

Executive Committee Minutes  
Monday, October 6, 2008  
9:00 a.m. - Conference Room A260

Chairman Al Sebastiani called the meeting to order at 9:04 a.m. Members present were: Bev Ward, David Renner, Diane England, Cindy Loken, and Al Sebastiani. Others present: Administrative Coordinator Barb Petkovsek, Corporation Counsel/Personnel Director Jack Albert and Jane Gervais.

**Motion by Renner/England** to approve the agenda. **Motion carried.**

**Motion by Loken/Ward** to approve the minutes of September 8 & 19, 2008, Executive Committee meetings. **Motion carried.**

No public participation or correspondence.

Discuss and/or act on resolution amending Chapter 10, Section 2 of the Personnel & General Administrative Policies - Employee Recognition Policy. Discussion was held whether to give gas cards or to give employees different choices to select something they so choose. The money for this was already budgeted for. The decision was made to check into different vendors to offer choices to employees and bring it back to the November meeting.

Discuss codification of ordinances. Administrative Coordinator Petkovsek explained that Finance Committee already put \$30,000 into the County Clerk's budget, with the intent that the Clerk and Corporation Counsel would work together closely on this.

**Motion by Renner/England** to convene in closed session per § 19.85(1)(c) & (1)(g), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Performance evaluation of Corporation Counsel/Personnel Director. Discuss and/or act on Corporation Counsel handling of property issue. Update on negotiations. **Motion carried** unanimously by roll call vote.

**Motion by Ward/Renner** to reconvene in open session per § 19.85(2), Wis. Stat., to consider and vote on appropriate matters. **Motion carried** unanimously by roll call vote.

**Motion by Loken/England** to approve purchase orders/voucher reports as presented for the following departments: Corporation Counsel/Personnel Director, Administrative Coordinator/Director of Finance, Maintenance and GIS. **Motion carried.**

Next regular meeting is scheduled for Monday, November 10, 2008, at 9:00 a.m.

Action items for the next meeting: Resolution for Employee Recognition. Performance evaluations for Administrative Coordinator/Director of Finance and Corporation Counsel/Personnel Director.

**Motion by Renner/Loken to adjourn at 11:50 a.m. Motion carried.**

Respectfully submitted,

Jane M. Gervais  
Paralegal/Personnel Assistant  
Recording Secretary