

Planning and Development Committee Minutes
January 7, 2008

Present: Al Sebastiani, Chair, Sylvia Breene, Richard Colby, Fran Dehmlow, Glenn Licitar, Robert Dixon, and Mike Keckeisen. Also present Chris Murphy, County Conservationist; Patrick Gatterman, Conservation Engineering Technician; Reesa Evans, Lake Specialist; Chuck Sibilsky, Resource Conservationist; Renee Julseth, Conservation Clerk

Meeting Called to Order: Al Sebastiani called the business meeting to order at 9:00 a.m.

Approval of Agenda: Motion by Dixon, Second by Licitar to approve agenda, motion approved unanimously.

Approval of Minutes: Minutes were mistakenly not sent out to members after last month's meeting. Motion by Keckeisen, Second by Dehmlow to approve Jan 2008 minutes at the Feb Meeting. Motion approved unanimously.

Public Participation: None

Motion by Keckeisen, Second by Dehmlow to divert from the agenda and let Register of Deeds go before Land and Water.

Register of Deeds

Jodi reported office activities and the budget to discuss budget/office activities.
Motion by Licitar, Second by Dixon. Motion passed unanimously.

Land Information Officer

Jodi gave Report of ongoing activities including the ArcIMS update, website update, and discussed current status of contracted services. Jodi reported that her and Jeff will be attending the Annual WLIA Conference – Lake Geneva – February 27-29

Land and Water Conservation Department:

- a) **Wildlife Abatement & Claims Program report** - None
- b) **WI Dept Natural Resource report** – None
- c) **USDA Natural Resource Conservation Services report** - None
- d) **North Central Land & Water Conservation Association report** – None
- e) **USDA Farm Services Agency report** – None
- f) **Golden Sands Rural Conservation & Development report** - Reesa reported that there is a meeting this month.
- g) **Central Wisconsin Windshed Partners** – Shannon gave an update on projects from last year. 2008 projects include doing roughly 14.6 miles of windbreaks. They had to raise some of there prices this year due to a grant ending, that was helping to keep the prices lower. Shannon also reported that they will have a seeder available to rent out this year.
- h) **Staff reports** – Chuck, Reesa, Patrick and Chris all gave reports of ongoing activities and project goals for 2008
- i) **Travel and training requests, discussion and possible action.** None
- j) **Review and possible action on Lake Protection Grant cost share contracts.**

Motion by Licitar, Second by Colby to approve Frank Lawson's Cost Share Contract. Motion passed unanimously.

- k) **Review and possible action on Soil and Water Resource Management cost share contracts** Motion by Colby, Second by Keckeisen to approve Christina & John Ackerman's Cost Share Contract . Motion passed unanimously.
- l) **Discuss & possible action on Personal Recruitment Form – Dam Operator Vacancy.** Motion by Keckeisen, Second by Colby to approve filling the vacant Dam Operator position. Motion passed unanimously.
- m) **Discuss & possible action on 2008 Soil & Water Resource Management Plan allocation policy** Chuck reported the breakdown regarding the allocated funds for the SWRMP program. Discussion occurred regarding the allocations for Windbreaks. Motion by Keckeisen, Second by Colby to postpone until the February meeting. Motion passed unanimously.
- n) **Discuss & possible action on 2008 Plan of Operations** Chris handed out the 2008 Plan of Operations with the proposal that the Committee review it and consensus of committee to act on 2008 Plan of Operation at Feb meeting.
- o) **Discuss & possible action for WDR Aquatic Invasive Species Grant.** Motion by Keckeisen, Second by Colby to approve Grant Motion passed unanimously.
- p) **Discuss & possible action for WDNR Lake Management Grant.** Motion by Colby, Second by Keckeisen to approve Resolution. Motion passed unanimously.
- q) **Correspondence** Chris reported that there is a North American Stormwater & Erosion Control Association Conference coming up, if anyone was interested in going to contact him.
- r) **Bills/Financial Report** Chris went over December financial report, year end financials to be discussed at the February meeting. Chris requested using remaining wages & benefits in DATCP grant for computer software. Chris explained there was \$5400.00 remaining in DATCP grant wages & benefits line items due to new employee not starting until March 2007. Chris state if \$5400.00 was not used it would be returned to DATCP & redistributed in 2009 to other counties in the state. Motion by Keckeisen, Second by Colby for Chris to use DATCP remaining wage & benefits money for computer software. Motion passed unanimously. Motion by Keckiesen, Second by Colby to approve Vouchers. Motion passed unanimously.

Motion by Keckeisen, Second by Licitar to recess then reconvene to finish agenda items.

Meeting readjoined at 11:24am. Additional employees present included, Sue Thiesen, Real Property; Jeff Kraechta, GIS Technician; Dawn McGee, MIS Department Head; Barb Petkovsek, Administrator Coordinator; Jodi Helgeson, Register of Deeds

- s) **Discuss MIS activities within Planning & Zoning and LWCD** Discussion held. Motion by Keckeisen, Second by Licitar , To make a resolution creating a Land Information Committee consisting of: Solid Waste, MIS, Register of Deeds, Treasurer, County Clerk, Land & Water, Planning & Zoning, Sherriff's Department, Emergency Management, Administrator Coordinator, County Board Chair, GIS Technician, Land Information Officer; to be enacted by February 1st.

Items for February P & D Committee Meeting: SWRMP 2008 Allocation Policy, 2008 Plan of Operations & Update on the Land Information Committee.

Next Meeting Date: February 11, 2008 9:00 a.m.

Adjourn: Motion by Colby, Second by Dehmlow. Motion carried unanimously.

These minutes have not been approved by the committee.

Respectfully Submitted,

Al Sebastiani, Chair
Planning & Development Committee

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Land & Water Conservation Department at 608-339-4268 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members or the majority of any given County Board Committee may be present, only the above Committee will take official action based on the above agenda.