

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, MARCH 9, 2017 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD “F”, ADAMS, WI**

MEMBERS PRESENT: Dan Wysocky ~ Vice-Chairperson
Mark Hamburg
Larry Borud
Gordy Carlson

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Jerry
Wiessinger, Bob Ebben, Joe Romano, Joey Romano, Jon
Sonnenberg, Ken Winegarden and Bob Buerger

MEMBER ABSENT: Larry Babcock ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway
Department Committee was called to order by Vice-Chairperson – Dan Wysocky at 9:00 A.M.,
on Thursday, March 9, 2017.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: WYSOCKY, HAMBURG, BORUD AND CARLSON. MEMBER
ABSENT: BABCOCK ~ EXCUSED

APPROVAL OF AGENDA: *Motion by Borud to approve the Agenda as presented,
second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS:

- Review & Act on Adams County Ordinance Establishing ATV / UTV
Highway Crossing / Routes

APPROVAL OF MINUTES OF LAST MEETING (February 9, 2017): *Motion by
Carlson to approve the Minutes as printed of the Adams County Highway Department
Committee Meeting for February 9, 2017 Regular Monthly Meeting, second by Hamburg.
VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON TRUCK BIDS: The following bids were received:

TRUCK COMPANY	YEAR/MAKE	MODEL	COST
Truck Country	2018/Freightliner	114 SD	\$124,300.00
Kriete Truck Center	2018/Mack	GU 713	\$124,431.00
Quality Truck Center	2018/Western Star	4700 SF	\$128,605.00
Mid-State Truck Service	2018/International	7600 SFA 6x4 2010	\$131,000.00
WI Kenworth	2018 Kenworth	T800	\$131,666.00

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
MARCH 9, 2017 ~ 9:00 A.M.**

The Highway Committee, Commissioner and Shop Foreman reviewed and discussed the truck bids that were submitted. *Motion by Hamburg to award the truck bid to Truck Country for the Freightliner 114 SD, as being in the best interest of Adams County for the amount of \$124,300.00, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE DEPT. OF TRANSPORTATION TMA (TRAFFIC MAINTENANCE AGREEMENT) NORTH CENTRAL REGION PAINTING:

Commissioner reviewed with the Highway Committee the Wis. Dept. of Transportation 2017 State Traffic Maintenance Agreement for North Central Region Pavement Marking. *Motion by Carlson to approve and sign the 2017 North Central Region Pavement Marking Traffic Maintenance Agreement (TMA) for the amount of \$97,000.00, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE DEPT. OF TRANSPORTATION PBM (PERFORMANCE BASE MAINTENANCE) RUBBER CRACK FILLING STATE ROAD 21:

Commissioner reviewed with the Highway Committee the Wis. Department of Transportation Performance Based Maintenance Agreement (PBM) for Rubber Crack Filling on STH 21, between STH 13 to Juneau County Line for an amount of \$120,027.11. *Motion by Hamburg to approve and sign the Wisconsin Department of Transportation Performance Based Maintenance Agreement (PBM) for rubber crack filling on STH 21 between STH 13 to Juneau County Line for an amount of \$120,027.11, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE DEPT. OF TRANSPORTATION PBM (PERFORMANCE BASE MAINTENANCE) SHOULDERING STATE ROAD 21:

Commissioner reviewed with the Highway Committee the Wis. Department of Transportation Performance Based Maintenance Agreement (PBM) for Shouldering on STH 21, between STH 13 to Juneau County Line for an amount of \$133,764.72. *Motion Hamburg to approve and sign the Wisconsin Department of Transportation Performance Based Maintenance Agreement (PBM) for Shouldering on STH 21 between STH 13 to Juneau County Line for an amount of \$133,764.72, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON ADAMS COUNTY ORDINANCE ESTABLISHING

ATV/UTV HIGHWAY CROSSING/ROUTES: Highway Committee Member Hamburg reviewed with the Committee the revised ATV/UTV Highway Crossing / Routes Ordinance. The ordinance was discussed among the committee along with comments and input from citizens in attendance. *Motion by Hamburg to approve and forward to County Board the revised ATV/UTV Highway Crossing / Routes Ordinance, second by Carlson. ROLL CALL VOTE: Borud ~ YES, Carlson ~ YES, Wysocky ~ NO and Hamburg ~ YES. Babcock ~ ABSENT. MOTION CARRIED.*

REQUEST APPROVAL TO ADVERTISE FOR ASSET REPLACEMENT ~ SHOP TRUCK & EQUIPMENT FOR SHOP TRUCK: *Motion by Carlson to authorize the Highway Commissioner to advertise for shop truck and shop truck equipment bids, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
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DISCUSS AND/OR ACT ON RESOLUTION TO APPROVE THE CONVEYANCE OF HIGHWAY RIGHT-OF-WAY TITLE TO THE WISCONSIN DEPARTMENT OF TRANSPORTATION: *Motion by Borud to approve a Resolution to convey excess right-of-way to The Wisconsin Department of Transportation from property acquired reference highway purpose for State Road 13 south of State Road 21 and to forward this resolution to the County Clerk to be acted on by the County Board, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON RESOLUTION TO DESIGNATE THE WEEK OF APRIL 3-7, 2017 AS WORK ZONE AWARENESS WEEK IN ADAMS COUNTY: Highway Committee reviewed a Resolution to designation the week of April 3-7, 2017 as Work Zone Awareness Week in Adams County, many other counties throughout the State of Wisconsin will be passing similar resolutions to bring awareness to work zones. *Motion by Carlson to approve and forward to County Board a Resolution to designate the week of April 3-7, 2017 as Work Zone Awareness Week in Adams County, second by Borud. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON COUNTY ROAD P (CTH B TO CTH G) ADMINISTRATIVE REVISIONS, OFFERING PRICE REPORTS, APPRAISALS, JURISDICTIONAL OFFERS, AWARD OF DAMAGES, NOTICE OF LIS PENDENS AND WAIVER OF APPRAISALS: Highway Committee reviewed the Waiver of Appraisal for Parcel 16 as recommended by Timbers-Selissen-Rudolph Land Specialists. *Motion by Borud to approve the Waiver of Appraisal for Parcel #16, County Road P (CTH B to CTH G) Construction Project, for an increase of \$800.00, total amount \$1,500.00, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* Highway Committee reviewed the Award of Damages, Jurisdictional Offers and Notice of Lis Pendens for Parcel 10 as recommended by Timbers-Selissen-Rudolph Land Specialists. *Motion by Hamburg to approve the County Road P (CTH B – CTH G) Award of Damages, Jurisdictional Offers and Notice of Lis Pendens for Parcel #10 for the amount of \$1,300.00, second by Borud. VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON RESOLUTION TO RECOGNIZE DENNIS PREMO FOR HIS YEARS OF SERVICE TO ADAMS COUNTY: Dennis Premo submitted a letter of resignation to the Highway Commissioner stating that April 1, 2017 will be his last day of work. *Motion by Carlson to approve, sign and forward to County Board a Resolution Recognizing Dennis Premo for his 30 Years of Service to Adams County, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Truck #134 (Engine)
- Crack Filling CTH C
- Snow / Freezing Rain Events
- Brushing CTH Z (Alpine to Wood County Line)
- Brushing STH 21 West
- Spring Meeting April 28, 2017 Country Aire Stratford
- CTH P Construction has started

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FINANCIAL REPORT: *Motion by Hamburg to approve the January and February 2017 Financial Report as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Carlson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Oil Quotes
- Shop Truck Bids
- Equipment Bids for Tandem Truck

SET NEXT MEETING DATE AND ADJOURN: *Motion by Borud, second by Carlson, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, April 13, 2017 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:36 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE