

Public Safety & Judiciary Committee
Wednesday, May 10, 2017
9:00 a.m. – Conference Room **A260**

MINUTES

Chairman Grabarski called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Pete Hickethier, Jack Allen, Robert Grabarski, Rocky Gilner, and Scott Colburn

Others present: Carol Collins, Janet Leja, Kathie Dye, Chris Langer, Sam Wollin, Terry Fahrenkrug, and Barb Petkovsek

Motion by Hickethier to approve the agenda, seconded by Allen. Motion carried by unanimous vote.

Motion by Colburn to approve the April 12, 2017 minutes, seconded by Gilner. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett and/or Jonathan Barrett – Not Present

The District Attorney's Office was not scheduled to attend the meeting. Committee was provided with the financial report for April to review.

Eyes of Hope Shelter—Kris Steffens — Not Present

Steffens was not scheduled to attend the meeting. There was no written report for April to review.

Family Court Commissioner – Dennis McFarlin – Not Present

McFarlin was unable to attend the meeting. Committee was provided with a written report for April to review.

Child Support – Janet Leja – Present

Committee was provided with a written and financial report for April. Leja stated they continue to do well with their performance measures and are right on track. There was nothing unusual to report on the financial report. Leja discussed the resolution that was provided to the committee regarding her out of state travel and accommodations to attend the 2017 NCSEA Leadership Symposium in Scottsdale, Arizona in August. Leja informed the committee that the fiscal note was changed by Corporation Counsel after it was put in the committee packet so she read the updated fiscal note to them. **Motion by Hickethier to approve the resolution for out of state travel for Janet Leja, seconded by Colburn. Motion carried by unanimous vote.** Leja explained the office is down a specialist and the application process is now closed. There were 25 applications received and five will be tested. Those that pass the test will be interviewed.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with a written and financial report for April to review. Dye discussed the report and stated receipts decreased due to tax intercept being done for the year. Dye informed the committee that the projects in courtroom A & B are currently being done and SKC is scheduled to be here through May 19. Committee was informed that Judge Wood is recommending that the jury fees be increased to \$25.00 for a half day and \$40.00 for a full day. Discussion was held regarding the current budget for jurors and if the fees needed to be set by resolution. Petkovsek stated they would check on that and report back.

Register in Probate – Chris Langer – Present

Committee was provided with a written and financial report for April to review. Langer stated they have surpassed the budgeted revenues for this year with the three probate cases that were recently filed. Langer attended the WJCCA conference and stated she learned quite a bit. Since Langer is new to the position she was assigned a mentor to be able to contact with questions or concerns.

Emergency Management – Jane Gervais – Not Present

Emergency Management was not scheduled to attend the meeting. Gervais provided the committee with a written and financial report for April to review.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not scheduled to attend the meeting. Committee was provided with a written and financial report for April to review.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the financial report for April to review. Wollin gave an update on current staffing levels and vacancies. There are current vacancies in the patrol and jail divisions and Wollin stated progress is being made with filling those positions. The Citizens Academy continues to be going well and committee was updated on the topics that were discussed and what is planned for future topics. Wollin informed the committee that for student government day this year there was a scene prepared for the students to see which consisted of dispatch recordings, patrol footage, ME pictures, and investigative footage from an interview. Committee was informed that the air conditioning unit in dispatch went out and was fixed by maintenance. Dispatch feels better air flow now.

Motion by Allen to approve vouchers and monthly expense reports as presented, seconded by Hickethier. Motion carried by unanimous vote.

Identify upcoming agenda items: None at this time

Set next monthly meeting date as June 14, 2017 at 9:00 a.m. Gilner will be unable to attend and will be excused.

Motion by Gilner to adjourn, seconded by Hickethier. Motion carried by unanimous vote. Meeting adjourned at 9:44 a.m.

These minutes have been approved by Public Safety & Judiciary Committee on June 14, 2017.

Respectfully Submitted,



Carol Collins
Recording Secretary