

ADAMS COUNTY SOLID WASTE COMMITTEE
November 10, 2010, 6:00 PM
COURTHOUSE, ROOM A231, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson, Secretary
Mike Keckeisen
Patrick Gatterman

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barbara Morgan
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 6:01 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, KECKEISEN, GATTERMAN, JOHNSON. *Motion by Keckeisen, second by Johnson, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM OCTOBER 13, 2010: *Motion by Keckeisen, second by Gatterman, to approve the Open Session minutes as corrected for the October 13, 2010 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no correspondence or other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Check Summary for October 2010 and discussion was held. *Motion by Keckeisen, second by Johnson, to approve the Financial Report and Check Summary for October 2010. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated November 10, 2010 (see attached copy) and discussion was held. *Motion by Keckeisen, second by Gatterman, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE ON BOND RESOLUTION FOR CELL #4 CONSTRUCTION: Ms. Diemert reported that the Bond Resolution failed, however, the \$500,000 for next year's construction has been written into the budget as a separate capital improvement fund which is funded in the 2011 tax levy.

UPDATE ON LANDFILL OPERATIONAL ORDINANCE #16-1989: Ms. Diemert stated that she has notified all municipalities in Adams County as well as DNR waste & recyclables haulers outside our County of the new permit requirement. She has ordered the truck stickers and the signs have been posted on the roadway informing all customers that a permit is required. She has received some permit application fees already and has received several phone calls. All appear to be ready to comply with the new Ordinance.

APPROVAL OF PERSONNEL RECRUITMENT FORM/RETIRING EMPLOYEE: Ms. Diemert next presented a letter of resignation from Bob Challoner on January 3, 2011. She next presented a Personnel Recruitment Form and stated that she would like to get the process going as we will be getting new out-of-county contracts for garbage collection and will need to have this position filled as soon as possible to allow training for the new employee. *Motion by Keckeisen, second by Johnson, to approve filling the vacant position as soon as possible and forward the signed Personnel Recruitment Form to the Personnel Director and Administrative Coordinator for approval. All in favor. Motion carried.*

WAIVE PERMIT FEE FOR COUNTY/MUNICIPAL HAULING VEHICLES: Discussion was held on waiving permit fees for Adams County Landfill trucks and other municipal trucks from Adams County such as Village of Friendship. *Motion by Gatterman, second by Morgan, to waive permit fees for Adams County Landfill and other Adams County municipalities' trucks. The permit application process must still be followed. Discussion was held. All in favor. Motion carried.*

UPDATE ON AGREEMENT WITH IROW FOR CONTRACTED LABOR: Ms. Diemert updated Committee Members on the progress being made on this contract. The contract has been reviewed by Corporation Counsel and is being forwarded to Admin & Finance and Personnel Directors. A meeting has been set up on November 22nd with Cory from IROW and his attorney to tour the landfill and review the agreement.

CUSTOMER REQUEST TO WAIVE FEES FOR MONITORS: Ms. Diemert brought forth a request by a citizen who is repairing computers for military families and asks that the \$5 per monitor fee be waived. She presented letters that had been sent in 2007 to non-profit organizations such as Dairy Breakfast, Easton White Creek Lions, Roche-A-Cri Bowmen, WI Bowfishing Association, Habitat for Humanity, Grand Marsh Area Development, and Taste of Rome notifying them that we can no longer donate services. She also stated that the schools, churches and NorthStar Services all pay for disposal of monitors. Although the Director and Committee felt that Mr. Rake's cause was honorable, it was their consensus that taxpayer dollars should not be used to fund these types of causes. They recommend that Mr. Rake should seek private donations for his work.

MIKE KECKEISEN LEFT THE MEETING AT 7:02 PM..

Motion by Johnson, second by Gatterman, to convene into Closed Session under Section 19.85(1)(e) of the Wis. Stats., for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and/or act on current Solid Waste agreement(s) with the Town of Rome. Roll call: Babcock-Yes, Morgan-Yes, Johnson-Yes, Gatterman-Yes. Keckeisen-absent. The Committee went into Closed Session at 7:03 P.M..

Motion by Johnson, second by Gatterman, to reconvene into Open Session at 7:25 P.M. under Section 19.85(2) of the Wis. Stats. to consider and vote on appropriate matters. Roll call: Babcock-Yes, Morgan-Yes, Johnson-Yes, Gatterman-Yes. Keckeisen-absent. Closed Session adjourned at 7:25 P.M..

Open Session Reconvened at 7:26 P.M.. No Committee action was required.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert presented information on the 2011 WIRMC Conference to be held in Green Bay on February 23-25th and inquired who would be

going. There were no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: IROW contract update.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, December 8, 2010 at 6:00 PM at the Courthouse. *Motion by Gatterman, second by Morgan, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:28 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT
November 10, 2010
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 2,405,280 lbs of garbage were brought in which is the 6th highest amount ever brought into the landfill. Year-to-date we are up 6.14% in tonnage compared to 2009.

There were 15 new over-the-scale customers during the month which is typical for this time of year. (Minimum of \$1,080.00 in annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 4,407 new customers over the scale.

OUT-OF-COUNTY TIPPAGE: OCT. 2010- Juneau County – 26.5 tons = \$1,590.00; Marquette County -- 21.68 tons = \$1,306.60; Columbia County – 5.74 tons = \$344.40, Sauk County -- .11 tons = \$10.00. Recyclables brought in 22.01 tons = \$660.30.

Out-of-County Container Delivery fees total \$1,050.00 for 7 containers delivered.

All Out-of-County container haul fees, garbage & recyclables = \$4,301.00.

Marketing for out-of-county waste is being done by newspaper, radio ads, and personal letters to all townships, cities & villages along the Adams County borders. Because of this we have had several out-of-town customers call or use the County landfill. We have also received calls or letters from Village of Plainfield, Village of Oxford, Village of Coloma, and Village of Endeavor for curbside collection prices.

Discussing locating a compactor box at the Juneau County Landfill to haul loads here to our landfill. They are running short of space and need to divert some loads until their next cell is completed.

A proposal for curbside collection had previously been given to the Village of Endeavor and they are now checking our references.

Director attended the Village of Coloma Board meeting on October 28th at 6:30 PM. to discuss curbside collection and other services, and was very well received. Handouts were left to pass out during the election.

MEETINGS/SEMINARS/TRAININGS: Remind Committee of upcoming meetings & conferences: Landfill Advisory Meeting on Monday, December 6th, 2010 at 7:00; and WIRMC Annual Conference in Green Bay, February 23 – 25th, 2011. Need to get confirmation of those planning to attend, meal choices and tour attendance.

Attended County Board on October 12th.

Director attended Union Negotiations on October 18th, November 5th, and November 8th. Another meeting is scheduled for November 15th.

Director attended Dept. Head meeting on October 28th.

Plan to attend the DNR Interested Parties Meeting in Madison on November 30th.

Plan to attend the Landfill Advisory Committee meeting on Monday, December 6th at 7:00 PM.

Plan to attend Department Head Meeting on December 9th.

Attended other various meetings through the month.

ORDINANCE/PERMIT REQUIRED: Work continues on the Ordinance. Signs were ordered and installed along the landfill driveway notifying customers of the need for permits. Letters were sent to all municipalities in Adams County and to all DNR licensed haulers serving our area of the new Ordinance and Hauling Permit requirement. Permit stickers were ordered.

A proposal was requested and given to the town of Dell Prairie for curbside collection.

Submitted a proposal to Town of Big Flats for curbside collection per request.

The Town of Rome has requested a meeting to discuss the service at their drop-off site. A meeting with Corporation Counsel was held on November 9th. A meeting is scheduled for November 22nd to meet with Rome.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no inspections performed for the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Annual maintenance and testing on the submersible leachate tank pump was done on Thursday, October 14th.

Part of the landfill staff will attend the Veteran's Day In-Service on November 11th. The rest of the employees will continue with daily routes.

Notified Strongs Prairie that we will be hauling clay on the Town road as required in our agreement.

Assisted a citizen to disposal of medications.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. The quarterly wellhouse testing was done on November 8th.

ADMINISTRATIVE PROJECTS: During the month of Oct/Nov the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped through IROW.

Discussing contracted services with IROW for the operation of the MRF. Sample contracts from other Counties were reviewed. This is necessary because it is impossible to fill the vacancies in the recycling building under the current policy. The Director will meet with Cory from IROW and their attorney to discuss contracted services for the recycling building. Corporation Counsel has reviewed the contract and made suggested changes.

Continued to coordinate new curbside and residential route customer orders. We had 17 new residential/business account customers since the last report which increases our annual revenues by \$5,796.00. We also had 25 customers who cancelled service because they are moving, lack of payment, or couldn't afford, creating an annual loss of \$8,586.00. We also had 21 new roll-off container customers. We are currently billing \$582,067 annually for this service.

The contract for FCI was extended for the 4th year option with price adjustments.

Continued work with Strategic Materials about serving as a temporary storage facility for 3 mix glass from Central WI. Information on potential glass volumes from other counties was forwarded to Strategic.

Carl Peterson is back to work with no restrictions at that time. This is not a Worker's Comp claim.

The RouteOptix scale program installation and training was held on October 25-27th. Final conversion is set for December 31st.

Assisted the foreman with locating and purchasing a 1999 Volvo garbage truck. This truck is to replace one that needs a transmission.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

Random CDL Drug & Alcohol tests were done on 5 employees on October 20th.

LANDFILL CONSTRUCTION: Some work has been done on Cell #4. Clay is being hauled and stockpiled in Cell #4 as staffing allows. This will save us time in the spring.