

ADAMS COUNTY SOLID WASTE COMMITTEE
March 10, 2011, 3:00 PM
COURTHOUSE, ROOM A160, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
Florence Johnson, Secretary
Mike Keckeisen
Patrick Gatterman
Alexandria Beckman, SAYL

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barbara Morgan
Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock, at 3:12 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, KECKEISEN, JOHNSON, GATTERMAN. *Motion by Johnson, second by Morgan, to approve the Agenda as presented. All in favor. Motion carried.* Alexandria Beckman was welcomed as our new SAYL member.

APPROVAL OF OPEN SESSION MINUTES FROM February 9, 2011: *Motion by Keckeisen, second by Babcock, to approve the Open Session minutes as presented for the February 9, 2011 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no correspondence or other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for February 2011. Discussion was held. *Motion by Keckeisen, second by Johnson, to approve the Financial Report and monthly check summary for February 2011. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated March 10, 2011 (see attached copy) and discussion was held. *Motion by Gatterman, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE ON AGREEMENT WITH IROW FOR CONTRACTED LABOR: Ms. Diemert reported that this is now even more important with impending recycling grant cuts. The Solid Waste Committee felt it was important to continue with our efforts with this project. The Director will contact Corporation Counsel on the Agreement that was previously submitted for review for further action. She also reported that the current LTE will be hired by IROW and subcontracted to the Recycling Operation which should save money.

APPROVE ANY VEHICLE/EQUIPEMNT OR OTHER PURCHASES: Ms. Diemert reported that the truck we got approval to purchase at the last meeting had already been sold by the next day.

Discussion was held on the importance of being able to make quick decisions regarding purchasing used vehicles and/or equipment. *Motion by Johnson, second by Keckeisen, to authorize the Director to contact the Chair or Vice-Chair for immediate approval to purchase vehicles and/or equipment and then bring it to the full Committee at the next meeting. All in favor. Motion carried.*

EMPLOYEE UPDATE: Ms. Diemert reported that the resolution honoring retired employee, Robert Challoner, will be presented at County Board in March.

DISCUSSION ON TOWN OF ROME: Ms. Diemert updated the Committee on the hauling services for the Town of Rome's drop-off site.

SET RATES FOR OUT-OF-COUNTY AND NON-COMPLIANT MUNICIPALITIES: Ms. Diemert presented a rate sheet for out-of-county and non-compliant municipalities who do not use the County Landfill for waste disposal. Part of the tip fee subsidizes special programs such as hazardous waste clean sweeps, pharmaceutical collections, roll-off container rentals, half-price appliance and tire roundups, etc., therefore, only those citizens who use the County landfill for waste disposal should receive the reduced prices during these events. She also reported that Corporation Counsel has reviewed the policy and made only one minor change. *Motion by Johnson, second by Keckeisen, to approve the "Rates for Out-of-County and Non-Compliant Municipalities" with the addition of the wording "Proof of Residency May be Required". All in favor. Motion carried.* Ms. Diemert was instructed to have Corporation Counsel review the new wording, publish the notice, and update the Committee at the next meeting.

DISCUSSION OF STATE BUDGET RECYCLING GRANT CUTS: Ms. Diemert reported on the proposed cuts to the recycling law and grants. We will still have to pay the \$13 per ton recycling surcharge fees but those funds are being diverted to other areas. The DNR has notified us that the 2011 grants will still be awarded, however, they will be lower than anticipated. Expenditure cuts in the recycling building should offset these cuts. Further information will come in the next few weeks.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Updates of recycling cuts, etc.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, April 13th at 6:00 PM at the Courthouse. *Motion by Keckeisen, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 4:47 P.M.

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

**SOLID WASTE DEPARTMENT
SITE REPORT
March 10, 2011**

TIPPAGE REPORT: 1,079,860 lbs of garbage were brought in which is the 8th highest amount ever brought into the landfill for February. Year-to-date we are up 10.83% in tonnage compared to 2010.

We had 15 new residential/business account customers and additions to existing accounts since the last report which increases our annual revenues by \$6,711.00. We had 11 customers who cancelled service because they are moving, lack of payment, or couldn't afford, creating an annual loss of \$3,594.00.

OUT-OF-COUNTY TIPPAGE: FEB 2011- Juneau County 49.58 Tons = \$2,330.26. Marquette County .48 tons = \$22.56.

Comingled-Recyclables brought in 18.98 tons = \$569.40. Glass 130.13 tons @ \$650.65. Out-of-County Container Delivery fees total \$0.00 for 0 containers delivered.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$3,572.87**.

MEETINGS/SEMINARS/TRAININGS: Attended WIRMC Annual Conference in Green Bay, February 23 – 25th, 2011.

Due to the weather the legislator visit to Madison was rescheduled to March 9th. Director's workload did not allow her to attend.

Will meet with Admin & Finance Committee on Friday, March 11th to discuss how Governor Walker's cuts will affect our recycling program. Will also meet with IROW regarding contracted services in the recycling building.

Will meet with Harter's regarding options for Town of Rome.

Attended other various meetings through the month.

Plan to attend County Board on March 15th to present an appreciation plaque to Bob Challoner who retired.

Will speak at the Coloma Women's group meeting about recycling on March 21st at 7 PM.

Plan to attend a WIRMC conference committee meeting on March 24th regarding follow-up from the winter conference recently held in Green Bay.

Plan to attend Dept. Head meeting on March 31st.

HAULING ORDINANCE/PERMIT: Haulers continue to apply for hauling permits.

OUT-OF- COUNTY MARKETING: Village of Endeavor has notified us again that we may be able to start garbage and recycling collection beginning April 1, 2011. On March 9th met with 5 townships

in Marquette County regarding setting up a drop-off site and furnishing roll-off containers for special events.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: There were no other inspections performed for the month.

Quarterly Gas Probe Monitoring Report was received for December 2010 and no methane gas was detected in the two gas wells.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. The annual Water Withdrawal Report was completed and submitted on February 15th. Assisted Economic Development Director with information on the pumping system and hydrants located at the industrial park.

ADMINISTRATIVE PROJECTS: During the month of Feb/March the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Some of the comingled bales were shipped through IROW.

Annual Tire & Appliance Round-Up has been tentatively scheduled for June 11, 2011.

Developed an Out-of-County and Non-Compliant Municipality rate sheet which will need to be approved by Corporation Counsel and the Committee. This is necessary so that those municipalities that are willing to support the county landfill and pay the tip fees that subsidize special programs will get reduced prices for those programs.

Continuing to work with IROW regarding contracted labor in the recycling building.

RouteOptix conversion is still being worked on. The routing part of the program is working well, however, the bookkeeping and reporting is still a work in progress.

Completed and submitted monthly fuel reporting to Admin & Finance office.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Clay is being hauled and stockpiled in Cell #4 as staffing and weather allows. We will have to wait until the area dries up before we can complete the mining and hauling of clay. The haul truck that we wanted to purchase has been sold to another customer. Quick response is very important when trying to purchase used equipment.