

## ADMINISTRATIVE & FINANCE MEETING MINUTES

October 13, 2014 4:00 p.m. Room A231

The meeting was called to order by Chairman West at 4:02 p.m. The meeting was properly noticed. Present: Babcock, Grabarski, Hamburg, Kotlowski and West. Also present: Gervais, Patrick Kotlowski, Zander and Phillippi.

Motioned by Grabarski/Babcock to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Hamburg to approve the minutes from September 29<sup>th</sup>, October 1<sup>st</sup> and October 2<sup>nd</sup>, 2014. Motion carried by unanimous voice vote.

Public Participation: No public participation

Correspondence: No correspondence

*Item #8 Mike Harrigan from Elhers to present Bonding options.*

*Item #9 Discuss and/or act on bonding/refinancing.* Discussion took place. Motioned by Grabarski/Kotlowski to move forward with refinancing callable bonds using 2-step approach. Motion carried by unanimous voice vote.

*Item #10 Discuss 2015 Budget.* Motioned by Babcock/Kotlowski to set the levy at \$17,275,000 by a resolution, using the new construction amount of \$120,080. Motioned by Hamburg/Babcock to reinstate \$25,000 into the Emergency Government for vehicle budget. Motion failed by roll call vote, 1 yes, 3 no. Voting yes, Hamburg. Voting no, Kotlowski, Babcock and Grabarski.

100.19.52501.432 was \$0, should be \$674.00  
\$250,000 Solid Waste  
\$500,000 Highway  
\$130,000 Maintenance

Use \$120,080 New construction or as necessary to make balance by adjusting General Fund, Debt Service, and Contingency funds to balance to a levy of \$17,275,000.

*Item #11 MIS.* A handout was provided.

*Item #12 Treasurer.* Tax deeded tour is completed. Office activities and financial report are ok.

*Item #13 County Clerk/ACDoF.* Office activities are the same, business as usual.

Identify upcoming agenda items:  
*WCA funding options – per West*

Next meeting date set for November 13<sup>th</sup>, 2014 at 2:00 p.m.

Motioned by Hamburg/Kotlowski to adjourn at 6:45 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi

Recording Secretary

These minutes have been approved by the committee

CP\ck