

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE**

**THURSDAY, JUNE 8, 2017 AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock ~ Chairperson  
Dan Wysocky ~ Vice-Chairperson  
Mark Hamburg  
Larry Borud  
Gordy Carlson

**OTHERS PRESENT:** Patrick Kotlowski ~ Highway Commissioner, Bob Buerger and  
Doug Bettinger.

**CALL MEETING TO ORDER:** The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, June 8, 2017.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, WYSOCKY, HAMBURG, BORUD AND CARLSON.  
ALL MEMBERS PRESENT.

**APPROVAL OF AGENDA:** *Motion by Wysocky to approve the Agenda as presented, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:**

- Review & Act on Seven Sisters Gravel Pit Lease Agreement

**APPROVAL OF MINUTES OF LAST MEETING (MAY 11, 2017):** *Motion by Hamburg to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for May 11, 2017 Regular Monthly Meeting, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON BRUSHING CONCERNS ~ 1123 CTH D:** Highway Commissioner informed the Committee that Mr. Strobel the property owner at 1123 County Road D would not be able to make this meeting, as he is a teacher and they are still in session and was asking if this concern could be postponed to the July 2017 Highway Committee Meeting. *Motion by Carlson to postpone the Brushing Concerns at 1123 County Road D until the July 2017 Highway Committee Meeting, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON SEVEN SISTERS GRAVEL PIT LEASE AGREEMENT:** Kraemer Company representative, Doug Bettinger was present and expressed their interest in renewing the Operating Agreement for the Seven Sisters Quarry which would be a 10 year agreement. *Motion by Hamburg to approve and forward to County Board for action a Resolution to enter into a 10 year Operating Agreement for the Seven Sisters Quarry with the*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
JUNE 8, 2017 ~ 9:00 A.M.**

***Kraemer Company, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**REVIEW & ACT ON CREW CAB TRUCK BIDS:** Highway Commissioner informed the Committee that no sealed bids were received for crew cab truck and recommendation from County Corporation Counsel & County Manager is to re-advertise for bids. ***Motion by Wysocky to re-advertise for crew cab truck bids, as recommended by County Corporation Counsel and County Manager, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**REVIEW & ACT ON SHOP TRUCK BIDS:** Highway Commissioner informed the Committee that no sealed bids were received for shop truck and recommendation from County Corporation Counsel & County Manager is to re-advertise for bids. ***Motion by Carlson to re-advertise for shop truck bids, as recommended by County Corporation Counsel and County Manager, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**REVIEW & ACT ON SALT BRINE EQUIPMENT BIDS:** Highway Commissioner informed the Committee that three bids were received for the Salt Brine Equipment. It was determined by the Mechanic Shop Foreman that the specs written for the salt brine equipment would not be compatible with the box on our quad axle truck.

<b>DEALER</b>	<b>STAINLESS</b>	<b>GALVANIZED</b>
<b>Truck Equipment</b>	<b>\$ 49,355.00</b>	<b>\$ 35,379.00</b>
<b>Monroe Truck</b>	<b>\$ 34,015.00</b>	<b>\$ -</b>
<b>Universal Truck</b>	<b>\$ 49,688.00</b>	<b>\$ 36,642.00</b>

***Motion by Borud to reject all bids for the Salt Brine Equipment, revise specifications and to re-advertise as recommended by County Corporation Counsel and County Manager, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**REVIEW & ACT ON COUNTY ROAD P (CTH G – MARQUETTE CTY LINE) CONSTRUCTION PROJECT CHANGE ORDERS:** Highway Commissioner informed the Committee that there is currently two change orders reference the County Road P (CTH G - Marquette County Line) Construction Project and updated the Committee on the construction progress. ***Motion by Hamburg to approve***

- ***Change Order #1: remove all tress from the Right-of-Way for an increase of \$9,800***
- ***Change Order #2: amend agreement to pay plan quantity for common excavation, no increase or decrease in contract***

***for the County Road P (CTH G – Marquette County Line) Construction Project, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**REVIEW & ACT ON COUNTY ROAD P (CTH B – CTH G) CONSTRUCTION PROJECT CHANGE ORDERS:** Highway Commissioner informed the Committee that there is currently two change orders reference the County Road P (CTH B - CTH G) Construction Project and updated the Committee on the construction progress. ***Motion by Hamburg to approve***

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
JUNE 8, 2017 ~ 9:00 A.M.**

- *Change Order #1: remove all tress from the Right-of-Way for an increase of \$18,200*
- *Change Order #2: amend agreement to pay plan quantity for common excavation, no increase or decrease in contract*

*for the County Road P (CTH B – CTH G) Construction Project, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON STATE OF WIS. DEPARTMENT OF TRANSPORTATION DISCRETIONARY MAINTENANCE AGREEMENT (DMA) STH 82 SHOULDERING:**

Commissioner reviewed with the Highway Committee the Wis. Department of Transportation Discretionary Maintenance Agreement (DMA) State Road 82 Shouldering for an amount of \$85,500.00. *Motion by Hamburg to approve and sign the Wisconsin Department of Transportation Discretionary Maintenance Agreement (DMA) State Road 82 Shouldering for an amount of \$85,500.00, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW & ACT ON STATE OF WIS. DEPARTMENT OF TRANSPORTATION DISCRETIONARY MAINTENANCE AGREEMENT (DMA) STH 13 BRIDGE REPAIRS / MAINTENANCE:**

Commissioner reviewed with the Highway Committee the Wis. Department of Transportation Discretionary Maintenance Agreement (DMA) State Road 13 Bridge Repairs / Maintenance for an amount of \$30,000.00. *Motion by Hamburg to approve and sign the Wisconsin Department of Transportation Discretionary Maintenance Agreement (DMA) State Road 13 Bridge Repairs / Maintenance for an amount of \$30,000.00, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Seal Coat Surfacing CTH Z (STH 21 – 18<sup>th</sup> Lane) & CTH J (STH 13 – CTH G)
- Crack Filling STH 21 - PBM Agreement
- Patching
- Downfall Tree Cleanup
- Shoulder Reclaiming: CTH & STH
- Wood for Sale by Bid / Sold to Fenner Excavating for \$101.76
- Water Issue: CTH O, met with DNR and County Land Water Dept.
- Water Issue: CTH C, standing water in the area east of 18<sup>th</sup> Avenue
- Mowing Right-of-Ways, started on STH, will start on CTHS when State is done
- Sweeping CTH Z & CTH J

**FINANCIAL REPORT:** *Motion by Hamburg to approve the May 2017 Financial Report as presented, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**VOUCHERS:** The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:**

- Crew Cab, Shop Truck, Anti-Ice System Bids

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING  
JUNE 8, 2017 ~ 9:00 A.M.**

- ATV Applications
- Equipment Disposal

**SET NEXT MEETING DATE AND ADJOURN:** *Motion by Wysocky, second by Carlson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, July 13, 2017 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 9:55 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**