

**EXECUTIVE COMMITTEE MINUTES  
NOVEMBER 5, 2013 – 8:00 A.M.  
ADAMS COUNTY COURTHOUSE – CONFERENCE ROOM A-260**

John West, Chair, called the meeting to order at 8:03 a.m. The meeting was properly announced.

Committee members present: John West, Jack Allen, Larry Babcock, Florence Johnson, and Al Sebastiani.

Other present: Trena Larson, Administrative Coordinator/Director of Finance; Attorney Kenneth M. Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Legal Assistant (recording secretary); Fred Nickel, Parks Director; Diane Cable, Health & Human Services Director; Wendy Pierce, Health & Human Services Fiscal Support Manager; Cindy Phillippi, County Clerk; Pat Kotlowski, Highway Commissioner.

There was no new correspondence.

Public participation: Fred Nickel commented on the proposed Resolution to appoint the new County Conservationist, the wage structure, and department head comments.

Motion by Sebastiani, seconded by Johnson, to approve the Agenda. Motion carried by unanimous vote.

Motion by Allen, seconded by Babcock, to approve the Minutes of October 7, 2013. Motion carried by unanimous vote.

Discussion was held regarding Resolution to Approve the Municipal Electric Utilities of Wisconsin (“MEUW”) Compliance Services Agreement. Motion by Allen, seconded by Babcock, to approve and forward to the County Board. Motion carried by unanimous vote.

Discussion was held regarding Resolution to Suspend Chapter 8, Section 23 of Adams County Personnel & General Administrative Policies Pending Review by the Adams County Transition Committee. Larson was instructed to revise the Resolution to specifically suspend only Section 23.03 of Chapter 8. Motion by Sebastiani, seconded by Allen, that the revised Resolution be forwarded to the Transition Committee. Motion carried by unanimous vote.

Discussion was held regarding review and/or revision of Adams County Personnel & General Administrative Policies. Phillippi reported the Transition Committee’s progress in reviewing PGAP. No action was taken.

Personnel Director monthly report. The Committee reviewed a handout of department activities and accomplishments. Kaye answered the committee’s questions regarding filling certain positions; discussed how MEUW will work with Adams County to achieve safety awareness and compliance.

Veteran's Day in-service will be Monday, November 11<sup>th</sup>. The AC/DOF department will receive training from Schenck in November. Larson and Wagner are working together regarding encroachments to Adams County airport property. Sebastiani asked whether any supervisors requested revision of the budget. Larson had only one formal request.

Corporation Counsel reported the types and number of cases, legal opinions and documents reviewed, as well as Interim Child Support Director responsibilities. A new HHS program, once instituted, will offer education alternatives to pregnant students, or students who are new mothers.

Marcia Kaye left the meeting at 8:55 a.m. to attend a Webinar session.

Allen revisited Nickel's comments. West indicated that no discussion could be held, as the matter was not on today's agenda.

November vouchers were not available for approval.  
Set next meeting date: December 9, 2013 at 8:30 a.m.

Action items for next meeting: None.

Motion at 9:04 a.m. by Allen, seconded by Johnson, to adjourn. Motion carried by unanimous vote.

Respectfully submitted,

Diane M. Heider  
Recording Secretary