

# Health & Human Services Board

Meeting Minutes of August 14, 2009

**Call to Order** – The meeting was called to order at 9:00 am by Chairperson Pat Townsend.

**Roll Call** – Board members present: Diane England, Cindy Loken, Pat Townsend, Joanne Sumpter, Jack Allen, Maureen Bruce, Dr. Hatton, Teresa Harvey-Beversdorf and Karl Klingforth.

Staff present: Chuck Price, Wendy Pierce, Carol Johnson. Mandy Stanley arrived at 9:13am; Diane Osborn arrived at 10:13am.

**Approval of Agenda and Compliance with Open Meetings Law** – The meeting was properly noticed. Motion to approve the agenda by Joann Sumpter, 2<sup>nd</sup> by Jack Allen. Motion carried by UVV (unanimous voice vote).

**Approval of Minutes from July 10, 2009, HHSB meeting** – Motion to approve minutes by Karl Klingforth, 2<sup>nd</sup> by Dr. Hatton. Motion carried by UVV.

**Approval of Minutes from July 28, 2009, HHSB meeting** – Motion to approve minutes by Joanne Sumpter, 2<sup>nd</sup> by Karl Klingforth. Motion carried by UVV.

**Public Participation** - none

**Correspondence** – none

**Veterans Service** – Motion to approve VSO vouchers and financial report by Diane England, 2<sup>nd</sup> by Teresa Harvey-Beversdorf. Motion carried by UVV.

## **HHSB**

**Financial Report** – Motion to approve the vouchers and financial report by Jack Allen, 2<sup>nd</sup> by Karl Klingforth. Motion carried by UVV.

Thrift Store financial report – report was provided

**Conference & Workshop Requests** – the committee was informed of upcoming conferences and/or workshops that had been approved in the 2009 budget.

**Deviation from Agenda** – Motion to deviate from agenda to move item #8 to take place prior to Unit Reports by Joanne Sumpter, 2<sup>nd</sup> by Jack Allen. Motion carried by UVV.

**Public Health/Environmental Services** – Mitch, Environmental Services Intern, presented information and pictures pertaining to the Hutchinson property. Motion to proceed with Human Health Hazard ordinance abatement order and necessary court action for Hutchinson property in Springville town by Jack Allen, 2<sup>nd</sup> by Joanne Sumpter. Motion carried by UVV.

## **Reports**

Staff – written reports were provided and explained by each manager.

**2010 Draft Budget** – distributed. Special meeting of the HHSD committee to review budget and presentation scheduled for Thursday, August 27, 2009 at 2:00pm.

***Annual Report*** – 2008 Annual Report distributed.

***Recruitment*** – Positions currently vacant include Long Term Support Case Manager and Mental Health Case Manager. It was decided to not recruit for the Long Term Support Case Manager position at this time. The case loads will continue to be monitored and re-evaluated if necessary. Motion by Cynthia Loken, 2<sup>nd</sup> by Diane England to approve the recruitment/hiring of the Mental Health Case Manager position. Motion carried by UVV.

***Director's Report*** – Chuck Price gave the Board an update of what he has been working on in various areas of Health and Human Services, meetings and conference he's attended and upcoming meetings that he plans to attend.

***Confirm Next Meeting Date*** – Friday, September 11th at 9:00 am.

***Adjournment*** – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 10:37 am.

Minutes respectfully submitted by Beth Czerwinski

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE