

**Executive Committee Meeting
February 2, 2016 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260**

Minutes

Agenda Item 1. Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m.

Agenda Item 2. Pledge of Allegiance.

Agenda Item 3. The meeting was properly announced.

Agenda Item 4. Committee members present: Allen, Stuchlak, Johnson, and Babcock. West was excused.

Others present: Ken Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary; Thaddeus Kubisiak, County Manager/Administrative Coordinator; Janine Zander, Treasurer; Barb Waugh, Deputy County Clerk with a recording device; Diane Cable, HHS Director; Kelly Oleson, HHS Youth Services Manager; Kay Saarinen-Barr, HHS Behavioral Health Services Manager; Sarah Grosshuesch, County Health Officer; and Wendy Pierce, HHS Fiscal & Support Services Manager.

Agenda Item 5. Motion by Johnson, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.

Agenda Item 6. Motion by Babcock, seconded by Allen, to approve the Executive Committee Minutes of January 5, 2016. Motion carried by unanimous vote.

Agenda Item 7. Public participation will be taken as needed.

Agenda Item 8. There was no new correspondence.

Agenda Item 9. Discuss and/or act on Resolution to Add an Additional HHSD Mental Health/AODA Therapist Position. Cable and Barr presented the need for this additional preventative-focused position. HHS experiences a big turnover because of stress placed on staff. Therapist caseloads exceed the recommended number and there is a long waiting period for patient appointments. Jail inmates experience crises without additional counseling. Wagner indicated that the lack of additional counseling services can lead to an increase in his mental health caseload. Some cost for this new position may be reimbursed through insurance or Medicaid billing. Babcock commented that mental health issues are a big cause of society's problems. Motion by Allen, seconded by Babcock to approve the additional HHS Mental Health/AODA Therapist Position and send to County Board. Motion carried by unanimous vote.

These Minutes have been approved

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

Agenda Item #10. Discuss and/or act on 2017-2020 Wages for Certain Elected Officials. Kaye indicated that this matter should first go before the Administrative & Finance Committee. Motion by Allen, seconded by Babcock to take no action at this time. Motion carried by unanimous vote. Stuchlak instructed Heider to include this matter on next month's Executive Committee Agenda.

Agenda Item #11. Discuss and/or act on HHS representation for JIPS, CHIPS and TPR cases. Presentation and discussion by Cable, Oleson and Wagner. The present arrangement with contracted attorney representation is efficient and economical, and partially reimbursed by the State. There is a good level of service provided by contracted attorneys who specialize in those particular areas of the law. No additional corporation counsel staff is recommended at this time. Representation by the District Attorney office is not being considered due to potential conflicts in prosecuting the parties, versus the welfare of the subject children which is paramount. No action was taken by the Committee.

Agenda Item 12. Corporation Counsel reported caseload and department activities since the last meeting.

Agenda Item 13. Personnel Director. Handouts: Worker Compensation annual loss run totals, 2011-2015; Wellness Committee February "Love Your Heart" challenge sheet; monthly report.

Agenda Item 14. Motion by Allen, seconded by Johnson, to accept January voucher reports. Motion carried by unanimous vote.

Agenda Item 15. The next meeting date is set for: March 1, 2016 at 9:00 a.m.

Agenda Item 16. Action items for next meeting: (1) Discuss and/or act on adding an HHS Deputy Director position and placement into the WIPFLI Wage Structure; (2) Discuss and/or act on setting 2017-2020 Wages for certain Elected Officials.

Agenda Item 17. Motion at 9:47 a.m. by Babcock, seconded by Johnson, to adjourn the meeting. Motion carried by unanimous vote.

Respectfully submitted,

/s/ Diane M. Heider

Diane M. Heider
Recording Secretary

These Minutes have been approved

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