

ADAMS COUNTY SOLID WASTE COMMITTEE
December 12, 2012, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Patrick Gatterman
James Bays

MEMBERS ABSENT/EXCUSED: Dean Morgan

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Nick Theisen, SAYL Student
Neal Carney, Ayres

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:09 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, BAYS.

APPROVAL OF AGENDA: *Motion by Johnson, second by Gatterman, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM NOVEMBER 14, 2012: *Motion by Gatterman, second by Bays, to approve the Open Session minutes as presented for the November 14, 2012 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other business to present.

APPROVE/SELECT BID RECOMMENDATIONS FOR LINER BID: Ms. Diemert reported on the bid process for the liner materials, aggregate and piping. She stated that the bids were opened at 3:00 and read allowed. Neal Carney, Ayres, then reviewed the bids and prepared the bid tabulation sheet which he handed out to members. Discussion was held.

Motion by Bays, second by Gatterman, to select HD Supply Waterworks/Sun Prairie, WI for the piping materials in the amount of \$12,722.20. All in favor. Motion carried.

Motion by Gatterman, second by Bays, to select Geo-Synthetics, LLC/Waukesha, WI for the geomembrane materials in the amount of \$58,383.70. All in favor. Motion carried.

Motion by Bays, second by Johnson, to select Wimpe Sand and Gravel/Plover, WI for the perimeter drain aggregate in the amount of \$4,670.60. All in favor. Motion carried.

FINANCIAL REPORT/2013 BUDGET UPDATE: Ms. Diemert presented the Financial Report for November 2012 along with the November Check Summary Report and 2013 Budget update. Discussion was held. *Motion by Johnson, second by Bays, to approve the financial report, the monthly check summary and budget update as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated December 12, 2012 (see attached copy). Discussion was held. *Motion by Johnson, second by Babcock, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE IROW PROJECT:

JUNEAU/MONROE COUNTY AGREEMENT UPDATE:

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: There were no vehicle or equipment purchases to discuss.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert reminded the committee that they need to let her know if they are attending, need a room, and which workshops/tours they plan to attend. This was approved at the last meeting.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Juneau County resolution; Fair board clay request; fuel contracting; and any other updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, January 9, 2013 at 6:00 PM at the Landfill. *Motion by Gatterman, second by Johnson, to adjourn until the next meeting. All in favor. Motion carried.* Meeting adjourned at 7:35 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
December 12, 2012

TIPPAGE REPORT: 2,684,630 lbs of garbage were brought in which is the 2nd highest amount ever brought into the landfill for this month. Year-to-date we are still **down 7.528%** in tonnage compared to 2011. Revenues are still up.

For the month we had **52** new route customers totaling **\$1,552.25**. We also had **52** customers who went on Winter Hold, cancelled service, or were put on financial hold for a loss of **-\$2,764.50**. Other changes to types of service lost **\$133.50** for a **total LOSS of \$1,345.75 in revenues**.

OUT-OF-COUNTY TIPPAGE: SEPT 2012:

Village of Coloma –	7.56 tons = \$ 453.60
Columbia County –	9.47 tons = \$ 568.20
Juneau County -	139.34 tons = \$8,360.40
Marquette County	64.6 tons = \$3,876.00
Other County –	2.84 tons = \$ 170.40
Village of Oxford –	13.46 tons = \$ 807.60
Sauk County –	1.36 tons= \$ 81.60
Waushara County	17.44 tons = \$1,046.40
Wood County	1.42 tons = \$ 85.20

6 - 10yd container haul fees - **\$900.00**. 2 – 20yd container haul fees = **\$350.00**. 10 - 30yd container haul fee = **\$1,750.00**.

Comingled-Recyclables brought in 26.82 tons = **\$804.60**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$19,254.00 (annualized = \$231,048.00)**.

MEETINGS/SEMINARS/TRAININGS: Met with engineers from Ayres on November 8th, to discuss the 2012 and 2013 construction projects and bidding of materials.

Attended a NEWCMG teleconference on November 9th.

Attended Veterans Day wellness program on November 12th.

Attended Department Head meeting on November 15th.

Was on vacation from November 17th to November 26th.

Met with Juneau Monroe Counties on November 27th to discuss the joint regional agreement. All Corporation Counsels are reviewing the agreement.

Also gave a presentation on November 27th to the Master Gardeners on how to reduce and recycle garden debris.

Attended the MRA Board meeting via teleconference on November 28th.

Auditors performed their preliminary audit on December 6th. No problems were found.

Strongs Prairie Advisory Committee meeting will be Monday, December 17th at 7:00 PM at Strongs Prairie Town Hall.

Plan to attend County Board on December 18th.

Plan to attend Dept. Head meeting on December 20th. Also plan to attend the Strategic Planning meeting the same day.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: DNR inspected the capping project and Cell #4. No violations, recommendations, or citations were issues.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Annual Scale Testing was done on the truck scale. All passed with no concerns. There was some sand in the pit that should be removed.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Nov/Dec. the Director performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed. Worked with IROW the transition of the recycling building. There is concern that without the Huber workers IROW may not be able to continue due to the drop in the markets. We are trying to find a facility that will take the single stream recyclables for processing. Most of them have discontinued taking this or are not paying for it, if they do.

Received a complaint about deer hunting on landfill property. Unless we can get information to identify who is hunting on County property we can't take further action. Neighbors were asked to try to get a vehicle license/description, or a backtag #.

Worked with Juneau County to find them large forklifts from Federal Property for landfill and Highway Dept. use.

Received the annual Hauler Permit applications and sent permit tags for 2013.

Working with Monroe and Juneau Counties to meet regarding a 3-county Agreement to take Juneau County waste. The Agreement was forwarded to Corporation Counsels for review.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Bid documents were prepared for the geomembrane materials, the piping and the aggregate that will be needed for early spring construction. Bids were due at 3:00 today and Ayres staff reviewed the bids documents. They will prepare a recommendation for the Committee to approve.

We met the required 4' of waste over cell #4 liner by December 1st to protect it from freeze/thaw. This was done by using waste materials from the recycling facility along with mixed dirt and debris along with customer waste brought in. We will finish filling cell #3 over the winter.