

ADMINISTRATIVE & FINANCE MEETING MINUTES

Tuesday, June 21, 2016 5:00 p.m. Room A260

The meeting was called to order by Chairman West at 5:00 p.m.

Meeting was properly noticed.

Roll Call: Grabarski, Parr, Pisellini and West present; Allen was excused. Also present: Kaye, Wagner, Kubisiak, Helgeson, Repinski, Nickel and Phillippi.

Motioned by Pisellini/Grabarski to approve the agenda. Motion carried by unanimous voice vote.

Deviated to Item #6.

Item #6 Discuss and/or act on credit card vendor for Register of Deeds office. Discussion took place. Lexis Nexis dropped Register of Deeds office services. Jodi would like more time to look into this matter. Discussed some options.

Item #5 Discuss and/or act on evaluation questionnaire for County Manager position.

Discussion took place. A decision will be made later on as to whether the whole County Board or just the Administrative & Finance Committee will evaluate the County Manager. The committee will work on what questions should be on the evaluation form. Pisellini and Parr would like to have department heads input. Repinski, Nickel and Kubisiak were given opportunity to speak.

Items on next agenda:

Discuss and/or act on credit card vendor for Register of Deeds office;

Discuss and/or act on evaluation questionnaire for County Manager position.

Next meeting date is set for July 8th at 9:00 a.m.

Motioned by Grabarski/Pisellini to adjourn at 6:43 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary
CP/ck