

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, SEPTEMBER 14, 2017 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Dan Wysocky ~ Vice-Chairperson
Mark Hamburg
Gordy Carlson

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner (attended by telephone), Doug Bettinger, Sherry Kotlowski & Casey Bradley

MEMBER ABSENT: Larry Borud ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, September 14, 2017.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, WYSOCKY, HAMBURG AND CARLSON. MEMBER ABSENT: BORUD ~ EXCUSED

APPROVAL OF AGENDA: *Motion by Wysocky to approve the Agenda as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda item:

- Review & Act on Resolution to Approve Mining an Additional 50,000 Ton of Material from the Seven Sisters Quarry, during Calendar Year 2017

APPROVAL OF MINUTES OF LAST MEETING (AUGUST 10, 2017): *Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for August 10, 2017 Regular Monthly Meeting, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON RESOLUTION TO APPROVE MINING AN ADDITIONAL 50,000 TON OF MATERIAL FROM THE SEVEN SISTERS QUARRY, DURING CALENDAR YEAR 2017: Highway Commissioner explained that a letter was received from the Kraemer Company asking to be released from the annual 100,000 mining cap for the 2017 construction season. Doug Bettinger representative from Kraemer Company explained that they are currently at approximately 80,000 tons and anticipate going over due to growth, golf course, Petenwell Park project, Town of Monroe road work and if the county would need to purchase sand for the winter salt sand. *Motion by Carlson to approve and forward to County Board a Resolution to Mine an Additional 50,000 ton of material from the Seven Sisters Gravel Pit*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
SEPTEMBER 14, 2017 ~ 9:00 A.M.**

during the calendar year 2017, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON COUNTY ROAD P (CTH G – MARQUETTE CTY LINE) CONSTRUCTION PROJECT CHANGE ORDERS: Highway Commissioner informed the Committee that there is currently one change order reference the County Road P (CTH G - Marquette County Line) Construction Project and updated the Committee on the construction progress and concerns: silt excavation, harvest concerns and culvert installation on creek least impact for property owners.

Motion by Wysocky to approve

- *Change Order #5: Add offsite borrow materials for EBS areas 10+28 to 47+50 for an increase of \$73,585.90*

for the County Road P (CTH G – Marquette County Line) Construction Project, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON COUNTY ROAD P (CTH B TO CTH G) CONSTRUCTION PROJECT CHANGE ORDERS: Highway Commissioner informed the Committee that there is currently one change order reference the County Road P (CTH B – CTH G) Construction Project and updated the Committee on the construction progress and concerns: curb & gutter will be installed week of Sept 18 and paving should begin week of Sept 25 and then this section should be finished with minor punch list items to be addressed.

Motion by Hamburg to approve

- *Change Order #8: Add EBS hauled 2001' to 4000' for an increase of \$27,440.00 for the County Road P (CTH B – CTH G) Construction Project, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TOWN OF BIG FLATS CULVERT AID PETITIONS:
Motion by Wysocky to approve the Culvert Aid Petitions that was submitted by the Town of Big Flats for:

- *13th Avenue ~ Deadhorse Creek for an amount of \$23,105.53, 50% share is: \$11,552.77*
- *8th Avenue ~ Dry Creek for an amount of \$18,500.00, 50% share is: \$9,250.00 and to forward this petition to County Board to be acted on at the next County Board Meeting, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW REVISIONS TO 2018 PROPOSED HIGHWAY BUDGET: Documents for revisions to the Highway Department 2018 Proposed Budget was presented to the Committee for review and discussion. State of Wisconsin revised the administration rate that was previously used from 4.8% to 4.65% for the calendar year 2018 and the Labor sheet with the new insurance premiums was not available for this meeting will be presented at the October Highway Committee Meeting.

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Patching roadways
- Pavement Marking
- Line Removal (WisDOT added)

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
SEPTEMBER 14, 2017 ~ 9:00 A.M.**

- Seal Coat Surfacing in Portage County (completed)
- Seal Coat Surfacing in City of Wis. Rapids (completed)
- Mowing Town of Big Flats (completed)
- STH 13 sink hole
- Waiting for revised R-O-W Plat for CTH Z (Mi-Tech) all LTE have expired
- Mowing R-O-W on county roads
- Legislative Meeting / NC Region Fall Meeting to be held in Portage County

FINANCIAL REPORT: *Motion by Hamburg to approve the August 2017 Financial Report as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

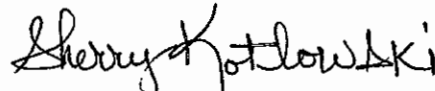
VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

SET NEXT MEETING DATE AND ADJOURN: *Motion by Hamburg, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, October 12, 2017 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 9:42 A.M.

Respectfully submitted,



Sherry Kotlowski, Acting Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE