

## Public Safety & Judiciary Committee

Friday, November 12, 2010

9:00 a.m. – Conference Room A260

### MINUTES

1. Call the Meeting to Order. Meeting was called to order at 9:00 am.
2. Was the meeting properly announced? Yes
3. Roll Call: All committee members present. Also present Chief Deputy July, Sgt. Wollin, Supervisor Klingforth and the Personnel Director Marcia Kaye
4. Approve the Agenda. Approved.  
Motion by Ward/Sumpter to approve Personnel Recruitment Form to fill the position of Road Officer in the Sheriff's Department. MC/UN. Motion by Sumpter/Ward to approve Job Description for Patrol Officer. MC/UN. Motion by Sumpter/Keckeisen that the Personnel Director has the PS&J Committee's authorization to make minor changes to the Job Description and those changes will not nullify the committee's approval of the document MC/UN.
5. Adjournment: Motion by Keckeisen/James to adjourn at 9:15 am.

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department.

*These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / James / Keckeisen / Sumpter / Ward / Renner / July / Beckman / McFarlin / Cada / Scheel / Gervais / Helmrick / Warner / Barnes / County Clerk Dept / McGhee / Green / Hinze / Kirslenlohr