

# HEALTH & HUMAN SERVICES BOARD

Meeting Minutes of May 7, 2010

**Call to Order** – The meeting was called to order at 9:00am by Cindy Phillippi

**Roll Call** – Board members present: Pat Townsend, Diane England, Jack Allen, Karl Klingforth, Terry Harvey-Beversdorf, Dr. Hatton and Fran Dehmlow. Maureen Bruce and Joanne Sumpter were excused.

Staff present: Chuck Price, Diane Osborn, Dave Guerin, Dana Henriksen, Mandy Stanley, Linda McFarlin, Phil Robinson and Cindy Phillippi.

Wendy Pierce & Carol Johnson excused.

**Elect Committee Chair** – Cindy Phillippi opened the floor for nominations for Committee Chair. Pat Townsend and Joanne Sumpter were both nominated. Vote was placed by roll call. Votes recorded in favor of Pat Townsend were: Pat Townsend, Diane England, Karl Klingforth, Terry Harvey-Beversdorf, Dr. Hatton, and Fran Dehmlow. Votes recorded for Joanne Sumpter were: Jack Allen. Pat Townsend was elected Committee Chair by majority vote.

Cindy Phillippi was excused from the meeting at 9:10am upon completion of Committee Chair vote.

**Elect Committee Vice-Chair** – Pat Townsend opened the floor for nominations for Committee Vice-Chair. Joanne Sumpter was nominated. Karl Klingforth made a motion to have Joanne Sumpter elected as Vice-Chair, 2<sup>nd</sup> by Jack Allen. Motion carried by unanimous voice vote (UVV).

**Approval of Agenda and Compliance with Open Meetings Law** - The meeting was properly noticed. Motion to approve the agenda by Dr. Hatton, 2<sup>nd</sup> by Diane England. Motion carried by UVV.

**Approval of Minutes from HHS Board Meetings held on April 9, April 14, & April 15, 2010** - Motion to approve minutes by Karl Klingforth, 2<sup>nd</sup> by Dr. Hatton. Motion carried by UVV.

**Introduction of all present.**

**Public comment** - none

**Correspondence** - none

## **Veterans Service**

Dave Guerin presented the Veterans Service Vouchers, VSO's April report and May calendar. Dave also informed the Board of the Financial Report not being ready to review at time of meeting. Motion to approve Veteran's Service Vouchers, VSO's April report and May calendar by Karl Klingforth, 2<sup>nd</sup> by Dr. Hatton. Motion carried by UVV.

**Presentation** – Overview of Family Care and Aging and Disability Resource Centers (ADRCs) – Patrick Cork, Interim Director Area Administration for the Department of Health Services.

## **Health & Human Services**

**Financial Report** – Vouchers and Financial Report were included in the board packets. Motion to approve HHS vouchers and financial report by Dr. Hatton, 2<sup>nd</sup> by Terry Harvey-Beversdorf. Motion carried by UVV.

**Thrift Store financial report** was provided. Year to Date Gross plus sales as of May 5, 2010 was \$95,483.

**Conference & Workshop Attendance:** There were no upcoming conferences or workshops to report.

**Unit Reports:**

**Youth Services:** Mandy Stanley provided unit report at the beginning of the meeting. Mandy noted that the financial report was not prepared at the time of the meeting.

**Clinical Services:** Phil Robinson provided unit report at the beginning of the meeting. Phil also talked about the CCS/CST meeting/presentation/site visit that was held at HHS on May 6, 2010.

**Aging:** Carol Johnson provided her report in the board packets.

**Long Term Support Services:** Diane Osborn provided unit report at the beginning of the meeting.

**Health Officer:** Linda McFarlin provided unit report in the board packets.

**Economic Support Services:** Dana Henriksen provided unit report in the board packets.

**Presentation** – Public Health – Level II Certification – Mary Young, Southern Region Director - Public Health with the Department of Health Services.

Discussion and/or action to approve the recruitment to fill seasonal LTE position in the Thrift Store. Motion to approve the recruitment to fill seasonal LTE position in the Thrift Store by Dr. Hatton, 2<sup>nd</sup> by Jack Allen. Motion carried by UVV.

Discussion and/or action to approve the recruitment to fill school nurse position. Motion to approve the recruitment to fill school nurse position by Dr. Hatton, 2<sup>nd</sup> by Karl Klingforth. Motion carried by UVV.

Discussion and/or action to approve the recruitment to fill Secretary/Receptionist position. Motion to approve the recruitment to fill Secretary/Receptionist position by Karl Klingforth, 2<sup>nd</sup> by Jack Allen. Motion carried by UVV.

**Director's Report** – Charles Price gave the Board an update of what he has been working on in various areas of Health & Human Services, meetings and conferences he has attended as well as upcoming meetings that he plans to attend.

**Next Regular Meeting Date** – June 11, 2010 at 9:00am.

**Adjournment:** Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 11:20am.

Minutes respectfully submitted by Beth Czerwinski

*THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE*