

## ADMINISTRATIVE & FINANCE MEETING MINUTES

October 2, 2014 4:00 p.m. Room A231

The meeting was called to order by Chairman West at 4:00 p.m. The meeting was properly noticed.  
Present: Babcock, Grabarski, Kotlowski and West. Excused: Hamburg. Also present: Collins, Fahrenkrug, Wollin, Pisellini, Helgeson, Jim Grabarski and Phillippi.

Motioned by Kotlowski/Grabarski to approve the agenda. Motion carried by unanimous voice vote.

*Item #5 Discuss Health & Human Services budget 2015.*

Present: Hamburg @ 4:10 p.m.

*Item #6 Discuss Law budget 2015. Ok as submitted.*

*Item #7 Discuss and/or act on Document Indexing System.* Motioned by Grabarski/Kotlowski to approve the Document Indexing System redaction with suggested changes to the contract. Motion carried by unanimous voice vote.

*Item #8 Discuss and/or act on bonds/refinancing.*

*Item #9 Discuss 2015 Budget.*

Parks budget:

100.41.49300 was \$308,153; should be \$295,703 or reduced by \$12,450.

Petenwell

100.41.55410.110 should be increased by \$22,450

100.41.55410.920 should be reduced by \$12,450 to \$152,550

100.41.55210.110 should be reduced by \$22,450

Motioned by Grabarski/Kotlowski to lower the AIS position to 30 hours with benefits. Motion carried by unanimous voice vote.

Discussion regarding fairground projects took place. A quote was obtained by Jim Grabarski from Rhinehart for walkway west of grandstands behind grandstands for \$15,500. The quote for blacktop repair from \$70,000 was from 2 years ago. Exhibit building lights and grandstands were discussed as well as historical building.

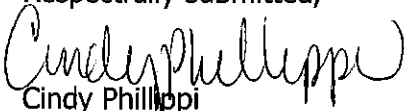
Motioned by Babcock/Grabarski to add \$100,000 to capital improvement. Motion carried by unanimous voice vote.

Identify upcoming agenda items:

Next meeting date set for October 2<sup>nd</sup>, 2014 at 4:00 p.m.

Motioned by Hamburg/Babcock to adjourn at 6:24 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee

CP\ck