

ADMINISTRATIVE & FINANCE MEETING MINUTES
February 21, 2012 – 5:30 p.m., Room A160

The meeting was called to order by Chairman West at 5:30 p.m.

The meeting was properly noticed.

Present: Renner, Ward, West, Sebastiani and Kotlowski. Also present: Phillippi.

Motioned by Ward/Kotlowski to open a checking account for the "American Spirit Trip" being coordinated by UW Extension. Motion carried by unanimous voice vote.

Motioned by Ward/Sebastiani to adjourn at 5:31 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi
Recording Secretary