

**Public Safety & Judiciary Committee**  
Wednesday, December 12, 2012  
9:00 a.m. – Conference Room A260

**AGENDA**

1. Call the Meeting to Order. Meeting called to order at 9:00am
2. Was the meeting properly announced? Yes.
3. Roll Call. All present. Others present are Cheryl Thompson, Jane Gervais, Kris Steffens, Deb Barnes, Mark Rogers, Marilyn Rogers, Terry Stormoen, Nick Segina, Richard Pease.
4. Approve the Agenda. Motion by James/Eggebrecht. Motion carried. Unanimous
5. Approve minutes of prior meeting. One correction noted by Supervisor James, page 4, 4<sup>th</sup> paragraph, first line, Mr. Hinze should be Ms. Hinze. Correction noted. Motion to approve minutes by Miller/Edwards. Motion carried. Unanimous.
6. Public participation (*If requested by the Committee Chair*). As needed.
7. Correspondence. None
8. Eyes of Hope Shelter to give summary of monthly report. Kris provided committee with the report. Noted November was uneventful. James questioned if Eyes of Hope was receiving funds from the County in a timely manner. Kris acknowledged they are. Motion to approve the report by James/Eggebrecht. Motion carried. Unanimous.
9. Family Court Commissioner – Dennis McFarlin –Not Attending.

10. Child Support – Deb Barnes – Attending.

Review Performance Measures for November 2012; Barnes reported that revenue collection slipped a little, but she attributed it to seasonal employment.

Reviewed Check Summary and discussed Office Activities.

Discuss and Act on Call-Center Contract for CY 2013. Barnes stated her office is pleased with the service and requested Committee's approval to continue. Motion to approve continuing contract by James/Miller. Motion carried. Unanimous

(No one else in attendance, deviated to item # 14, Emergency Management, returned to Clerk of Court immediately afterward.)

14. Emergency Management – Jane Gervais – Attending.

Discuss/Approve Monthly Expenditures and Vouchers. Gervais advised one of her line items was over by a little, attributed to a lightning strike to the Dell Prairie tower site, unanticipated of course, but had to be dealt with. She brought this to the committee several months ago.

Discuss general operations of department. Gervais gave an update on the Mobile command Trailer, stating she obtained a timer with six outlets for \$391 which was budgeted for, so that the phones/radios are all in one location. Initially, she was going to purchase shelves for the radios and phones but found that wouldn't be necessary that the cabinets could be utilized. She stated the cabinets still need locks and there is a new desktop computer/printer, docking station, and straps were placed around the chairs and printer to secure them. She said she still needs to put polyurethane on the countertop as that was a suggestion that came up after it was used for the tornado response.

Otherwise, working on Plan of Work that is due to the State in March and also need to update the Continuity Plan and Tactical Interoperability Communications Plan.

Approve conference/training if any. None

11. Clerk of Circuit Court – Dee Helmrick – Attending.

Summary Report of Expense Vouchers submitted for payment. Reports distributed.

Approve conference/training. None

Discuss General Operations of Department – The Judge appointed Kathie Dye as the Clerk of Courts for the remainder of Dee’s term. Helmrick reported that some items in her budget will be short, such as the law library attributed to rising shipping and printing costs. She reported that her office used up as much of the postage budget as they could, purchasing forever stamps ahead to avoid the postage increase set for the new year.

She reported that there are areas where they are under budget such as payroll, which is due to their consistently being short-staffed, and that the indigency account is overdue to Public Defender accepting more defendants as qualified. She stated they did have 2 trials that were scheduled that cancelled, so money was saved, but one, the Clark trial, was pushed to 2013 so we will realize that cost then and it will be a 2013 budget issue.

EO Johnson will be swapping out equipment next week. Her office is not losing much, if anything at all, they are mostly state equipment. She said CCAP did cut back on the number of copiers allotted, saying 1 copier for 5 people, so one was taken away, but that they did give her office an envelope feeder and enhanced a copier upstairs so it will also scan, so it’s actually an improvement.

Dee reported that there will be a transfer of supervision of the Community Service Coordinator’s Office to avoid nepotism. Clerk of Courts office currently supervises, but the DA is very agreeable to taking over that aspect as it will work well with their deferred prosecution programs, etc. There may be a resolution necessary to cover budgeting issues with the move.

- a. Community Service Coordinator’s Monthly report. – Distributed

12. Register in Probate – Terry Reynolds – Attending.

Review of office operations – Terry reported that the Guardian Ad Litem account is “way over”, but that there was a very involved CHIPS case with 4 children that accounted for the overage. She reports that she was out due to surgery, but is back and getting caught up. She is sending out notices on delinquent accounts to recoup funds and she has reached her projected probate fees and exceeded her revenues by over \$6,000 this year.

Update on Teen Court- is moving forward with a proposed timeline of the first session in September of 2013. She’s had good participation and feedback from the School and Law Enforcement. There’s a proposal right now to give those involved in teen court school credit. She realizes this is a project 2 years in the making, but it is moving along and feels it is a worthwhile venture. There is no Coordinator as of yet for teen court, most counties pay their coordinator. She said she would volunteer to be Coordinator until someone else volunteers to take over, she feels that strongly about the program. She is currently looking into fundraising for the program, stating she doesn’t want to have to come to the board for money. The only costs foreseen are the laptop computer and some postage. Currently they are working around postage by hand delivering material to the school to be distributed and proposing the training all take place in the school to alleviate costs. They are also considering bake sales and other fundraising activities.

Summary Report of Expense Vouchers submitted for payment presented to Committee.

13. District Attorney – DA Tania Bonnett –Did not attend.

15. Sheriff’s Office - Chief Deputy Fahrenkrug – Attending.

Approve conference/training if any. None

Discuss general operations of department. Currently some training going on in-house, DAAT & Taser which is required annually, Legal update by our DA, and other sessions. Training is attended by ACSO, APD and RPD members. The Sheriff's Office recently purchased a "red man" suit to aid in the hand-to-hand exercises in the DAAT training and it's working well.

Discuss/Act on appointment of new PS&J Recording Secretary. Cheryl Thompson is interim Recording Secretary until the position is filled. Request was put out for anyone else interested in taking the duty, no responses. Once the FSSM position is filled, that position will continue to be the Recording Secretary.

Discuss/Act on agreement with City of Adams for Spillman. Thompson explained that the City of Adams has purchased Spillman software and is going to be a shared agency with the County, as Rome currently is. The benefits are many to both sides, information sharing and officer safety being key. There is training going on as we speak, and we hope to have them go live immediately following the training. Trena Larson has advised us that we needed Admin/Finance and PS&J Committee approvals for the venture, as there would be a contract between Adams and the county, most likely a carbon copy of the current contract between Rome and the County. The measure has already passed Admin/Finance Committee, so we are requesting a motion to approve from this Committee as well. Motion by Eggebrecht/Miller to approve the City of Adams joining as a shared Spillman agency with the County. Motion carried. Unanimous.

Discuss/Approve Monthly Expenditures and Vouchers. An inmate's medical charges were discussed, and Supervisor James asked if there was any end in sight to these fees. Fahrenkrug explained that over the DA's objection, the Judge granted another motion to adjourn the inmate's scheduled December court trial so at this time, no. The inmate was set to plea, but changed his mind, so we must now wait for more court appearances to be scheduled.

The line item concerning the Mauston Vet amount was questioned, whether or not it was to be a static amount, not to exceed, but it shows over and the committee questioned as to why. Fahrenkrug did not have the reason before him, but would research it and report back to Committee.

Supervisor James questioned the line item within the GMJ expenditures, where it states the vehicle in question was a 2004 Ford F150. He didn't believe we had a vehicle that old and wondered if it was a typo. The voucher for that vendor was not in the stack Thompson had with her, and Fahrenkrug could not recall exactly what that was and when the F150 was sold, but again, would research it and report back to Committee.

Fahrenkrug reported there were 4 county-internal applications for the FSSM position, all well qualified. Interviews are scheduled for this coming Friday morning.

Animal Control monthly report included in packet. – Supervisor James requested a cost breakdown for Dale Behling, so he could possibly break it out to a cost per animal.

Review of Mauston Veterinary statement/monthly report. – Committee noted a large number of cats coming in and thereby costing the county. Fahrenkrug reported that he has not had time yet to contact the other counties to see what they are doing with cats.

Motion to take a 10 minute break by Eggebrecht/Sebastiani at 9:50am. Reconvene at 10:02am.

Sheriff Wollin –arrived 10:05am

Sheriff reported that he did receive some replies back from other counties as to their disposition of cats, some of which he can not repeat, however noted that some counties do nothing, leaving it up to the citizens to handle or take the cats to a shelter. Supervisor James noted that the Adams County Humane Society just was awarded a grant and it is touting their cat program. Sheriff stated that the shelter will not accept cats without the person paying a surrender fee.

Sheriff reiterated the importance and cost effectiveness of in-house training such as we have going on right now. He also informed Committee that Adams County was selected by the State to be a pilot agency for the new TraCS 10 which is a software used for citations and accident reports. He added that we'd be running in-house training for that as well to save on costs.

Sheriff also reiterated the importance of having Adams PD on as a shared agency with our Spillman system.

Jack Albert joined the meeting.

When asked if there were any more questions concerning the City of Adams agreement for Spillman, there were none.

Sheriff reported that there was a fatal accident on Cth Z in the early hours of the morning this morning and the press release was going out now. There was a one vehicle crash, the driver (lone occupant) was killed.

Chair recognized Nick Segina who posed the question of why the Committee was in essence wasting the time of law enforcement professionals such as the Sheriff and Chief Deputy "chasing cats". Sheriff explained that the ACO falls under their budget and in their Committee, so it was their responsibility. More discussion followed.

Trena Larson joined the meeting.

16. Medical Examiner, Angela Hinze –Attending.

Discuss/Approve Monthly Expenditures and Vouchers. Materials distributed. Hinze noted she was \$5,000 less in revenues than YTD 2011. She noted that there are \$1800 in outstanding bills at this point.

Discuss general operations of department. - Hinze reported that they have initiated case reviews, cleaned the van and the office, and have 7 new people for training and orientation. They intend to continue with bi-monthly training.

Supervisor Miller asked who was responding to call right now, Hinze reported there are 4 people in addition to herself. Hinze reported that there are 2 people doing orientation and training the other 3. Three people were hired right after the meeting last month, Supervisor James was involved in the interviews.

Committee had no further questions for Ms. Hinze.

There was a spirited discussion between Committee and the public in attendance regarding the audience members' ability to pose questions to the Committee regarding the Medical Examiner's Office. Corporation Counsel advised that per open meetings law, we had to stick to an agenda and he did not believe public comment was part of that agenda. Terry Stormoen stated that he asked earlier during a break in the meeting if he would be allowed to ask questions and was told by the Chair that he would, as long as it was on the agenda, and the Medical Examiner is on the agenda. Segina added that the Chair has already recognized the public questions and used his own question during the Sheriff's Office segment as example. Corporation Counsel advised that voice raising and intimidation of the committee will not be tolerated. Rick Pease posed a question back to Corporation Counsel, asking why one person was allowed but another was not? Much more discussion followed regarding whether or not the Committee had to entertain comments and questions.

Corporation Counsel then stated that a question would be entertained only if it directly related to information provided by Ms Hinze in her report. Stormoen stated his questions did, and he was allowed to proceed. He asked who is currently covering ME calls and what their qualifications are. Ms Hinze then identified the qualifications of the Deputy MEs she has currently handling calls, including her Chief Deputy ME who has a law enforcement background. Public comment then began to stream in until Corporation Counsel stated that the audience members would not be recognized any further and Chair wished to close the meeting. Corporation Counsel stated the questioning was going down more of a public comments road and that was not going to be entertained at this time. He explained that this topic will be fully vetted at the County Board meeting next Tuesday and the people here today should take their concerns there.

Approve conference/training if any. None.

17. Approval of all vouchers and monthly expense reports. Motion to approve all vouchers by Eggebrecht/James. Motion carried. Unanimous
18. Identify upcoming agenda items.
19. Set next meeting date. January 9 at 9am.
20. Adjournment. Motion to adjourn by Eggebrecht/James at 10:30am. Motion carried. Unanimous. Meeting Adjourned.

Corrections have been made according to Committee direction and these minutes have been approved by Committee on 01-09-13.

Respectfully Submitted,  
Cheryl Thompson  
Acting Recording Secretary