

EXECUTIVE COMMITTEE MINUTES  
Monday, August 11, 2008, 9:00 a.m.  
Conference Room A260

Meeting called to order by Vice-Chair David Renner at 9:15 a.m. Members present were: Cindy Loken, Diane England, Bev Ward and David Renner. Chair Al Sebastiani excused. Others present: Barb Petkovsek, Administrative Coordinator/Director of Finance; Jack Albert, Corporation Counsel/Personnel Director; Ron Chamberlain, Highway Commissioner; Daric Smith from Rural & Industrial Development Commission, and Jane Gervais, Paralegal/Personnel Assistant.

**Motion by Ward/Loken** to approve the agenda. **Motion carried.**

**Motion by Loken/England** to approve the July 14, 2008, minutes. **Motion carried.**

No public participation or correspondence.

Discuss and/or act on Resolution to Authorize the Participation of Adams County in forming a Central Wisconsin Economic Development (CWED) Regional Loan Fund. Discussion was held by Daric Smith, from Rural & Industrial Development Commission, with the Committee.

**Motion by Loken/Ward** to approve the Resolution to form a Regional Loan Fund and bring it to the full County Board. **Motion carried.**

Update on I.D. Badges. Administrative Coordinator Petkovsek advised the Committee that all of the initial pictures have been taken by Dawn McGhee, MIS. Highway employees will carry their badges in either their pockets or wallets due to safety issues. Discussion was held regarding County Board pictures/badges.

Consider and/or act on reclassifications for the following positions: Conservation Engineer Technician (LWCD), two (2) Highway Patrol Superintendent positions, three (3) Lieutenant positions (Sheriff's Dept.), Jail Captain, and Administrative Assistant (Administrative Coordinator's Office). **Motion by Ward** to table this item because they did not receive any of the handouts prior to the meeting. Motion died for a lack of a second. **Motion by Loken/England** to act on reclassifications for discussion. **Motion carried.** Discussion was held as to the procedure and the position reclassification requests. **Motion by Loken/England** to amend previous motion to read that the reclassification requests submitted should be sent to Carlson & Dettmann and returned to the Committee after their findings. **Motion carried.**

Administrative Coordinator/Director of Finance Report. Barb Petkovsek presented her report.

Corporation Counsel/Personnel Director Report. Jack Albert gave his report.

**Motion by Loken/Ward** to convene in closed session per § 19.85(1)(c) & (1)(g), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Confer

with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Update on negotiations. Update on any employee disciplines, arbitrations, grievances and resignations. **Motion carried** unanimously by roll call voice vote.

**Motion by** Ward/England to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried** unanimously by roll call voice vote.

Approve purchase order/voucher reports. **Motion by** Ward/Loken to approve voucher reports for Corporation Counsel/Personnel Office, Administrative Coordinator/Director of Finance Office, Maintenance and GIS. **Motion carried.**

The next regular meeting is scheduled for Monday, September 8, 2008, at 9:00 a.m.

Action items for next meeting: Grievance filed by Local 323 Highway Union, update on Chapter 10, Section 2 - Recognition, of the Personnel & General Administrative Policies and budget for this, Administrative Coordinator, Maintenance, GIS and Corporation Counsel/Personnel Director's budgets.

**Motion by** Loken/England to adjourn at 11:10 a.m. **Motion carried.**

Respectfully submitted,

Jane M. Gervais  
Paralegal/Personnel Assistant  
Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**