

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, JANUARY 8, 2009, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Jim Grabarski, George Benish, Jay Weidman, Steve Sletner and Shannon Riley

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, January 8, 2009.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (DECEMBER 11, 2008 REGULAR MONTHLY MEETING): *Motion by Renner to approve the Minutes as printed of the Adams County Public Works Committee Meeting for DECEMBER 11, 2008, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda items:

- REVIEW & ACT ON GENERAL ENGINEERING CONTRACT PROPOSALS
- TOWN OF JACKSON PLOWING
- EQUIPMENT – CONSIDER PURCHASING USED QUAD-AXLE TRUCKS
- COUNTY FAIR COOPERATION

REVIEW & ACT ON GENERAL ENGINEERING CONTRACT PROPOSALS: Steve Sletner representing TEC Design and Shannon Riley representing AECOM were present and expressed interest in the General Engineering Contract. *Motion by Renner to contract with AECOM for the 2009 General Engineering Contract, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* (GENERAL ENGINEERING PROPOSALS ATTACHED TO MINUTES)

TOWN OF JACKSON PLOWING: Town of Jackson Chairperson George Benish was present and commented that the Town desires to continue the past Town / County relationship.

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Motion by Keckeisen to approve the Highway Department to continue providing backup winter maintenance for the Town of Jackson, however until such time as the Town of Jackson should terminate the existing proposal with their contractor the Highway Department may not serve as the primary winter maintenance service provider for the Town, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

EQUIPMENT ~ CONSIDER PURCHASING USED QUAD-AXLE TRUCKS: Jay Weidman representative from Mid-State Truck was present and presented the proposal and answered questions concerning the used quad-axle trucks. *Motion by Keckeisen to purchase three 2006 Quad-Axle Trucks from Mid-State Truck for an amount of \$128,000.00 each, with extended warranties of 2yrs/150,000 miles for a price not to exceed \$2,900.00 for each truck, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

THE PUBLIC WORKS COMMITTEE WILL CONSIDER CONVENING IN CLOSED SESSION PER WISCONSIN STATUTES 19.85(1)(F) TO CONSIDER FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS, PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS OR THE INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS EXCEPT WHERE PAR. (B) APPLIES, WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON REFERRED TO IN SUCH HISTORIES OR DATA, OR INVOLVED IN SUCH PROBLEMS OR INVESTIGATIONS: *Motion by Keckeisen to go into Closed Session per Wisconsin Statutes 19.85(1)(f), second by Babcock. ROLL CALL VOTE: Keckeisen – YES, Morgan – YES, Johnson – YES, Babcock – YES, Renner – YES. MOTION CARRIED.*

THE PUBLIC WORKS COMMITTEE WILL CONSIDER RECONVENING IN OPEN SESSION PURSUANT TO WISCONSIN STATUTES 19.85(2) TO VOTE ON APPROPRIATE MATTER: *Motion by Johnson to go into Open Session per Wisconsin Statutes 19.85(2), second by Keckeisen. ROLL CALL VOTE: Keckeisen – YES, Morgan – YES, Johnson – YES, Babcock – YES, Renner – YES. MOTION CARRIED.*

COUNTY FAIR COOPERATION: Jim Grabarski from the Adams County Fair Board was present and expressed their appreciation to the Highway Department for the support to the Adams County Fair Board and they hope that this cooperation can continue in the future. *Motion by Keckeisen to continue current levels of cooperation between Highway Department and County Fair, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

RESOLUTION ~ SEVEN SISTERS RADIO TOWER CONTRACT: *Motion by Renner to approve the Resolution amending the 7-Sisters State Patrol Tower Agreement and to forward this Resolution to County Board for action at the January Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (COPY OF RESOLUTION ATTACHED TO THESE MINUTES)*

REAL ESTATE ACQUISITIONS CTH “Z” (STH 21 TO CTH “F”): DOCUMENTS WERE NOT AVAILABLE – NO ACTION TAKEN.

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REAL ESTATE ACQUISITION CONTRACT CTH “Z” (STH 82 TO CTH “F”):
Motion by Keckeisen to approve the Real Estate Acquisition Contract for the County Road “Z” Project from State Road 82 to County Road “F” with Timbers & Selissen for an amount of \$138,100.00, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CTH “J” PROJECT (10TH AVE TO 6TH CT) CONSTRUCTION INSPECTION CONTRACT:
Motion by Renner to approve the County Road “J” Project (10th Avenue to 6th Court) Construction Inspection Contract with Ayres Associates for an amount of \$147,898.00, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

WETLAND BANK: Highway Commissioner updated the Public Works Committee on the Wetland Bank progress and the Public Works Committee expressed their desire to continue pursuing Wetland Banks.

ORDINANCE ~ PROTECTION & SAFETY OF PUBLIC ROADWAYS FROM PRIVATELY OWNED IRRIGATION SYSTEMS:
Motion by Renner to approve the PROTECTION & SAFETY OF PUBLIC ROADWAYS FROM PRIVATELY OWNED IRRIGATION SYSTEMS ORDINANCE and to forward this Ordinance to County Board to be acted on at the January Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (COPY OF ORDINANCE ATTACHED TO MINUTES)

REVIEW & ACT ON STATE D.O.T. RMA (ROUTINE MAINTENANCE AGREEMENTS):
Motion by Renner to approve the 2009 State Routine Maintenance Agreement (RMA) as presented in the amount of \$654,800.00, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

RESOLUTION ~ OUT OF STATE TRAVEL ~ TDA FLY IN ~ WASHINGTON D.C. ~ COMMISSIONER:
Motion by Keckeisen to approve a Resolution authorizing the Highway Commissioner to attend the Transportation Development Association (TDA) Fly in at Washington DC on April 21 & 22, 2009 and to forward this Resolution to County Board to be acted on at the January Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (COPY OF RESOLUTION ATTACHED TO MINUTES)

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- ✓ Snow, Ice and more snow and ice, due to the weather patterns we have been very busy with snow and ice.
- ✓ We are currently performing winter maintenance in Jackson as Hintz’s trucks are down.
- ✓ Brushing operations have been in process at various spot locations in the County and now we are starting on CTH J in preparation for the upcoming construction project.
- ✓ Adams County State salt is currently at risk due to a lack of State salt in Columbia County, therefore the State is looking at moving salt from Adams, Waushara, and Marquette counties to Columbia county
- ✓ County salt and sand inventories are in good shape.
- ✓ Edgewood Drive Bridge was let by the WisDOT in December and awarded to Radtke Contractors Inc for \$315,729.75.

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
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FINANCIAL REPORT: *Motion by Morgan to approve the December 2008 Financial Report as audited, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the 1/8/09 Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Keckeisen to approve the check summary report / vouchers as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Renner, second by Morgan, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, February 12, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:45 P.M..

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

