

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**September 14, 2011, 6:00 PM**  
**LANDFILL, 1420 HWY 21, FRIENDSHIP, WI 53934**

**MEMBERS PRESENT:** Larry Babcock, Chair  
Dean Morgan, Vice-Chair  
Florence Johnson  
Patrick Gatterman  
Mike Keckeisen

**MEMBERS ABSENT/EXCUSED:** None

**OTHERS PRESENT:** Myrna Diemert, Solid Waste Director

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:00 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL & APPROVAL OF AGENDA:** BABCOCK, MORGAN, JOHNSON, GATTERMAN, AND KECKEISEN. *Motion by Keckeisen, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM AUGUST 10, 2011:** *Motion by Johnson, second by Gatterman, to approve the Open Session minutes as presented for the August 10, 2011 meeting. All in favor. Motion carried.*

**PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** None

**FINANCIAL REPORT:** Ms. Diemert presented the Financial Report August 2011, the Check Summary Report for August, 2011 and an update on the 2012 Budget. Discussion was held. *Motion by Keckeisen, second by Johnson, to approve the Financial Report and the Check Summary Report for August 2011, as well as the update on the 2012 Budget. All in favor. Motion carried.*

**SITE REPORT:** Ms. Diemert handed out and reviewed copies of the Site Report dated September 14, 2011 (see attached copy) and discussion was held. *Motion by Morgan, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

**DISCUSS AND APPROVE CONTRACTED LABOR/IROW:** Ms. Diemert updated the Committee on the progress on the sale of a 5 acre parcel to IROW for the construction of a recycling processing building. She also stated that preliminary drawings are being done for adding on to our existing building if the sale of the land does not go through. We will continue with this project and report back at the next meeting.

**APPROVE & SIGN RESOLUTION FOR S. TREMPEALEAU CTY COOPERATIVE**

**AGREEMENT:** Ms. Diemert presented a Resolution and Agreement between Adams County and S. Trempealeau County for regional glass recycling processing. This is required to receive additional funding through the Consolidation Grant application as part of the Basic Recycling Grant. This is the same agreement we had with them for the REI Grants. *Motion by Gatterman, second by Johnson, to sign the Resolution and Cooperative Agreement with S. Trempealeau County, and send to County Board in October. Discussion was held. All in favor. Motion carried.*

**APPROVE & SIGN RESOLUTION FOR CORRECTING THE LEGAL DESCRIPTION FOR**

**THE SALT SHED PROPERTY:** Ms. Diemert presented a Resolution and Plat of Survey that was done to correct the legal description for the Salt Shed property. *Motion by Morgan, second by Babcock, to sign the Resolution to correct the legal description of the Salt Shed, and send to County Board in October. Discussion was held. The Resolution should also be placed on Highway agenda for approval and signatures. All in favor. Motion carried.*

**REVIEW JUNEAU/MONROE/ADAMS COUNTY REGIONAL AGREEMENT:**

Ms. Diemert next presented an Agreement between Juneau County, Monroe County and Adams County to take Juneau County's waste following their landfill closure in 1-3 years. Discussion was held on how guaranteeing amounts of waste coming in to our landfill will increase revenues and assist in making decisions for the future of the County landfill. Committee members will review the Agreement and discuss at the next meeting.

Mike Keckeisen left the meeting at 6:50 PM..

**APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS:** No additional equipment or vehicles were purchased.

**EMPLOYEE UPDATE:** No employee updates were presented.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: Updates on IROW Agreement, etc.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, October 12, 2011 at 5:00 PM at the Landfill. *Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 6:56 P.M.. Committee members then toured the landfill construction site.

Respectfully submitted,  
Myrna Diemert, Recording Secretary

**THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE**

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**SOLID WASTE DEPARTMENT  
SITE REPORT  
September 14, 2011**

**TIPPAGE REPORT:** 3,284,080 lbs of garbage were brought in which is the 3rd highest amount ever brought into the landfill for this month. Year-to-date we are up 17.738% in tonnage compared to 2010.

For August we had 32 new route customer accounts totaling \$1,098.00. We also had 25 lost accounts totaling \$961.50. Other changes to accounts total \$28.00 for a total monthly activity of \$165.25 in net new revenues. (\$1,983.00 annually).

**OUT-OF-COUNTY TIPPAGE: AUGUST 2011-** Juneau County 133 tons = \$9,427.80; Marquette County 18.84 tons = \$1,130.40; Waushara County 5.29 tons = \$317.40. 8 -10yd container haul fees = \$1,200.00. 8 -20/30yd container haul fees - \$1,400.00.

Comingled-Recyclables brought in 25.69 tons = \$770.70.

Glass brought in 3.43 tons = \$17.15.

All Out-of-County container haul fees, garbage & recyclables for the month = \$12,815.65.  
(annualized \$153,787.80).

**MEETINGS/SEMINARS/TRAININGS:** Attended County Board on August 16<sup>th</sup>.

Attended Dept. Head meeting on August 18th.

Attended Wellness and Health Insurance Study Committee meetings on August 30<sup>th</sup>. Also attended WIRMC teleconference related to the 2012 Winter Conference planning.

Director and Chair met with Admin & Finance Committee on 2012 Budget on September 7<sup>th</sup>.

Met with Administrative Coordinator on 2012 Budget and Enterprise Fund on September 13th.

Plan to attend Dept. Head meeting on September 15th.

Plan to attend County Board on September 20th.

Plan to attend meeting with Admin & Finance Committee on Sept. 16<sup>th</sup> to continue discussions on budget.

Plan to attend the NEWCMG/WCSWMA Fall Conference in Waupaca on Sept 27, 28, and 29<sup>th</sup>. A WCSWMA Executive Board meeting will also be held on Sept. 29<sup>th</sup> at 12:30 PM.

Attended other various meetings through the month.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance/repairs were performed.

**INSPECTIONS:** There were no other inspections performed for the month.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Received gas probe monitoring results showing .9% methane gas in the North gas well. This signifies that capping of the cells should start as soon as possible to capture and control the methane gas before a landfill fire caused by excess methane gas occurs.

Received a complaint from a property owner that small barrels of hazardous materials were dumped on property across the road. The report was turned over to the DNR for investigation.

Notified a business that oil filters were not allowed in the garbage dumpster.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. Arranged for annual spraying of the wellhouse pond to reduce vegetative debris in the pond.

**ADMINISTRATIVE PROJECTS: During the month of Aug/Sept the Director performed the following duties:** Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Completed and submitted the 2012 Recycling Grant application.

Renewed the contract with Jackson Township for curbside collection.

Renewed the farmland lease contract with Bula-Gieringer Farms.

Received information that LRB-2452/1 and LRB-2693/1 Recycling Fund Restoration Act is attempting to restore \$13 million per year that was cut from the recycling grant fund in each of 2012 and 2013. Sponsors are Representative Mark Pocan and Senator Chris Larson. Each was contacted that Adams County supports this.

Continued to work with IROW and Strongs Prairie regarding the 5 acre sale of land to IROW. Also working on a plan to expand the current recycling building if the sale does not take place.

Completed the JE's for Cell #4 construction for labor and equipment costs. Also completed JE's for all Cell #4 Construction costs that were not paid out of the Asset Account.

Purchased 12,000 gallons of pre-pay LP fuel from WI River Co-op for \$1.779/gallon. The closest pre-pay proposal received was \$1.98/gallon. Also received a Patronage Check from WI River Co-op in the amount of \$1,549.25 for past purchases.

Worked with S. Trempealeau County on a consolidated agreement for additional grant funding.

Working with Juneau and Monroe County on a three way agreement to take Juneau County's waste

when they close. This would guarantee additional tonnage into the landfill.

Solid Waste HRA's were held on August 30<sup>th</sup> at the landfill.

Received and posted the Solid Waste Facility Operation License as well as Transporter Service License.

Arranged for Master Gardeners to get compost or wood chips on August 20<sup>th</sup>.

Waiting to hear from Village of Oxford for curbside collection contracts which would all begin 1/1/12 if we get the contract. Heard from Village of Westfield that they went with Veolia at \$10.75/month which was lower than our bid. I reminded them that with their added fees that this is not the final cost per month. Also heard from Village of Endeavor that they also voted to stay with Veolia.

Received the Plat of Survey for the Salt Shed property done by MSA Professional Services. This can now be attached to the Resolution to correct the location of the Salt Shed. Corporation Counsel will receive a copy of the survey so that proper language can be put on the Resolution which will go to County Board in October.

Director has been invited to give a presentation on landfill compactor safety at the NEWCMG Conference in Waupaca.

Director has also been invited to give a presentation on alternative uses for glass at the WIRMC Winter Conference in WI Dells.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

***LANDFILL CONSTRUCTION:*** Staff continues to work on the clay placement. Hank is working on the berms and has almost completed all clay work. Work will continue as weather allows. The project is about 75% completed at this point. Canamer Services have been notified and the liner installation is scheduled Thursday and Friday next week, depending on the weather. Committee members were invited to watch the installation, welding and testing of the liner.