

Public Safety & Judiciary Committee

Wednesday, March 10, 2010

9:00 a.m. – Conference Room A260

MINUTES

1. Call the Meeting to Order. Meeting was called to order at 9:00 am.
2. Was the meeting properly announced? Yes
3. Roll Call. Al Sebastiani, Terry James, Cindy Loken, Jerry Kotlowski, Florence Johnson, Sheriff Darrell Renner, Chief Deputy David July, Sandra Green, Jane Gervais, Deb Barnes, Dee Helmrick.
4. Approve the Agenda. Motion by James/Kotlowski, MC/UN
5. Approve minutes of prior meeting. **Motion by Loken/Johnson, MC/UN**
6. Public participation (*If requested by the Committee Chair*). Call as needed.
7. Correspondence. None.

8. Coroner – Not Present.
 - Approval of Vouchers and Monthly Expense Report.

9. Family Court Commissioner – Dennis McFarlin
 - Approval of Vouchers and Monthly Expense Report.

10. Child Support – Deb Barnes
 - Approval of Vouchers and Monthly Expense Report.
 - Review Performance Measures for February 2010; Discussion on caseload in Child Support Office. Changes in reporting and increase in fees was discussed. Has completed some rearranging in the office to accommodate two employees. Was funded through their money.
 - Review Check Summary; Question on check summary discussed.
 - Medical Leave; Will be on medical leave for two weeks. Should return on the 29th.
 - Approve CSA Presentation to County Board in April; Al and Deb will be in touch with Deb to schedule this presentation.
 - Office Activities; Discussion was held regarding the Revenues being short for this past year.

11. Clerk of Circuit Court – Dee Helmrick
 - Approval of Vouchers and Monthly Expense Report.
 - Summary Report of Expense Vouchers submitted for payment.
 - Approve conference/training, if any (Regional Training for staff). Sending employees to specialty seminars end of March and April. Offered without expense to the County other than the loss of the person/time in the office.
 - Discuss General Operations of Department.
 - Community Service Coordinator's Monthly report

12. Register in Probate – Terry Reynolds Warner - Not present.
 - Review/Approval of Vouchers and Monthly Expense Report.

13. District Attorney – Janis Cada – Not present.
 - Approval of Vouchers and Monthly Expense Report.
 - Monthly Expenditure Report

14. Emergency Management – Jane Gervais

- Approval of Vouchers and Monthly Expense Report.
- Report on Communication System Upgrade. There is one department that is waiting for a quote for communications equipment. Hope to have that by mid-March, so we can bring a resolution and information back to the Committee by the April meeting for the excess bond monies.
- Office Activities – Jane Grabarski has been coming in for some training. Sent out Storm Spotter training notices and scheduled for April. Will also be attending a Director’s meeting along with the Governor’s meeting in the near future.
- Vouchers/Purchase orders, review of January

15. Sheriff’s Department – Sheriff Renner and Chief July

Sheriff Renner – Communications

- Animal Shelter/Animal Control Officer Report
- Approve Conference/Training - February 24th the Sheriff went to the Badger State Sheriff’s Association Meeting. Discussion was held as to the topics of the meeting. Was contacted recently about the article in WI Rapids Tribune on how Project Life Saver was going. There are 11 in Adams County and 11 in Wood County who have Electronic Monitoring. Administrative Records Officer started March 1, 2010 and has years of good experience and we look forward to working with her.

Chief July

- Approval of Vouchers and Monthly Expense Report. Question on School Resource Officer on where he’s stationed during the summer while school is not in session was discussed. Explanation as well from Chief July regarding what account monies pay for OT and Straight time during times when the officer bids on open shifts that are not SRO related.
- Discussion/Action – Regarding adopting new Ordinances and Fee Schedules. Chief July is asking for the Committee’s permission to bring this back in May when the new committee is seated to be addressed at that time. Committee is in agreement.
- Discussion – Administrative Records Officer position. New clerical person is working out well as the Sheriff already touched on this issue.
- Discussion – Placing a paging receiver at the Town of Rome site and merger of data systems between Rome PD, Adams PD and the Sheriff’s Department. Discussion was held regarding this issue. Communication Services indicates they can fix this issue with a booster and will cost approximately \$6700 to do this. Will be talking with Jane Gervais in EM to have this paid for with the available monies. Merger was not discussed because it no longer pertains.
- Discuss and/or act on An Ordinance Instituting a Medical Examiner System, Abolishing the Elective Office of Coroner, and Appointing the Columbia County Medical Examiner to Perform the Statutory Duties of Medical Examiner. Jack Albert entered and presented the DRAFTED Ordinance. This is the document that seeks to institute a medical examiner system, abolishing the elective office of coroner and appointing the Columbia County Medical Examiner to perform the statutory duties of Medical Examiner. This will be in effect beginning January 3, 2011 – December 31, 2012. Much discussion was held regarding this Revised DRAFT of this Intergovernmental agreement and the terms are being negotiated. A phone call was made to Angela’ Hinze’s office to find out where her committee is at with this agreement. They are interested in doing this but receiving different opinions from chairs on the committee. Much discussion was held. They would like to meet with us prior to work out some details.

Motion to go into closed session at 9:55. **James/Kotlowski, MC/UN**

16. The Committee will convene in closed session per Wis. Stats. §19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss and/or act on Sheriff Department employee handling/care of seized animals. Discuss and/or act on Sheriff Department employee handling of current guns investigation.

Motion for a seven minute recess at 12:47. **All Yes, MC/UN**. Called back to order at 12:53pm.

The Committee will remain in closed session per Wis. Stats. §19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and/or act on pending quotes for vendor(s) on Sheriff Department vehicle maintenance.

17. The Committee will reconvene in open session per §19.85(2), Wis. Stats., to consider and vote on appropriate matters. Meeting reconvened in open session at 12:54 pm. **All Yes, MC/UN**
18. Set next meeting date. Next meeting is scheduled for April 14, 2010 at 9:00 am in Conference Room A231.
19. Action items for next meeting. Under closed session:
- Estimates received from GMJ and A-F Motors. GMJ was the only one received prior to this meeting, therefore once the estimate from A-F motors is received both will be brought back to the April meeting to discuss and/or act on.
20. Adjournment. Meeting adjourned at 1:40 pm. **Motion by Sebastiani/Kotlowski MC/UN**.

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department. *These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / Loken / James / Kotlowski / Johnson / Renner / July / Beckman / McFarlin / Thibodeau / Scheel/ Gervais / Helmrick / Warner / Barnes / Marti / County Clerk Dept / McGhee / Green / Sumpter/Cada