

ADAMS COUNTY SOLID WASTE COMMITTEE
November 16, 2011, 6:00 PM
LANDFILL, 1420 HWY 21, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson
Patrick Gatterman
Alexandria Beckman, SAYL
Nick Theisen, SAYL

MEMBERS ABSENT/EXCUSED: Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, GATTERMAN, BECKMAN AND THEISEN. ABSENT/EXCUSED-KECKEISEN. *Motion by Gatterman, second by Morgan, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM OCTOBER 12, 2011: *Motion by Johnson, second by Gatterman, to approve the Open Session minutes as presented for the October 12, 2011 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert presented a letter received 11/1/11 stating that effective 1/1/12 the Operating Engineers Local 139 would no longer represent the landfill employees.

She next presented mileage sheets to show how the Department submits mileage reimbursements using the required form. She stated that if the Committee wanted more oversight they could go back to signing the expense sheet again.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for October 2011, the Check Summary Report for October, 2011 and an update on the 2012 Budget. Discussion was held. *Motion by Gatterman, second by Johnson, to approve the Financial Report and the Check Summary Report for October 2011, as well as the update on the 2012 Budget. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated November 9, 2011 (see attached copy) and discussion was held. *Motion by Gatterman, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.*

DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES: Ms. Diemert updated the Committee on the progress with IROW on the preliminary drawings being done for revisions to our existing building. We will continue with this project and report back at the next meeting. Contract language is being worked on.

Ms. Diemert updated the Committee on a meeting between Adams, Monroe and Juneau Counties to continue discussions on options for forming regional services.

Ms. Diemert stated that the Village of Oxford Resolution and Agreement was passed at County Board and she will be meeting with the Village to discuss routes and other issues. The contract will start 1/1/12.

Ms. Diemert also reported that she is meeting with the Village of Coloma to discuss curbside or drop-off site services.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert presented information on two used trucks available at Freerksen Trucking. Discussion was held on how much money was in the equipment fund. Committee members instructed the Director to bring this back at the next meeting after Hank has inspected the trucks. No additional equipment or vehicles were purchased.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the two employees that were out with injuries. One is a Worker's Comp injury and the other is not. No other employee updates were presented. She also reported that the LTE's will be done on December 9th. Discussion was held on whether or not additional drivers will be needed if we get more curbside collection contracts. Ms. Diemert stated that we probably would need additional drivers but any new contracts would pay for the positions.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, December 14, 2011 at 5:30 PM at the Courthouse. *Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:23 P.M..

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**SOLID WASTE DEPARTMENT
SITE REPORT
November 9, 2011**

TIPPAGE REPORT: 3,404,080 lbs of garbage were brought in which is the **highest** amount ever brought into the landfill for this month. Year-to-date we are up **20.45%** in tonnage compared to 2010.

For October we had 36 new route customer accounts totaling **\$1,361.25**. We also had **54** lost accounts (many of these are winter holds) totaling **\$2,616.75**. Other changes to accounts total **-\$143.50** for a total monthly **loss** of **\$1,399.00** in net revenues.

OUT-OF-COUNTY TIPPAGE: **OCTOBER 2011**- Juneau County 93.74 tons = **\$5,624.40**; Marquette County 42.36 tons = **\$2,541.60**; Other County 12.25 tons = \$735.00. Sauk County 2.27 tons = **\$136.20**; Waushara County 48.55 tons = **\$2,913.00**. 6 -10yd container haul fees = **\$900.00**. 9 - 20yd container haul fees - **\$1,575.00**. 17 - 30yd container haul fees = **\$2,975.00**.

Comingled-Recyclables brought in **25.7** tons = **\$771.00**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$18,171.20 (annualized \$218,054.40)**.

MEETINGS/SEMINARS/TRAININGS: Attended County Board on October 18th.

Attended Dept. Head meeting on October 20th.

Attended a meeting with Clean Sweep partners on October 25th. The Hazardous Waste Clean Sweep, Pharmaceutical Collection and ½ price tire & appliance round-up will be held on June 30, 2012.

Attended a WIRMC Conference Committee teleconference call on October 27th regarding the 2012, 2013 & 2014 Winter Conferences.

Attended the Wellness and HISC Committee meetings on October 18th.

Attended the Federal Property Advisory Committee meeting on October 26th in Waunakee.

Attended a W-2 Worksite meeting at MSTC on October 28th.

Attended Consolidation meeting on Nov 8th with Highway Dept.

Met with staff from Land and Water on November 9th to discuss the clay borrow site reclamation plan for the non-metallic mining program.

Will attend Veteran's Day Wellness program on November 11th. Received confirmation from the Union that the employees in attendance will be allowed to alter the workday for this training and that no overtime will be paid.

Will attend Dept. Head on November 17th.

Will be on vacation from November 19th through November 27th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: DNR inspected the progress of Cell #4 construction as well as the landfill operations. No problems were identified. There were no other inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Received quarterly monitor well results for September 2011. This round of testing resulted in similar readings as previous rounds of testing.

Badger Scale performed the annual testing of the truck scale on October 27th.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Oct/Nov the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW. 3-5 semi loads of glass is being shipped to Strategic Materials from East Troy and St. Paul.

Completed and submitted monthly fuel reporting to Admin & Finance office. Also submitted JE's for the entire year that has not been done since February when the Administrative Assistant left.

Sent renewal notices to haulers. Ordered new stickers for 2012.

Continued to work with IROW on a plan to expand the current recycling building if the sale does not take place. Will meet with Cory on November 10th.

Continued working with Juneau and Monroe County on a three way agreement to take Juneau County's waste when they close. This would guarantee additional tonnage into the landfill. Met with a Bush/Kowart on and the other counties to discuss a gasification project near Black River Falls and potential transfer station sites.

Receive Notice of Award from FCI regarding the contract for hauling services for the next 5 years. This contract totals \$324,000.00.

Working with Village of Oxford regarding service that will begin 1/1/12. Contract was drawn up and reviewed by Corporation Counsel and will be presented to County Board on November 15th. Calendars were prepared, sent to printer, and will deliver to Village Clerk on November 29th. Discussed new route with driver.

Will attend the Village of Coloma Board meeting on November 17th at 7:00 PM to discuss options for curbside collection or setting up a drop-off site starting 1/1/12.

Created calendars for 2012.

Submitted a proposal for Town of Quincy for curbside collection.

Arranged for three employees to have random CDL drug & alcohol testing.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: The Geosynthetic liner is completed on landfill N. ½ of Cell #4. Testing was approved. Sand has been placed over most of the liner. Additional sand was placed so that when the leachate collection system is installed we can just push the sand onto that area. The leachate collection system, manhole and riser are being installed this week. DNR preliminary inspection was good. See Ayres report attached.

MEMORANDUM



To: Myrna Diemert – Adams County Solid Waste Department
From: Erik Lietz, PE
Date: November 16, 2011 Project No.: 10-1070.00
Re: November Construction Update – North Half Phase 4 Liner

Myrna,

Hank and the crew have been placing and spreading the drainage layer sand over the geomembrane. We have 2 sands in the drainage layer. The first sand is available on-site and is spread over most of the landfill cell. The second sand is coarser than the first, and serves as a filter to keep the first type of sand out of the clean gravel in the leachate collection trench. Hank only has a few areas to place sand to finish.

Almost all of the leachate collection system within the landfill will be in place as of today. TEC of Tomah has been on site this week installing the collection system piping and completing the work in the collection sump. The remainder of this week they will be installing the side slope riser manhole and connecting the new leachate forcemain with the existing leachate system.

This Friday, CQM, Inc of Green Bay will be performing a leak location test of the geomembrane liner for us. They use electricity to make the landfill cell into a large electrical circuit. The geomembrane itself is the isolator between the two sides of the circuit. Holes in the geomembrane will show as a short circuit during their test. They will then dig through the sand and identify the hole or defect. Any leaks that CQM finds in the liner will then be repaired by the geomembrane installer.

After the leak location test, Hank and the crew can then do the final touches in the landfill cell. Once this work is complete, one final survey of the drainage layer is needed to make sure the depth of the sand is correct. The side slope pump will need to be installed and started up by the manufacturer. This will probably occur in spring as the pump could freeze before waste is placed in the cell.

After construction is complete and survey grades are verified, we will complete our construction documentation report and submit it to the WDNR. Once the documentation report is approved, then waste can be placed in the cell.