

PLANNING & DEVELOPMENT COMMITTEE MEETING

DATE: June 8, 2009

TIME: 8:15 a.m.

PLACE: Room A231

Present: Keckeisen was absent. All other members were present.

Call to Order: Chair Licitar called the meeting to order at 8:17 a.m.

Was the meeting properly announced? Yes

Approve Agenda: Motion by James and seconded by Sumpter to move the discussion of meeting dates, the Natural Resources Fund Resolution, the Wastewater Ordinance, and Shoreland Protection Ordinance Education items up in the agenda. Motion passed unanimously.

Approval of Minutes: Motion by Colby and seconded by Stuchlak to approve the minutes of the May 1, 2009 Joint Finance Committee and Planning & Development Committee meeting and the May 11, 2009 Planning & Development Committee meeting. Motion passed unanimously.

Register of Deeds: Helgeson reported that transfer and return sales are picking up. They are starting to work on their budget, but worried to include the new flat fee rate before it's been confirmed. She stated that the new staff member is doing very well.

Changing Meeting Dates: Sumpter stated that the current meeting date and time are conflicting with Executive Committee meetings. Motion by James and seconded by Stuchlak to keep the same meeting date, but start at 8:15 a.m. on a regular basis. Sumpter voted no, motion passed.

Natural Resources Fund Resolution: Murphy presented a resolution to the committee. Discussion occurred regarding putting a lower limit on each practice. Motion by Sumpter and seconded by Colby to approve the resolution after amending line 50 from \$25,000 to \$10,000 while keeping the rest of the language the same. Motion passed unanimously.

Private Onsite Wastewater Systems Ordinance: Motion by James and seconded by Stuchlak to approve the ordinance with the changes presented by McLaughlin. Motion passed unanimously.

Shoreland Protection Ordinance Education: Murphy stated that he had been approached about educating the county realtors and contractors. Discussion occurred regarding how you get them to attend. It was decided that a letter would be sent out from Planning & Zoning stating a date and time and that Murphy would do the presentation.

Motion by James and seconded by Stuchlak to move onto the Easton Update. Motion passed unanimously.

Steinbine & Hydroelectric: Murphy had a meeting date set with Steinbine, but it was cancelled. He is attempting to setup a new meeting. Steinbine is currently testing their product, but hesitant to move forward without solid results. Murphy stated that they do seem interested. Patrick Gatterman at Adams Columbia Electric Co-Op is also very interested in helping and working with us. Licitar raised the question as to whether or not LWCD had looked into working with North American Hydro. Murphy said he would look into other companies in the state as far as retrofitting abilities. Tom Feller stated that he spoke with Chuck Allsburg at North American Hydro and he stated that he could work out a package deal for the dams.

Wildlife Abatement and Claims Program: No Report

WDNR: Nina Stensburg provided a written report to the committee.

NRCS: Michelle Komiskey reported that 5 EQIP applications will be funded at a County cost-share of \$33,991.00. There is a possibility that more money will be received to fund more practices, but it is unknown at this time. There were no WHIP applications from Adams County this time.

Central Wisconsin Windshed Partners: No Report

NCLWCA: No Report. No one will be attending the spring meeting.

Easton Update: Murphy stated that Lassa informed him that \$150,000 had been earmarked in the 2010 state budget to go for the Easton Dam project. Larry Molland was thanked by the committee for being the first person to approach the state about the Easton project & Tom Feller was thanked for all of his efforts to obtain funding. Chris Goodwin from Ayres Associates informed the committee that the regulatory review must be completed before the project can go out for bidding. They are hoping to get bids out by the end of the month. They are currently working through the permitting process. Ayres is hopeful to begin construction in August with a 3 month construction window. Due to winter, the pool fill will occur in spring 2010. The design hasn't changed since it was presented to the County Board, so the cost estimate remains the same. The bid opening will occur at regular July meeting; otherwise a special meeting will be scheduled. Goodwin suggested putting a substantial completion date in the bid to ensure timely completion. Ayres & County will do construction observation work. Goodwin reassured members of the Easton Lake District that the concrete quality and forms have to be inspected & tested before any pouring can occur. A substantial completion date of December 1, 2009 was suggested. Motion by James and seconded by Colby to include a substantial completion date of December 1, 2009 with no penalty clause, but require bidders to include an intended start date along with the other normal criteria. Motion passed unanimously.

RC&D Golden Sands: Stuchlak and James reported.

USDA: Colby reported.

Big Spring Restoration Project: Murphy reported that things are moving along as planned. The designs are being finalized this week to continue stream restoration work. Bidding will occur as soon as possible. McLaughlin joined the meeting to give some insight to the New Haven culvert permit situation. He stated that he issued a permit to New Haven. WDNR pointed out to him that they never received the correct documentation, so McLaughlin temporarily rescinded the permit. Joe Behlen informed McLaughlin that no permit is required, but DNR approval is.

Motion by Stuchlak and seconded by Sumpter to take a short recess at 10:37 a.m. Motion passed unanimously.

Chair Licitar called the meeting back to order at 10:48 a.m.

Agricultural Concerns: Discussion occurred. Chair Licitar requested the item stay on the agenda for the next few months.

Staff Reports: Discussion occurred.

Cost-Sharing Contracts: Sibilsky informed the committee that all 2009 money was spoken for and that a 2010 list has begun. He presented the committee with the Bula-Gieringer windbreak project coming in at \$1,174.05 cost-share and the Zorn riprap project coming in at \$7,800 cost-share. Motion by Colby and seconded by Breene to approve the Bula-Gieringer and Zorn contracts. Motion passed unanimously.

Travel & Training requests: None

Communications: Murphy informed the committee that LWCD did not receive the grant for citizen-based monitoring to fund chemical testing. The committee was informed that more staffing dollars were cut by the state Joint-Finance committee.

Financial Report: Murphy reviewed the report. Discussion occurred regarding the upcoming 2010 budget. Motion by Colby and seconded by James to approve the financial report. Motion passed unanimously.

July Items:

- Discuss Lake Level Monitors
- Discussion & possible action on fair booth
- Discussion & possible action on recording meetings
- Discuss possible department head evaluation

Next meeting:

Regular Meeting – Monday, July 13 at 8:15 a.m.

Motion by Stuchlak and seconded by Sumpter to adjourn at 12:13 p.m. Motion passed unanimously.

Minutes taken by:

Mandy Brownell

Land & Water Conservation Clerk

Submitted by:

Glenn Licitar

Planning & Development Committee Chair