

Public Safety & Judiciary Committee
Wednesday, September 18, 2013
10:30 a.m. – Conference Room A260

MINUTES

Chairman Sebastiani called the meeting to order at 10:30 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Terry James, Bill Miller, and Al Sebastiani. Marge Edwards was excused.

Others present: Carol Collins, Kris Steffens, Dennis McFarlin, Ken Wagner, Trena Larson, Marcia Kaye, Kathie Dye, Janis Cada, Jane Gervais, Marilyn Rogers, Sam Wollin, and Terry Fahrenkrug.

Motion by James to approve the agenda, seconded by Miller. All in favor, motion carried unanimously.

Motion by Miller to approve the prior meeting minutes (August 14th), seconded by Eggebrecht. All in favor, motion carried unanimously.

There was no public participation. There was no correspondence.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for August 2013. Steffens discussed her report and stated August was a bad month with 24 strays and 5 surrenders. A stray that was brought in had Parvo and had to be euthanized. Three more dogs were also lost because of the Parvo. Steffens informed the Committee that they raised \$210.00 with a dog wash fundraiser. Veterinary expenses are up due to the Parvo.

Family Court Commissioner – Dennis McFarlin – Present

McFarlin thanked the Committee for their efforts to get the panic button installed in the small courtroom. McFarlin stated that security has increased immensely with the installation of the panic button and now having a Clerk in court with him. McFarlin is very pleased with the security measures at this time.

Child Support – Ken Wagner, Trena Larson, and Marcia Kaye – Present

Committee was provided with the performance measures and check summary for August 2013. Wagner discussed the performance measures and stated they are in the same format as previous reports. Committee signed the resolution recognizing Debra Barnes for her years of service to Adams County. Discussion was held regarding the short term and long term options for the Child Support Department. Wagner explained that he and Larson will be sharing the role as Interim Department Head with Janet Leja as the Interim Lead Specialist. Cooperative Agreements for Larson and Wagner need to be signed and forwarded to the State in order to pull federal funding in the interim. Committee expressed their concerns with too much turnover with some of the options and wanting to go with the option of recruiting and hiring a Department Head and leaving the Department as it is/was under Deb Barnes. **Motion by James to approve long term option 2 of recruiting and hiring a Department Head and leaving the Department as it is/was under Deb Barnes and approve the short term options that are currently in place and forward to the Executive Committee for approval, seconded by Miller. All in favor, motion carried unanimously.** Larson informed the Committee that the 2014 Child Support budget was modified. The national conference and items related to the committees that Barnes was on were removed.

Clerk of Circuit Court – Kathie Dye – Present

Dye provided the Committee with the monthly expense report for August 2013. There were no questions. Dye stated her office is running on target with the budget. Dye informed the Committee that she is going to Green Bay in October for her fall conference and that these expenses are budgeted for. Dye stated they are busy as ever in her office.

Register in Probate – Terry Reynolds –Not Present

Reynolds was not able to be present for the meeting today, but did ask Kathie Dye to give the Committee the resolution for the video conferencing for signatures that was discussed in the meeting last month. **Motion by Miller to approve the resolution to transfer funds to purchase a three year maintenance contract instead of the two year contract, seconded by James. All in favor, motion carried unanimously.**

District Attorney – Janis Cada –Present

Cada provided the Committee with the monthly expense report and Community Service monthly report for August 2013. There were no questions. Cada informed the Committee of trainings in October that Tania Bonnett and Mark Thibodeau are now able to attend. These expenses are currently budgeted for. Cada stated they are extremely busy in their office.

Emergency Management – Jane Gervais – Present

Gervais provided the Committee with the monthly expense report for August 2013. There were no questions. Gervais informed the Committee of the 2014 budget revisions. \$20,359 was added for two back-up options for the communication towers and the SARA account decreased by \$300.

Gervais provided the Committee with the work agreement between Adams County and North Central Wisconsin Regional Planning Commission for updating All Hazard Mitigation Plan. Gervais informed the Committee that it is not going to cost the County anything to have them assist with the grant process. Gervais stated Corporation Counsel did not have any issues with the agreement and has approved it. **Motion by James to approve the work agreement with North Central Wisconsin Regional Planning Commission and allow Jane Gervais to sign the agreement on behalf of Adams County, seconded by Eggebrecht. All in favor, motion carried.**

Gervais informed the Committee that Jodi Stormoen needs to be replaced on the Local Emergency Planning Committee. Gervais is requesting to have Marc Sass appointed to replace her. He is the new forest ranger at the DNR in Adams. **Motion by Miller to approve the committee appointment of Marc Sass to the Local Emergency Planning Committee, seconded by Eggebrecht. All in favor, motion carried unanimously.**

Gervais was informed by the Sheriff's Office of a hydrogen peroxide leak at the rail yard. There was concern whether they needed to evacuate if on fire. Gervais stated there was a trail on the ground. It was discovered that there was a bolt loose which was tightened. There was no need to evacuate the area.

Medical Examiner – Marilyn Rogers – Present

Rogers provided the Committee with the monthly activity report and check summary for August 2013. There were no questions. Rogers stated that August call volume was slightly below average. Rogers informed the Committee that she provided assistance on cases from Juneau County and Marquette County and is hopeful that this will help develop positive relationships with neighboring counties. Rogers stated there is a new pay structure for her and the assistant medical examiners in 2014 since the current pay structure was not in compliance per Workforce Development. Rogers would like to go to a conference in Stevens Point in November and Becky Koehn would like to go to the WCMEA fall conference in Manitowoc in October. They were not able to attend the Spring Conference so the conference/training funds are still available. There is no amount budgeted for mileage, but they are requesting to receive mileage reimbursement with the excess conference and lodging funds. **Motion by James to approve the conferences and mileage reimbursement, seconded by Miller. All in favor, motion carried unanimously.**

Chairman Sebastiani requested a five minute recess at 11:47 a.m., seconded by James. Chairman Sebastiani called the meeting back to order at 11:55 a.m.

Sheriff's Office – Sheriff Wollin – Present

Wollin informed the Committee that Joshua Czys was selected as the second K-9 Officer and that Deputy Johnson has returned to full duty. Wollin stated the Sheriff's Office participated in a terrorist attack on facility training at FCI. There was paintball bullet training held at the Middle School and that went well. Updated CPR training was also attended by employees.

Wollin explained that the eligibility lists for patrol, jail, and dispatch have expired. They are only good for one year. Wollin stated the eligibility lists help speed up the hiring process. There is increased overtime when there is a vacancy as it can take approximately three months to get a replacement. **Motion by James to approve posting for eligibility lists for patrol, jail, and dispatch, seconded by Eggebrecht. All in favor, motion carried unanimously.** Wollin informed the Committee that there is no need for a resolution to renew the preventative maintenance agreement with SGTS.

Chief Deputy Fahrenkrug – Present

Monthly revenue and expense reports for August 2013 were provided to the Committee. Fahrenkrug stated the animal control report is comparable to last year. Fahrenkrug informed the Committee of the 22 cats that were taken to Mauston Veterinary Clinic due to a child neglect case and owner's death. Committee decided to postpone the jail tour until October.

Motion by James to approve vouchers and monthly expense reports as presented, seconded by Eggebrecht. All in favor, motion carried unanimously.

Identify upcoming agenda items: Jail tour to see the new Simplex upgrade on October 9th.

Set next monthly meeting date as October 9th at 9:00 a.m.

Motion by Miller to adjourn, seconded by James. All in favor, motion carried unanimously. Meeting adjourned at 12:25 p.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Carol A. Collins
Recording Secretary