

**ADAMS COUNTY SOLID WASTE COMMITTEE  
MAY 12, 2010, 1:30 PM  
ROOM A231, COURTHOUSE, FRIENDSHIP, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Dean Morgan, Vice-Chair  
Florence Johnson, Secretary  
Mike Keckeisen  
Patrick Gatterman

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director  
Cindy Phillippi, County Clerk

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Adams County Clerk, Cindy Phillippi at 1:30 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, JOHNSON, KECKEISEN, MORGAN, GATTERMAN. *Motion by Keckeisen, second by Morgan, to approve the Agenda as presented. All in favor. Motion carried.*

**YOUTH GOVERNANCE:** The County Clerk described the Youth Governance project. She then asked if the Solid Waste Committee would participate and if any members wanted to serve as mentors. *Motion by Keckeisen, second by Johnson, that the Solid Waste Committee participate in the Youth Governance project and those members who wished would serve as mentors. All in favor. Motion carried.*

**ELECTION OF CHAIR, VICE-CHAIR AND SECRETARY:** Ms. Phillippi asked for nominations for Chair. Mike Keckeisen nominated Larry Babcock as Chair. No other nominations were received. *Motion by Morgan, second by Johnson, to closed the nominations and cast a unanimous ballot for Larry Babcock for Chair. All in favor. Motion carried.*

Ms. Phillippi left the meeting.

Larry Babcock asked for nominations for Vice-Chair. Florence Johnson nominated Dean Morgan as Vice-Chair. No other nominations were received. *Motion by Keckeisen, second by Gatterman, to close nominations and cast a unanimous ballot for Dean Morgan for Vice-Chair. All in favor. Motion carried.*

Larry Babcock asked for nominations for Secretary. Mike Keckeisen nominated Florence Johnson as Secretary. *No other nominations were received. Motion by Keckeisen, second by Gatterman, to close nominations and cast a unanimous ballot for Florence Johnson for Secretary. All in favor. Motion carried.* Ms. Diemert was then appointed recording secretary by the Chair.

**APPROVAL OF OPEN SESSION MINUTES FROM APRIL 14 AND APRIL 20, 2010:** *Motion by Johnson, second by Keckeisen, to approve the Open Session minutes as printed for the April 14<sup>th</sup>, and as corrected for the April 20, 2010 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**USDA ARRA PUBLIC INFORMATION MEETING:** Ms. Diemert described the original projects submitted for funding as well as the reduced grant/loan application recently submitted. Since the notice for public hearing we've been notified that we did not score high on the application because Adams County is not in a bad financial position and it has not had any official orders to clean up contamination. It was felt if we reduced the loan amount that some local USDA funding might be available as the Federal stimulus funds have been depleted.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** Ms. Diemert presented a letter from the DNR announcing the 2010 Recycling Grant amount of \$142,139.32 which is approximately \$10,000 lower than we expected. There was no other correspondence or other business to present.

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report for April 2010 and discussion was held. *Motion by Morgan, second by Keckeisen, to approve the Financial Report for April 2010. All in favor. Motion carried.*

Ms. Diemert next presented the Monthly Check Summary for April 2010 and discussion was held. *Motion by Keckeisen, second by Gatterman, to approve the Check Summary Report for April 2010. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated May 12, 2010 (see attached copy) and discussion was held. *Motion by Morgan, second by Gatterman, to approve the Site Report as presented. All in favor. Motion carried.*

**UPDATE/ACT ON STRONGS PRAIRIE/JUNEAU COUNTY WASTE:** Ms Diemert reported that the Town's Attorney reviewed the tentative agreement and made some changes. The Town and the Special Committee have not had time to review the changes so no action was taken at their May 10<sup>th</sup> Town meeting. Ms. Diemert stated that she contact the County Clerk to pull this resolution from the May County Board agenda and place it on the June agenda.

A special meeting is scheduled and they Town will act on the revised agreement tentatively on May 24<sup>th</sup>. The Solid Waste Committee will need to approve the revised agreement at the June meeting and it will go to County Board in June.

**UPDATE LANDFILL OPERATIONAL ORDINANCE #16-1989:** Ms. Diemert stated that she and Corporation Counsel have been meeting to review the Operational Ordinance and will need to meet several more times to complete the revisions.

**EMPLOYEE UPDATE:** Ms. Diemert reported that Pam Parks has transferred from DHSS to the Scale Clerk position and started on May 10<sup>th</sup>, however, she had a death in the family and will be off for two weeks leaving the position vacant. The LTE has agreed to come back to help.

Ms. Diemert then reported that 2 of the LTE Truck Driver/Equipment Operators from last year are available and will be called back. She next presented the applications received from the advertisement for LTE Truck Driver and/or Equipment Operators. The Committee reviewed the applications and ranked them. *Motion by Johnson, second by Gatterman, to establish a one year eligibility list of the top 8 candidates based on ranking. All in favor. Motion carried.*

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** Ms. Diemert had no trainings or conferences to approve. She reminded the Committee about the Strongs Prairie Advisory Committee meeting which is scheduled for May 17, 2010 at 7:00 PM at the Strongs Prairie Town Hall.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items will be placed on the next agenda: Updates on each item.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, June 9, 2010 at 6:00 PM at the Landfill. *Motion by Keckeisen, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 3:44 P.M.

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

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**SITE REPORT  
MAY 12, 2010  
SOLID WASTE DEPARTMENT**

**TIPPAGE REPORT:** 2,180,840 lbs of garbage were brought in which is the 6th highest amount ever brought into the landfill for April. Year to date we are up 4.73% in tonnage compared to 2009.

There were 5 new over-the-scale customers during the month which is typical for this time of year. (Minimum of \$300.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,288 new customers over the scale.

**OUT-OF-COUNTY TIPPAGE:** April 2010-Clark Disposal (Acct #10031) brought in 45.92 tons of garbage, (\$2,755.20 revenues), and 20.88 tons of recyclables (\$626.40 revenue).

**MEETINGS/SEMINARS/TRAININGS:** Met with Corp Counsel on April 15<sup>th</sup> regarding the language in the Strongs Prairie agreement and resolution. This was forwarded to Strongs Prairie for review by their attorney and was to be considered for passage at their May 10<sup>th</sup> meeting. Changes were made by their attorney so no action was taken on the resolution by Strongs Prairie until they have had a chance to review the changes. We will need to take this back to this Committee and Corporation Counsel prior to taking it to County Board. This will delay the County Board resolution until June.

Attended County Board on April 20<sup>th</sup>. A special Public Works Committee meeting was also held prior to that meeting.

Several meetings regarding the USDA Grant/Loan with Admin & Finance staff here also held throughout the month.

Attended a WIRMC Conference Committee meeting in Plover on April 28th. Then attended a SWANA/WCSWMA legislative planning meeting. Then went to IROW in Mosinee for a tour and discussion of their routing program. Further study is being done on this scale/routing/billing program and we feel that it will meet our needs. Working with MIS for approvals. The changeover will take 4-6 months if we purchase this program.

Attended a meeting with Personnel Dept and Admin & Finance regarding an employee's Worker's Compensation status.

Met with Corporation Counsel on April 15<sup>th</sup> regarding requesting open records on Dell Prairie's current waste contract. Their contract will be ending in December 2010.

Gave tours to alternative High School students on April 19<sup>th</sup> and April 22<sup>nd</sup>. Also gave a presentation at the middle school on April 23<sup>rd</sup>. This was for Earth Week.

Coordinated the compost sale at the Land Conservation Tree & Shrub sale on Friday April 23<sup>rd</sup> & Saturday April 24<sup>th</sup>. Information on the Clean Sweep and new electronics recycling requirements was handed out to each customer. Arranged for Huber people to assist with the bags and handouts.

Attended Dept. Head meeting on April 22<sup>nd</sup>.

Attended the April 30<sup>th</sup> County Board meeting.

Attended the Eau Claire MRA Executive Board meeting by teleconference on May 6<sup>th</sup>.

Will attend a Glass Workgroup meeting via conference call on May 13<sup>th</sup>.

Plan to attend the Strongs Prairie Advisory Committee meeting on Monday, May 17<sup>th</sup> at 7:00 PM.

School tours will be held on May 19<sup>th</sup> & 20<sup>th</sup>. A total of 8 groups of 6<sup>th</sup> grade students tour the landfill, composting area and recycling operations. They also tour the wastewater treatment plant the same day.

Plan to attend the regional landfill meeting in Monroe County on 25<sup>th</sup>.

Attended other various meetings through the month.

***SITE/EQUIPMENT IMPROVEMENTS:*** Normal maintenance/repairs were performed.

***INSPECTIONS:*** State scale inspector was onsite on 4/21 and found that a few locations on the scale were out of adjustment and weighing light. Badger Scale was contacted for repairs and/or adjustments and found that excessive salts were corroding the undercarriage on the scales. Proposal to fix the existing problem is approximately \$12,500 which is not budgeted but must be done. They will order parts and come back to do the 2-3 day repair work. They will notify the State inspector that work is in

progress. We may have to revise our policy that no salt trucks be allowed on the scale and that no salt be spread in the scale area, however, there will still be salt coming in on customer tires. Further investigation will take place. There were no inspections performed for the month.

Groundwater monitoring was performed and similar results showing alkalinity and chlorides as in previous readings. Similar readings show for wells up-gradient, side-gradient, and down-gradient of the landfill. Benzene was shown at MW 1P which is the location of the truck overturning a few years prior. Gas wells showed no methane.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Arranged for 2 employees to have random drug testing.

Wrote one letter to a person who had dumped bagged garbage over the fence into the scrap metal pile at the Preston Drop-off site. The person lives in Strongs Prairie.

A required septic pumping report was received and was performed on April 15<sup>th</sup>.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Monona Plumbing performed the quarterly pumping system inspection and testing on April 26<sup>th</sup>.

Met the Master Gardeners at the planted areas in the median to discuss the plan for weeding and separating the daylilies. The Master Gardeners are going to weed and thin the daylilies at the site in trade from compost.

**ADMINISTRATIVE PROJECTS: During the month of April/May the Director performed the following duties:** Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. No market has been found yet for the comingled bales, although, commitments have been received from at least one vendor for the future.

Continued to coordinate new curbside and residential route customer orders. We had 27 new residential/business account customers since the last report which increases our annual revenues by \$11,976.00. We also had 6 customers who cancelled service because they are moving, lack of payment, or couldn't afford, creating an annual loss of \$2,598.00. We also had 14 new roll-off container customers. We are currently billing \$570,453 annually for this service.

Met with newspaper regarding articles on new requirements on oil absorbents and electronics.

Attended a RouteOptix demonstration with MIS. Staff also went to IROW in Mosinee to view their system which has been installed and working for a few months.

Submitted the WDNR Bureau of Waste and Materials Management License Renewal Application Form along with a list of our licensed hauling vehicles.

The landfill resumed Saturday hours on May 1<sup>st</sup>. 43 customers were served, 8 of them Master Gardeners for compost pickup. May 8<sup>th</sup> was the second Saturday and we had 27 customers.

Worked with Personnel Director on the union transfer for the scale clerk position, the LTE driver/equipment operator position and the on-call recycling vacancies.

Arranged for Consumerism training at the landfill at 7:00 AM on May 11<sup>th</sup>.

Submitted a proposal to the City of Adams for continue waste & recycling hauling. The existing contract ends on June 30<sup>th</sup>.

Received notice that our 2010 Recycling Grant will be approximately \$10,000 less than anticipated based on the new formula used to determine the grant amount. The grants are based on 1999 numbers.

Submitted information on electronics recycling to those towns, along with the City of Adams and Village of Friendship, who did not attend the Adams County Towns Association meeting on April 9<sup>th</sup> where a presentation was given on the new electronics recycling law.

Continued to work on a USDA ARRA Stimulus grant. Further reports and forms have been forwarded to USDA for review along with projected budgets for 2011, 2012, 2013 for these grant/loan projects. We were notified that the funding is running out and that we did not score very high in points based on several criteria. It was suggested that we adjust the amount that we are asking and resubmit for a local grant/loan. Further documentation and a new application form were also submitted for the adjusted projects.

Working with Portage County MRF/Veolia regarding taking our co-mingled bales that we have been stockpiling. They are also sending glass back to us as part of the exchange.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and submitted paperwork as necessary.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

**LANDFILL CONSTRUCTION:** No further work has been done on Cell #4. The annual Waste Volume calculations were performed on March 26<sup>th</sup>. We are currently compacting at 1,603 lbs/cy which is an improvement of 15.6% since the last survey. The better compaction will allow more space for waste which brings in more revenue.