

**Adams County Health & Human Services and  
Veterans Service Board Meeting Minutes  
Adams County Community Center – August 29, 2016**

1. The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Supervisor Allen at 4:15p.m.
2. **Roll Call of Board Members:** Present: Jack Allen, Robert Grabarski, Fran Dehmlow, Teresa Harvey-Beversdorf, Scott Colburn and Peter Hickethier. Absent excused: Lori Djumadi and Deb Johnson-Schuh

**Health & Human Services Staff Present:** Kelly Oleson, Diane Osborn, Cindi Flynn, Sarah Grosshuesch, Sherrie Manning, Donna Richards, Erin Schiferl and Ruth Horndasch. Absent excused: Wendy Pierce and Kay Saarinen-Barr

**Veterans Services Staff Present:** Steve Dykes

3. **Was the meeting properly noticed?** Yes
4. **Approval of Agenda** – Motion made to approve the August 29, 2016 Health & Human Services & Veterans Services agenda by Hickethier/Harvey-Beversdorf. Motion carried by UVV.
5. **Public Comment** – None
6. **Correspondence** – None
7. **Announcements** – None

**Veterans Service**

1. **Discuss and Approve Proposed 2017 Veterans Services Department Budget.**  
Veteran Services Officer Dykes reviewed the proposed Veteran Services 2017 budget for the Board. Officer Dykes noted that the amount requested for 2017 is lower than the approved amount in 2016 and that a request for 6 new vinyl chairs for the waiting area of the Veterans Services office was included. Motion made to approve the 2017 Veterans Services Department budget by Hickethier/Colburn. Discussion: Board Member Harvey-Beversdorf asked why the health insurance portion of the budget was much lower in 2014. Officer Dykes explained that neither he nor the Deputy Veteran Services Officer take the County WEA insurance. Supervisor Grabarski asked why the wages were \$25K lower in the 2017 budget request. Officer Dykes explained that the 2016 Veteran Services budget


was prepared by County Clerk Phillippi and presented to Admin/Finance in 2016 and believes it was an oversight. Supervisor Grabarski asked if the Veterans Services 2016 budget will have a fund balance. Officer Dykes explained that he expects that approximately \$18K will roll over into the general fund. Supervisor Grabarski asked if Officer Dykes expects to have any issues relating to grave flags for veterans. Officer Dykes and Supervisor Colburn both outlined the plan for local community Veteran Service members to manage flags at cemeteries in their townships and that a plan B is in place should the County Veteran Services Office need to assist. Motion carried by UVV.

Supervisor Grabarski praised Officer Dykes for the good work his Department does.

Supervisor Allen asked that a security system update be added to the September 12, 2016 Regular Board Meeting agenda.

2. **Next Regular Meeting Date** – Monday, September 12, 2016 @ 4:00 p.m.
3. **Adjournment:** Motion to adjourn at 4:39 p.m. by Hicketier/Grabarski. Motion carried by UVV.

*These minutes have been approved by the committee.  
Minutes respectfully submitted by Ruth Horndasch.*

  
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Jack Allen – Chairperson

  
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Ruth Horndasch – Recording Secretary