee reviewed the Administrative Revision for Parcel #11 as recommended by Timbers-Selissen-Rudolph Land Specialists. ***Motion by Hamburg second by Borud to approve the County Road P (CTH B to CTH G) Administrative Revision for:***

- ***Parcel #11, for an increase of \$2,500.00, total amount \$10,800.00***

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

Highway Committee reviewed the Award of Damage, Jurisdictional Offer and Notice of Lis Pendens for Parcel 11 as recommended by Timbers-Selissen-Rudolph Land Specialists. ***Motion by Hamburg, second by Carlson to approve the County Road P (CTH B to CTH G) Award of Damage, Jurisdictional Offer and Notice of Lis Pendens for:***

- ***Parcel #11 \$10,800.00***

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

Highway Committee reviewed the Award of Damage, Jurisdictional Offer and Notice of Lis Pendens for Parcel 26 as recommended by Timbers-Selissen-Rudolph Land Specialists. ***Motion by Borud, second by Hamburg to make every effort possible to resolve the acquisition issue on Parcel #26 and to approve the County Road P (CTH B to CTH G) Award of Damages, Jurisdictional Offers and Notice of Lis Pendens for:***

- ***Parcel #26 \$ 3,200.00***

VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Wash Bay Update
- Snow Events / Rain Events
- Materials
- Brushing CTH Z (Alpine to Wood County Line)
- Job Vacancies

FINANCIAL REPORT: ***Motion by Hamburg to approve the December Prior to Audit 2016 Financial Report as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
FEBRUARY 9, 2017 ~ 9:00 A.M.**

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- ATV / UTV Ordinance
- Truck Bids

SET NEXT MEETING DATE AND ADJOURN: *Motion by Hamburg, second by Borud, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, March 9, 2017 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 9:50 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

